

Town of Brazeau Regular Board Meeting

April 20, 2013 – 6:30 p.m.

Call to Order: Chair Wendt called meeting to order at 6:30 p.m.

Roll Call Taken: Present: Gerald Kempka, Rodney Gretzon, Ryan Wendt, Scott Thomson and David Parmentier. Absent: None

Pledge of Allegiance Recited:

Agenda Approval: Motion-Kempka/Second-Gretzon to approve agenda. Voice Vote: Yes-Kempka, Gretzon, Wendt, Thomson, Parmentier. No-none. Motion carried.

Minutes-March 23, 2013: Motion-Kempka/Second-Gretzon to accept minutes of March 23, 2013 as stated. Voice Vote: Yes-Kempka, Gretzon, Wendt, Thomson, Parmentier. No-none. Motion carried.

REPORTS:

Financial Report: Clerk Grosse read financial report; cash on hand March 2013 \$237,278.25. . Clerk and treasurer had reconciled.

Brazeau Ambulance Report: Sue Kanack stated the defibrillator has been serviced and replaced to the ambulance unit. EMT's will be attending a refresher first two weekends of October. Brazeau Ambulance received a donation in excess of \$2000 from Brazeau-Bagley Snowmobile club.

Brazeau Fire Report: J. Fetterly reported department had no call last month. Fire Department along with Brazeau Ambulance participated in the Every 15 Minute program at Coleman High School. It was reported that Sleeter road has a bridge out and Fire department has an alternative travel plan in place until bridge is repaired should they have calls in that area.

Public Comments:

S. Kanack made a statement in regards to mistaken information disclosed to community members regarding the Person of the Year award.

UNFINISHED BUSINESS:

Pickeral Lake Walkway: Board members discussed asphalt on walkway. Motion-Kempka/Second-Thomson to table until all board members has viewed the walkway and the asphalt area. Voice Vote: Yes-Kempka, Wendt, Thomson, Gretzon, Parmentier. No-none. Motion carried.

NEW BUSINESS:

J. Pillath-M&O Surveying & Assessing: Pillath distributed information on major class comparison and 2012 sales report. 2013 Board of Review will be an adjournment in May and tentative schedule July or August.

Plan Commission-Rezone & Land Division-Robert & Lisa Washbisch-8198 Meetz Lane-Parcel 008-222202544. Motion-Gretzon/Second-Thomson to approve Robert & Lisa Washbisch land division.

Voice Vote: Yes-Kempka, Thomson, Gretzon, Wendt, Parmentier. No-none. Motion carried. Motion-Kempka/Second-Parmentier to approve rezone request for Robert & Lisa Washbisch-8198 Meetz Lane. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Plan Commission-Job Description-Terms Expiring-Appointments: Motion-Kempka/Second-Gretzon to approve the plan commissioner job description as presented. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Terms expired for Kostreva & Kempka on the Plan Commission. Chairman Wendt recommended candidates: Gerald Kempka, Jim Rock and Howard Weier. Kempka would be acting in place of Chairperson Wendt for 2 year term. Rock and Weier would be serving three year term.

Motion-Gretzon/Second-Thomson to approve Kempka as board member plan commissioner for 2 year term. Voice Vote: Yes-Thomson, Gretzon, Wendt, Parmentier. Abstain-Kempka. No-none. Motion carried.

Motion-Thomson/Second-Gretzon to approve Jim Rock as plan commissioner for 3 year term. Voice Vote: Yes-Thomson, Kempka, Gretzon, Wendt, Parmentier. No-none. Motion carried

Motion-Parmentier/Second-Thomson to approve Howard Weier as plan commissioner for 3 year term. Voice Vote: Yes-Wendt, Thomson, Kempka, Parmentier, Gretzon. No-none. Motion carried.

Jon Rouer-Donation of Electronic Score Board-Town Memorial Field: J. Rouer has purchased an electronic scoreboard (6'x8') which he would like to donate to the town for placement at the Memorial Field. He has been in contact with Holtger Bros. who would donate any wiring or other needs affiliated with the scoreboard installation. Jon requested a dedication plack as thank to all

individuals involved with its installation. Motion-Parmentier/Second-Kempka to accept the electronic scoreboard donation, execute the dedication sign and the project to be overseen by Chairman Wendt. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none Motion carried.

Brazeau Ambulance-Defibrillators Service Contract: Brazeau Ambulance presented a technical service support agreement with Physio-Control, Inc. to cover the Brazeau Ambulance two defibrillators. Ambulance has just received back one defibrillator which was in for repair. They are awaiting billing invoice for the board to view. Motion-Kempka/Second-Gretzon to table until see bill for repair of defibrillator and further review the proposed service agreement. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried.

Road Projects 2013: Board reviewed listing of proposed 2013 road projects. Motion-Thomson/Second-Gretzon to act on Goldhorn Road (Tom Post to Cty Q), Holcomb Road, Walkers Bay Road, Meyers Road – approximate road expense \$175,000 plus Boat landing #5 Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Treasurer computer & Printer-Office Phone Line: Currently Centurytel phone line is at approx. cost of \$28/month. Computer access is password protected. Motion-Gretzon/Second-Kempka to terminate treasurer's office telephone line, take laptop computer to UES to be checked out and password restriction removed. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Motion carried.

Office Configuration: Fire Chief & Ambulance President stated they were willing to share the former treasurer office and would like to use the existing Ambulance office for joint storage. Motion-Kempka/Second-Parmentier to award the former treasurer office space to the officers of the Fire Department and Brazeau Ambulance and minimal key distribution. Voice Vote-Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Depository Signers: Clerk had researched with several Oconto County town and villages with combined clerk/treasurer position. Two have only Chairperson and Clerk/Treasurer signing checks and one has Chairperson, Clerk/Treasurer and a supervisor of the board. Motion-Parmentier/Second-Thomson to resolve:

**Authorization of Signatures Town Depository Activity
Resolution: #4-2013**

We the Town Board of the Town of Brazeau, Oconto County, Wisconsin, by resolution adopt by majority of the town board on a roll call vote with a quorum present, resolve as follows:

Authorize three (3) signers for drafts, checks and checking account withdrawal/debit on Town of Brazeau depository (checking) account(s). Authorized persons as signers shall be: Town Chairperson, Clerk/Treasurer and a Specified Town Board Supervisor.

Fund transfer authorization on Town of Brazeau depository accounts shall be two (2) signers consisting of Town Chairperson, Clerk/Treasurer or a Specified Town Board Supervisor. Roll Call Vote to adopt resolution: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Motion carried. Motion-Gretzon/Second-Thomson to appoint G. Kempka as the authorized supervisor as signer. Voice vote: Yes-Parmentier, Gretzon, Wendt, Thomson, Kempka. No-none. Motion carried.

Dive Team: Discussion and ideas shared between dive team, board members and rescue squad and fire department officers. Motion-Kempka/Second-Parmentier to pursue Oconto County funding and establish dive team by-laws. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried.

MUTCD-Sign Retroreflectivity: Town must replace road signs to required retroreflectivity by January 2015. Clerk to inquire with Rent-A-Flash & Lange Enterprises on sign(s) prices and if a better price with larger quantity. Motion-Thomson/Second-Parmentier to do all Stop Signs and Stop Ahead Signs north half of the township in 2013. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Voting Booths: Voting equipment is now electronic and manual booths no longer needed. Motion-Gretzon/Second-Thomson to have Kempka dismantle the voting booths. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried.

Auditor Observation/Recommendations: Clerk stated in addition to FDIC coverage of \$250,000 the

State of Wisconsin will protect municipal funds for an additional \$400,000 taking municipal deposit protection to \$650,000.00. Research with both Associated Bank and Peshtigo National Bank clerk was informed both institutions would pledge collateral to accommodate balances above \$650,000 dollar amount to protect fund balances against bank failure. Motion-Parmentier/Second-Kempka that no town funds allowed to be uninsured. Voice Vote: Yes-Kempka, Gretzon, Wendt, Thomson, Parmentier. No-none. Motion carried.

Status Bell Tower Repair: Chairman Wendt has spoken with Mark Rost-Harlan Patz Construction who did the work on the Klondike Church steeple.

April Wage Vouchers & April General Vouchers: Motion-Gretzon/Second-Thomson to approve April wage vouchers. Voice Vote: Yes-Wendt, Gretzon, Kempka, Parmentier, Thomson. No-none. Motion carried. April General Vouchers: Motion-Gretzon/Second-Kempka to approve April general vouchers. Voice Vote: Yes-Parmentier, Kempka, Thomson, Gretzon, Wendt. No-none. Motion carried.

Next Board Meeting: May 21st, 2013 with BOR adjournment prior to regular board meeting.

Adjournment: Motion-Kempka/Second-Gretzon to adjourn. Voice vote: Yes-Kempka, Gretzon, Wendt, Thomson, Parmentier. No-none. Motion carried. Meeting adjourned at 9:15 p.m.

Jean Grosse, Clerk/Treasurer