

September 20, 2022

Town of Brazeau Regular Board Meeting

Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161



APPROVED

With Correction

i. Call to Order

Chairman Wendt called meeting to order at 6:30 p.m.

ii. Roll Call

Present: D. Parmentier, J. Fetterly, R. Wendt, R. Nasgovitz, C. Kasten

iii. Agenda Approval

Motion by Fetterly/ Parmentier to approve the agenda. The motion was voted on and carried. 5-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Kasten/Fetterly to approve the previous meeting minutes. The motion was voted on and carried. 5-0

v. REPORTS

Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of July 31, 2022 was \$678,358.04. Donation Fund Savings \$480.62; Fire Department, Ambulance and Dive Account Funds are \$93,041.31 bringing a total town balance to \$771,879.97.

Ambulance

Jamie Waller presented the ambulance report. The ambulance service had 16 calls since the last meeting. The service is holding their annual inspections in the month of September. The ambulance service received a flex grant from the State of Wisconsin in the amount of \$35,000, they will find out this week what exactly that money can be used on. They are also having issues with NWTC, their refresher class was cancelled and they were told they have to attend a class at a service center instead of an instructor coming to them, that would be difficult seeing they would have to shut down their service for the day. The service is looking into other options to get this completed.

Fire Department

John Fetterly presented the fire department report. The fire department had 5 calls, with 3 being cancelled in route and 2 smaller fires. The fire department equipment passed their pump tests. John stated everything is going good with the department.

Dive

Keith Scray presented for the dive team. The dive team received no calls this past month. They have 6 new divers that are certified for open water dives and are starting their advanced open water training.

Highway

Gage Radloff presented the highway report. The highway department has been grading, finished up fall patching, cut leaning trees, brush cutting, shouldering. The 2 Peterbilt's were looked at by a technician and codes were cleared and they found out why one the battery kept draining on the new plow truck. Gage will keep an eye on Memorial Field to see when United Plumbing closes it up for the winter. Gage has been noticing there has been cars going into the Ambulance building parking lot and doing burn outs.

vi. Public Comment

Tom Grosse mentioned there was some equipment in the ditch on Goldhorn Road, the town has already sent a letter to the land owner and will follow up with him.

ACTION ITEMS

1. Assessor Agreement for New Term

The Town of Brazeau had ~~1~~ ^{two} quotes for assessing services from R&R Assessing and M&O Assessor Service. Motion was made by Parmentier/Nasgovitz to approve the contract with M&O Assessor Services for the contract years of 2023-2026. Motion was voted on and carried. 5-0

2. Dean Hess-Oconto Falls School District

Information was given about the referendum that will appear on the ballot for the November election. Dean informed everyone on the plans for the use of the money from the referendum, if passed and the property tax impact it would have. No motion needed just discussion.

Motion was made by Parmentier/Fetterly to approve a new operators license for Hailey Andrist to work at Klondike Saloon. Motion was voted on and carried. 4-0

3. Jill Trochta-Suring Library Update

Jill gave an update on the summer programs of the library and the upcoming fall programs. The library will offer mobile hot spots for a one week check out period and they will be showing movies also. It was mentioned that the library could possibly hold a EMT refresher class, Jill was going to look into it and contact Jamie Waller. No motion needed just discussion.

4. Plan Commission Conditional Use Permits and Rezone Permit

Thomson- Rezone from Agricultural to Agricultural with quarry overly. Motion was made by Kasten/Fetterly to approve the rezone for Scott Thomson. Motion was made and carried. 5-0

Dequaine-The property was resurveyed and they are going to be placing a trailer home on the property. Motion was made by Nasgovitz/Fetterly to approve this conditional use permit. Motion was voted on and carried. 5-0

Gillum-Caitlin would be moving a house from 8297 N White Potato Lake Rd to 9267 Forest Trail Rd. Tom Grosse stated that Caitlin was told that if the house can not be moved before the freeze up, moving must wait until spring when the weight limits on the road are removed and the roadway is ready for summer travel. Motion was voted on and carried. 5-0

5. Plan Commission Ordinance Adoption

The board was presented with Ordinance # 09-2022 (An ordinance to adopt an amendment and update the Town of Brazeau 20-year Comprehensive Plan). Motion was made by Kasten/Parmentier to approve Ordinance #09-2022. Roll Call Vote was taken with a 5-0 vote.

6. Driveway Permits

Koutsky-Motion was made by Kasten/Nasgovitz to approve this driveway permit with a culvert 15 inches in diameter and no less than 20 feet long. This driveway was paved without a permit and the land owner will be notified that there is a culvert required. Motion was voted on and carried. 5-0

DeCleene-Motion was made by Fetterly/Parmentier to approve the driveway permit for Theodore DeCleene with a culvert 15 inches in diameter and no less than 20 feet long. Motion was voted on and carried. 5-0

Nero-Motion was made by Kasten/Fetterly to approve this driveway permit with no culvert, with the condition that, if necessary, when the Town completes work on Fairwood Ln the applicant may need to place a culvert at that time. Motion was voted on and carried. 5-0

Wendt-Motion was made by Fetterly/Nasgovitz to approve the driveway permit with a culvert 18 inches in diameter and no less than 50 feet long. Motion was voted on and carried. 4-0 with Ryan Wendt abstaining.

7. Dive Team ByLaws and Payment from County

After some discussion and questions on the proposed bylaws motion was made by Kasten/Nasgovitz to table this item until another meeting. Motion was voted on and carried. 5-0 Clerk Kriescher also mentioned that the \$50,000 coming from the county will be deposited into the town money market account and we will need to send the county copies of the expenses for auditing purposes until the \$50,000 is exhausted.

8. Dive Team Permanent Members

Motion was made by Fetterly/Nasgovitz to approve Keith Scray, Tom Jones, Rodney Holter, Jon Rouer, and Amanda Fonder as permanent members of the Town of Brazeau Dive Team. Motion was voted on and carried. 5-0

9. EMS Staffing

Jamie Waller stated it is hard to find volunteers and the ambulance service is short staffed, she presented the board with a letter to send permanent residents to find volunteers for the fire and rescue services. The board liked the letter, but suggested to add the pay schedule on the letter and list the town phone number for residents to contact. Motion was made by Parmentier/Nasgovitz to approve the fire and rescue services to send out a letter. Motion was voted on and carried. 5-0

10. Ambulance Agreements with Town of Bagley and Town of Beaver

Motion was made by Fetterly/Nasgovitz to approve the proposed agreements with the Town of Bagley and Town of Beaver for Ambulance Services. Motion was voted on and carried. 5-0

11. Fire Department Members to Become Permanent Members

Motion was made by Nasgovitz/Parmentier to approve Paul Schwenke and Peter Schwenke as permanent members of the fire service. Motion was voted on and carried. 5-0

12. Brazeau Bagley JoyRiders Trail Approval

Motion was made by Nasgovitz/Fetterly to approve the proposed trail map. Motion was voted on and carried. 5-0

13. Surveying of Fairwood Ln

No motion needed the board was presented with the recent survey of Fairwood Ln.

14. Cemetery Rules

No motion needed just discussion.

15. Municipal Compost Agreement

Motion was made by Parmentier/Kasten to leave the current compost agreement alone. Motion was voted on and carried. 5-0

16. Budget and Possible Budget Amendment

Motion was made by Parmentier/Kasten to accept the proposed budget amendment with the change mentioned. The amendment would: Decrease Expenditures- 122-53315 Hwy Construction, Local by \$25,000 and 118-51400 Deputy Clerk by \$200 and Increase Expenditures-122-53311 Hwy Maintenance, Local by \$25,000 and 118-51300 Legal Services by \$200. Motion was voted on and carried. 5-0

17. Short Term Rentals in the Town of Brazeau

Motion was made by Parmentier/Kasten to table this agenda item until the December 2022 meeting. Motion was voted on and carried. 5-0

18. Closed Session under Wis. Stat. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee Reviews

Motion was made by Kasten/Parmentier to enter into closed session. Motion was voted on and carried. 5-0

19. Reconvene into Open Session

Motion was made by Fetterly/Nasgovitz to reconvene into open session. Motion was voted on and carried. 5-0

20. Possible Action

Motion was made by Nasgovitz/Kasten to raise the clerk/treasurer's pay to \$23.50 at the first pay period of 2023. Motion was voted on and carried. 5-0

vi. September 2022 Wage and General Voucher

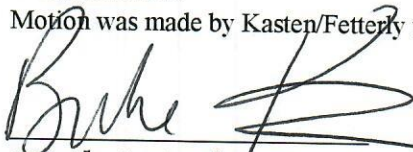
Motion was made by Kasten/Fetterly to approve all wage and general vouchers for September 2022. Motion was voted on and carried. 5-0

ix. Set Next Meeting

October 18, 2022 at 6:30 p.m.

vii. Adjournment

Motion was made by Kasten/Fetterly to adjourn. The meeting adjourned at 10:03 p.m. Motion was voted on and carried. 5-0


Brooke Kriescher, Town Clerk/Treasurer