

**Town of Brazeau Regular Board Meeting**  
**October 16, 2018 at Town Hall – convened at 6:30 p.m.**

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: G. Kempka, D. Parmentier, R. Gretzon, R. Wendt. Absent: S. Thomson

Pledge Recited

Agenda Approval: Motion-Kempka/Second-Parmentier to approve agenda. Carried: 4-0

Minutes: September 18, 2018 & September 25, 2018: Motion-Kempka/Second-Parmentier to approve minutes. Carried 4-0

**REPORTS:**

Financial: General Fund balance as of September 30, 2018 \$541,997.21; Donation Fund Savings \$479.29; Fire Department, Ambulance and Dive Account Funds \$65,579.53.

Ambulance: David Kussow, Ambulance President, stated ambulance had 6 runs since last board meeting. Department is working on grant for ambulance unit.

Fire Department: John Fetterly, Fire Chief, informed board that repair has been executed to damaged dry hydrant at White Potato Lake. Open House during fire prevention week was a success. Department working on a FEMA grant for pagers, radios and turn out gear. Chief inquired as to status of suspension rulings. Town chair responded by-laws have been reviewed by legal counsel and details being addressed.

Dive Team: Brandon Pendl, Co-Captain informed board no calls for dives within last month. Dive team participated at Coleman School for Fire Prevention week. Board Chair inquired on status of decal wrap condition on newer dive van unit. Pendl stated had concerns with balance of 2018 budget meeting annual compensation.

Highway: T. Grosse reported international truck box painted to pickup this week. Expressed concern of water drainage on Vashinski. Will be replacing dead end sign on Vashinski Lane.

Public Comment: None

**UNFINISHED BUSINESS**

Postponed Driveway Application: Board members reviewed application which had been discussed prior board meeting. Motion-Gretzon/Second-Parmentier to approve. Carried: 4-0

2018 Road Projects-Update: Butler Rock project almost finished. Pending invoice from Oconto County on all road paving projects completed since May 2018.

**NEW BUSINESS**

Plan Commission: Rezone & Conditional Use-Duane & Frances Giese; Agent Shane Giese. Motion-Kempka/Second-Gretzon to postpone in support of Plan Commissioners inability to act due to lack of information. Carried: 4-0

Review Fee Schedule & Recycle Center Charges: Motion-Kempka/Second-Gretzon to execute no change to fees or charges. Carried: 4-0

2019 Budget Prep/Summary/Hearing: Motion-Gretzon/Second-Kempka to publish/post summary based on 2019 budget worksheet results. Carried: 4-0

2018 Budget Amendment: Board members reviewed changes to several line items in 2018 budget. Motion-Parmentier/Second-Kempka to adopt amendment resolution #10-2018. Roll Call Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried: 4-0 (resolution placed on file)

Hall Usage: P. Duddek stated her exercise group wants to use hall Tuesday and Thursday not Tuesday and Wednesday. Board members commented on concerns of use without staff or board member in attendance. Clerk shared statement from Rural Mutual representative encouraging an agreement to protect town liability. Motion-Gretzon/Second-Parmentier to have signed agreement from individuals using facility. Duddek request will be \$25 charge at end of 12 weeks use of facility. Carried: 4-0

Driveway Permit Application-Sam Busch-Crimson Lane: Motion-Kempka/Second-Parmentier to postpone due to lack of flags or markers at proposed driveway site. Carried: 4-0

Brazeau Fire Department Request for Credit Card: Fire Chief, Fetterly stated would like liberty to purchase items on line via credit card. 1099 reporting and tax exemption discussed. Motion-Parmentier/Second-Kempka to approve credit card acquisition with \$2000 purchase limit. Carried: 4-0

Work Related to Town Road: S. Virt/Charles Panure-S. White Potato Lake Road: Charles Panure explained to board request to bore beneath S. White Potato Lake Road to place electrical service from cottage at 12649 W. White Potato Lake Road to garage at 12650 S. White Potato Lake Road. Cash bond has been submitted to town. Motion-Kempka/Second-Gretzon to approve request. Carried: 4-0

Painting of town hall, hallway, offices and kitchen: Board members reviewed quotes from Mike's Home Maintenance. Chair stated this business had painted dive team building interior and exterior. Motion-Kempka/Second-Gretzon to approve three quotes: Hall & Offices (\$1,995.00), kitchen (\$270.00) and Town Hall (\$750.00). Carried: 4-0

Town Clerk-Treasurer Deputy Hourly Wage: In 2016 board had approved \$12.00 per hour. Motion-Kempka/Second-Parmentier to pay deputy \$13.00 per hour. Carried: 4-0

Dock/Lift-Town of Brazeau Handicap Access on Kelly Lake: Dock received. No action

Dog Licensing/Issues: Board members spoke of current dog activity within town without tagged dogs. Motion-Kempka/Second-Parmentier to execute a post card mailing to residents of Town of Brazeau. Carried: 4-0

Next Meeting: Regular Board Meeting: November 20, 2018 and Budget Hearing November 1, 2018 at 6:00 p.m.

October Wage and General Vouchers Approval: Motion Gretzon/Second-Parmentier to approve. Carried: 4-0.

Next Board Meeting: November 20, 2018 and Budget Hearing November 1, 2018 at 6:00 p.m.

Adjournment: Motion-Parmentier/Second-Gretzon to adjourn. Carried 4-0. Meeting adjourned at 8:27 p.m.

*Jean Grosse, Town Clerk-Treasurer*