



October 18, 2022 6:00 P.M.

**Town of Brazeau Regular Board Meeting**

Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161

**i. Call to Order**

Chairman Wendt called meeting to order at 6:00 p.m.

**ii. Roll Call**

Present: D. Parmentier, J. Fetterly, R. Wendt, C. Kasten, R. Nasgovitz

**iii. Closed Session**

Motion was made by Parmentier/Kasten to go into closed session. Roll call vote was taken: Kasten, Fetterly, Nasgovitz, Parmentier, Wendt. Motion was voted on and carried. 5-0

**iv. Reconvene Into Open Session**

Motion was made by Fetterly/Kasten to reconvene into open session. Motion was voted on and carried. 5-0

**v. Agenda Approval**

Motion by Parmentier/Fetterly to approve the agenda. Motion was voted on and carried. 5-0

**vi. Approval of Previous Meetings Proceedings:**

Motion was made by Parmentier/Kasten to approve the previous meeting minutes with a spelling correction under Action Items number 1 and special meeting minutes. Motion was voted on and carried. 5-0

**vii. REPORTS**

**1. Financial**

The written financial report was presented by Clerk Kriescher. General Fund balance as of August 31, 2022 the balance forward was \$678,358.02. Donation Fund Savings \$480.64; Fire Department, Ambulance and Dive Account Funds are \$95,607.38, bringing a total town balance to \$708,036.89.

**2. Ambulance**

Jamie Waller presented the ambulance report. The Town of Brazeau Ambulance Service received 15 calls since the last meeting. The 2010 ambulance has been having some maintenance issues which are currently being taken care of and they can use some of their grant money to pay for the repairs. EMS had open house which was successful. The new medical director has been approved and they can run the service with the automated CPR device. The EMS had sent out letters to residents in the town to recruit new members and so far, they have three people interested. The ambulance has passed its inspections for the year. Also, the ambulance members have signed up for an online refresher class.

**Fire Department**

John Fetterly presented the fire department report. The department had five calls this past month, some for carbon monoxide and lift assists. The department also ordered the gear needed for new members and the fire department has one new interested member that will be coming to training this month.

**Dive Team**

Keith Scray presented the report for the dive team. The dive team had one call and then were called off while there. The dive team has ten new interested members with eight of them trained so far.

**Highway Department**

Gage Radloff presented for the Highway Department. Gage stated he did pick up some patch so the town will have it here if needed. This month they have been grading, brush cutting, replacing street signs that have either been stolen or worn, and marking culverts. There have been two culverts that have been replaced in the town and the septic was looked at and may possibly need to be jetted out.

**ix. PUBLIC COMMENT**

Jamie Waller asked if the town hall was available on November 14, 2022 for an open house. Jamie also had some questions on a property that was recently condemned.

**x. ACTION ITEMS**

**1. Plan Commission-Rezone and Land Division for Don Duddek**

Mike Luebke was here for the Plan Commission and stated there are three lots which the boundary lines were realigned, also a piece of one of the properties was zoned commercial and Don would like it to be zoned residential. The plan commission approved both the land division and rezone applications. Motion was made by Kasten/Nasgovitz to approve the rezone. Motion was voted on and carried. 5-0 Motion was made by Kasten/Nasgovitz to approve the land division. Motion was voted on and carried. 5-0

**2. Rost Lake Association-Leaf Collection**

John Rosner was present from the Rost Lake Association and informed the board that he is picking up leaves around Rost Last to keep them out of the lake. He has talked to the county about this and they have funded half of the cost of the trailer with a mulcher and hoses, and they have also provided John with a pamphlet. Mr. Rosner shared the brochure and picture of the trailer with the board. John was coming to board asking if he could get a key issued to him for the Leaf and Brush Site to dump the leaves at his leisure. The board stated this was a great thing to do, but would like John to contact the Highway Supervisor to either pick up a key or for the employee to unlock the gate for him.

**3. Driveway Permits, if any**

Motion was made by Kasten/Nasgovitz to approve a driveway permit for Nathan Lepinka with a culvert 18 inches in diameter and at least 50 feet in length. Motion was voted on and carried. 5-0 Motion was made by Fetterly/Nasgovitz to approve a driveway permit for Jim Kondro, that was submitted by Mike Alsteen. The permit was approved with a culver at least 15 inches in diameter and no more than 60 feet long. Motion was voted on and carried. 5-0

**4. Flex Grant and FAP Grant Purchases**

Jamie Waller was asking the board to approve some purchases using the Flex grant and FAP grant money. Jamie would like to purchase another automatic CPR device with a price of around \$12,126.37 with the flex grant money and would like to purchase ten new pagers at \$375 per pager, she would use \$3750 of the FAP grant money for this purchase. Motion was made by Fetterly/Parmentier to approve both of these purchases. Motion was voted on and carried. 5-0

**5. Property at 12492 Parkway Rd**

Motion was made by Kasten/Fetterly to take bids on the property to be demolished after January 1, 2023. Motion was voted on and carried. 5-0 The board also advised the clerk to talk to the building inspector to lock up the property.

**6. Possibility of Joining Oconto County with PC Employee**

No Action needed, just discussion.

**7. Ambulance Employee**

Wendt presented the board with a draft for the possibility of hiring a full time EMT for the ambulance service in the future, he wanted the board to start thinking about this seeing so many other ambulance services are moving to this. More discussion would be needed on this in the future seeing there were questions about this affecting LOSA and some of the job duties. No motion just discussion.

**8. Possible Action on Highway Department Employee**

Motion was made by Parmentier/Kasten to hire Pete Schwenke as the part time highway department employee at the wage and terms discussed. Motion was voted on and carried. 5-0

**9. Preliminary Budget and Possible Budget Amendment (this agenda item was voted on after #10)**

Motion was made by Fetterly/Kasten to accept the preliminary budget as presented with the changes of adding \$100,000 to line item 100-41110(general taxes) under revenues and adding \$40,000 to 120-52300 (Brazeau Ambulance) and \$60,000 to 122-53315 (Highway Construction, Local) under

expenses. This would bring the total town revenues and expenditure to \$1,232,216 for 2023. Roll Call vote was taken: Kasten, Fetterly, Nasgovitz, Parmentier, Wendt, all voting yes. Motion was made by Kasten/Parmentier to approve the proposed budget amendment moving \$14,200 from Contingency Fund to Solid Waste. Motion was voted on and carried. 5-0 Roll Call vote was taken: Kasten, Fetterly, Nasgovitz, Parmentier, Wendt, all voting yes.

**10. Possible Acceptance of Resolution to Raise Levy Limit by Town Board (voted on after #8)**

Motion was made by Parmentier/Nasgovitz to approve the resolution proposing to exceed levy limit via special town elector meeting ( Resolution # 10-2022). Roll call vote was taken: Kasten, Fetterly, Nasgovitz, Parmentier, Wendt all voting yes. Motion was voted on and carried. 5-0

**xi. October 2022 Wage and General Vouchers**

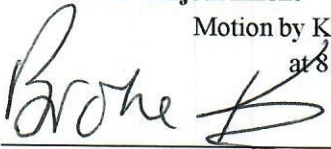
Motion was made by Parmentier/Fetterly to approve the October 2022 Wage and General Vouchers. Motion was voted on and carried. 5-0

**xii. Set Next Meeting**

Next town board meeting will be held on November 15, 2022 starting at 6:00 p.m. with our Special Elector Meeting.

**xii. Adjournment**

Motion by Kasten/Fetterly to adjourn. The motion was voted on and carried. 5-0 Meeting adjourned at 8:35 P.M.



Brooke Kriescher, Town Clerk/Treasurer