

**Town of Brazeau 10892 Parkway Road, Pound**  
**Comprehensive Land Use Plan Commission**  
May 11, 2022 – MINUTES

Call to Order: Chairperson, Michael Luebke, called the meeting to order at 6:30 p.m.

Roll Call: Present: T. Grosse, M. Luebke, J. Gilligan, C. Kasten, J. Rock. Absent: None

Approve Agenda: Motion-J. Rock/Second-C. Kasten. Vote: 5-0. Carried.

Minutes –April 13, 2022: Motion-C. Kasten/Second-J. Gilligan to approve minutes. Vote: 5-0 Carried.

Business:

- Jim Rock and Julie Gilligan received oath of office through Town of Brazeau Clerk
- Election of plan commissioner officials: Vice-Chairperson and Secretary
  - a. Nomination Vice-Chairperson: 1<sup>st</sup>-C. Kasten/2<sup>nd</sup>-J. Gilligan for J. Rock as Vice-Chairperson  
Vote: 4-0 Plan Commissioner Vice-Chairperson-James Rock
  - b. Nomination Secretary: 1<sup>st</sup>-C. Kasten/2<sup>nd</sup>-M. Luebke for T. Grosse as Secretary  
Vote: 4-0 Plan Commissioner/Secretary-Tom Grosse
- Chairperson-M. Luebke distributed copies of updated Oconto County Ordinances, Land Division, Zoning, and Shoreland Protection.
- Chairperson-M. Luebke to contact Wisconsin Towns Association on topics: AirB&B, Mega Farms Waste, and Value of Zoning to Plan Commission (may include all plan commissioners)
- Chairperson-M. Luebke to schedule meeting with J. Broehm and P. Virtues of Oconto County
- Chairperson-M. Luebke advised plan commissioners to review final draft of Town of Brazeau 20-year Comprehensive Plan
- Chairperson-M. Luebke to establish open house public hearing date from Town of Brazeau Board and upon decision of date to be posted 30 days prior of hearing by Plan Commissioner/Secretary
- Chairperson-M. Luebke assignment of key items in need of resolution.
  1. M. Luebke-Streamline the planning and zoning process in cooperation with the planning/Zoning staff to reduce duplication of effort and make the process faster and easier for using and non-using residents.
  2. T. Grosse-Determine needed regulations for mobile homes and campgrounds consistent with State and County regulations and an enforcement process.
  3. C. Kasten-Develop reporting and enforcement processes and ordinances for maintenance of residential properties including outdoor storage and junked vehicles, including automobiles, trucks, recreational vehicles, boats and other apparatus.
  4. J. Rock-Ensure processes and regulations for allowing operation of short-term, rental units protecting the safety of renters and surrounding residential neighborhoods.
  5. J. Gilligan-Evaluate the need for walking/biking paths around the recreational lake areas in the town. Develop plans and seek supporting grants to implement paths that will improve the safety of this growing recreational community.
- Next Meeting: June 8, 2022 at 6:30 p.m.

Adjournment: Chairperson M. Luebke called for an adjournment. 1<sup>st</sup> Motion: J. Rock/2<sup>nd</sup>-J. Gilligan.  
Vote: 5-0. Meeting adjourned at 7:33 p.m.

Respectfully Submitted:  
Tom Grosse, Plan Commissioner/Secretary

Motion Executed: 1<sup>st</sup>: J. Rock  
2<sup>nd</sup>: C. Kasten  
Vote: 5-0 Carried