



March 15, 2022

**Town of Brazeau Regular Board Meeting**

**Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161**

**i. Call to Order**

Chairman Wendt called meeting to order at 6:30 p.m.

**ii. Roll Call**

Present: R. Wendt, R. Gretzon, D. Parmentier, C. Kasten, J. Fetterly by zoom

**iii. Agenda Approval**

Motion by Gretzon/Parmentier to approve the agenda. The motion was voted on and carried. 5-0

**iv. Approval of Previous Meetings Proceedings:**

Motion was made by Kasten/Gretzon to approve the previous meeting minutes. Motion was voted on and carried. 5-0

**v. REPORTS**

**Financial**

The written financial report was presented by Clerk Kriescher. Operating Funds balance as of February 28, 2022 was \$507,196.34, Donation Fund Savings \$480.50; Fire Department, Ambulance and Dive Account Funds are \$75,434.36, bringing a total town balance to \$583,111.20.

**Ambulance**

No report given

**Fire Department**

John Fetterly presented the fire department report. Mutual Aid is going well and the department had one house fire.

**Dive**

No Report

**Highway**

Austin Nasgovitz presented the highway report. He stated the weight limit signs are up, the snow drifts are pushed back, and has been researching the BIL funding.

**Public Comment**

Clerk Kriescher stated the town has received covid tests and masks from the county and can be distributed how the town board decides. Mike Luebke stated the connectors for the zoom equipment are getting loose and to possibly purchase a locked cabinet for the equipment. Mike said he and Tom Grosse would be able to take care of this and the board agreed.

**vi. ACTION ITEMS**

**1. Planning and Zoning**

Paul Shallow spoke to the board regarding the Barbara Kuth property that is currently zoned agriculture and would need to be rezoned to residential. The new survey would contain two lots. One of the lots would be built on. Motion was made by Kasten/Gretzon to approve the rezone from agriculture to R1. The motion was voted on and carried. 5-0

**2. Tom Smith-Enforcement of Ordinances**

Tom Smith stated that he has authority to send letters for structural damage, junk is hard to act on. The town board agreed to leave the junk issues to the officer and the structural damage to the building inspector. Tom Smith stated that the board should consider adopting the Wisconsin State Statute for building inspectors. No motion needed, just discussion.

**3. Retaining Legal Services**

Motion was made by Kasten/Parmentier to retain Mark Bartels as the town attorney and to terminate our contract with Kim Coggins. Motion was voted and carried. 5-0

**4. Possible Action on Ordinances**

After the discussion with the building inspector the board decided to not take any action on passing the ordinance for Residential Maintenance. The town did receive an email from attorney Mark Bartels with some

changes that should be made to the proposed Outdoor Storage and Junk/Disabled Vehicles ordinance. C. Kasten agreed to rewrite the proposed ordinance with the guidance from the lawyer, he will have this ready for the next board meeting. No motion needed, just discussion.

**5. Review Recycle Center Fees**

Motion was made by Parmentier/Gretzon to raise the price of garbage bags to \$2.00 each, PC Monitors to \$15.00, TV's 30 inches or bigger would be \$40.00, and TV's 30 inches or smaller would now be \$30.00. These price increases would take effect immediately. Motion was voted on and carried. 5-0

**6. Purchase of Fire Department Radios**

Motion was made by Kasten/Parmentier to approve the purchase of two new radios for \$3,621.28. Motion was voted on and carried. 5-0

**7. Fire Department Wage Adjustment**

Chief Fetterly proposed the following wage adjustments for the fire department: \$20.00 per lift assist, \$20.00 if a volunteer shows up at the station within 15 minutes of the first page and then gets called off, \$50.00 for a fire call that takes 0-3 hours, \$100.00 for a call that takes 3-6 hours, and \$120.00 for a call that takes over 6 hours. Motion was made by Kasten/Parmentier to adjust the pay to what the chief had proposed contingent on checking with the attorney and the LOSA representative to confirm these changes will have no effect on the LOSA program. Motion was voted on and carried. 5-0

**8. Homemakers Club Interest in Renting Town Hall**

Motion was made by Kasten/Gretzon to allow the homemakers group to rent the hall at no charge seeing they are a non-profit group; all other rentals will be approved at the clerk's discretion. Motion was voted on and carried. 5-0

**9. Clerk Institute Attendance and Possible Scholarships**

Motion was made by Kasten/Gretzon to approve the clerk to attend the clerk institute through UWGB, the clerk also stated she would apply for a scholarship. Motion was voted on and carried. 5-0

**10. Finance Report From the Auditor**

The board reviewed the draft financial report sent to us from the auditor and the board states everything looks good. No action needed, just discussion.

**11. Annual Meeting Schedule**

The board reviewed last years agenda and decided to remove the invasive weeds topic. Motion was made by Gretzon/Kasten to approve the proposed agenda for the annual meeting with the changes listed above. Motion was voted on and carried. 5-0

**12. Closed Session**

Motion was made by Kasten/Parmentier to enter into closed session. Present were: C. Kasten, D. Parmentier, R. Wendt, R. Gretzon, Clerk Kriescher, and A. Nasgovitz. Motion was voted on and carried. 4-0

**13. Reconvene Into Open Session**

Motion was made by Parmentier/Gretzon to reconvene into open session. Motion was voted on and carried. 4-0

**14. Possible Action**

Motion was made by Kasten/Parmentier to provide a clothing allowance of \$300 a year reimbursement for each member of the highway crew after providing receipts to the clerk, double time will be paid to the highway crew if called in on one of the following 8 designated holidays: New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Eve, Christmas Day. Also, the town board will review all wages yearly at their September or October meeting. Motion was voted on and carried. 4-0

**ix. March 2022 Wage and General Voucher Approval**

Motion was made by Gretzon/Kasten to approve the March 2022 wage and general vouchers. Motion was voted on and carried. 4-0

**x. Set Next Board Meeting**

Next town board meeting will be held on April 19, 2022 starting at 6:30 pm starting with our annual meeting and the regular board meeting to follow.

**xi. Adjournment**

Motion by Gretzon/Parmentier to adjourn. The motion was voted on and carried. Meeting adjourned at 9:44

P.M.

A handwritten signature in black ink, appearing to read "Brooke Kriescher", written over a horizontal line.

Brooke Kriescher, Town Clerk/Treasurer