

**Town Of Brazeau**  
**Regular Board Meeting – January 21, 2014**

Call to Order: Chairman Wendt called meeting to order at 6:33 p.m.

Roll Call: Present: S. Thomson, D. Parmentier, R. Wendt, R. Gretzon, G. Kempka. Absent: None.

Pledge Allegiance Cited:

Agenda Approval: Motion-Kempka/Second-Thomson to approve the agenda. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Motion carried.

Minutes – December 17, 2013 & January 8, 2014: Motion-Parmentier/Second-Gretzon to approve minutes of Dec. 17, 2013 & Jan. 8, 2014 as presented. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Motion carried.

**REPORTS:**

Financial Report: Clerk/Treasurer reported cash on hand as of December 31, 2013; \$1,800,940.54.

Ambulance Report: S. Kanack reported 6 runs this month. CPR refresher scheduled for February 21, 2014. Kanack researched weekend call compensation of several local ambulance services. Compensation per call ranged from \$.25/hr. to \$1.00/hr. Ambulance members and officers working on updating by-laws.

Brazeau Fire Department: Assistant Fire Chief, Kevin Gilbert reported department had 4 calls since last report. Fire Department has training scheduled in February.

**Public Comment:**

G. Duffy-Brazeau Sanitary District Commissioner, inquired on status of confined space entry training with fire department. Sanitary District considering sharing map of lift stations for fire department and ambulance vs. fire numbers. Several board members felt physical fire number signs were preferred and will address topic with county representative, Joanne Temper.

J. Grosse-informed group there will not be a spring primary in February for Brazeau only municipalities affected by Gillett School district will have a spring primary

Chairman Wendt-stated ambulance member, Patty Robenhorst recently passed and will be sadly missed.

**UNFINISHED BUSINESS:**

1. Preliminary Draft-Town of Brazeau Dive Team Operating Procedures & Structure: Board members and dive team members present reviewed the draft. Following several clerical changes; Motion-Thomson/Second-Kempka to approve document with changes. Roll call vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried.

**NEW BUSINESS**

1. Brazeau/Bagley Snowmobile Club: Board members reviewed correspondence received from Roy Lawrenz, President of the snowmobile club. Motion-Parmentier/Second-Kempka to approve travel of town roads as part of snowmobile trail system for 2013-2014 seasons. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

2. Memorial Field Planning: Board discussed new well, restrooms, pavilion size. Parmentier stated USDA has grant to improve small parks. No action taken.
3. Mail Box Reimbursement/Replacement Policy: Board members reviewed Oconto County's mailbox (roadside receptacle) policy. Motion-Gretzon/Second-Thomson to table. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.
4. Revenue Handling Policy and Fee Review-Recycle Center: Board members reviewed and compared Brazeau recycle center fees to; Town of Doty, Town of Chase, Town of Morgan, Village of Suring, City of Oconto, Town of Pound-Marinette County. Board took no action will review contract with Oconto County. Board members reviewed 2013 data on recycle center revenue and expenses. Motion-Thomson/Second-Gretzon to establish cash handling policy for recycle center. *Policy: It shall be the policy of the Town of Brazeau board that all monies collected at the Town of Brazeau recycling center shall be turned into the Town of Brazeau Clerk/Treasurer no less than once a week. The Town of Brazeau board will allow the Town of Brazeau Recycle Center attendant to hold no more than \$100.00 in a lockbox for change purposes.* Voice Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Motion carried.
5. New Member Brazeau Fire Department: David Gross has completed probation and most of his firefighter training. Motion-Parmentier/Second-Thomson to approve David Gross as a new member of the Town of Brazeau Fire Department. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Wage & General Vouchers - January 2014: Motion-Kempka/Second-Gretzon to approve wage and general vouchers. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried

Next Board Meeting: Regular board meeting February 18, 2014, tentative special meeting January 27, 2014

Adjournment: Motion-Thomson/Second-Gretzon to adjourn. Voice Vote: Yes-Parmentier, Kempka, Thomson, Gretzon, Wendt. No-none. Motion carried. Meeting adjourned at 8:32 p.m.

*Jean Grosse, Clerk/Treasurer*

