

**Town of Brazeau 10892 Parkway Road, Pound
Comprehensive Land Use Plan Commission**

Minutes – May 10, 2023

Call to Order: Chairperson, Michael Luebke, called the meeting to order at 6:30 p.m.

Roll Call: Present: T. Grosse, M. Luebke, J. Gilligan, J. Rock, C. Kasten. Absent: None.

Approve Agenda: Motion-1st-C. Kasten/2nd-J. Rock. Vote: 5-0. Carried.

Minutes – April 11, 2023: Motion-1st-J. Rock/2nd-C. Kasten to approve minutes. Vote: 5-0. Carried.

Business:

1. Continue to Review Town of Brazeau Short Term Rental Ordinance Proposal:

- Chairperson Luebke had distributed 9 questions of issues to resolve on proposed ordinances prior to recommendation to the town board. Plan Commissioners in favor of the Town of Brazeau proposed ordinance was: Grosse, Luebke, Kasten, and Rock. Gilligan was not in favor. Results of meeting of April 11, 2023 disclosed audience seemed in favor of proposed ordinance.
- In reference of Town of Riverview application initial and renewal charge, no fee was recommended. The plan commissioners did speak with Steve and Sandy Fenn in the audience. Fenn's have only acquaintances (word of mouth) utilize their home and the Fenn's have a sales tax permit, ~~state~~ Waupaca County (**corrected 6-7-2023**) required permit and execute an annual inspection and water test.
- Capacity of rental and length of stay was challenged and clarified via Wisconsin Towns Association legal opinion and Wisconsin state statute.
- Use of accommodation tax (70%/30%) and waste disposal was openly discussed.
- Next steps: revisit with Jayme Sellen of OCEDC and visit Town of Riverview old and new board members and officials regarding short term rentals.
- Chairperson Luebke with redraft proposed ordinance based on plan commissioners' recommendations and comments.
- Board Supervisor Parmentier commented individuals which own or have utilized rentals should abstain in the voting process.

Next Meeting: June 7, 2023 at 6:30 p.m. Plan Commissioners will continue discussion of proposed ordinances.

Adjournment: Motion to adjourn. 1st-Gilligan/2nd-Kasten. Vote: 5-0. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,
Tom Grosse, Plan Commissioner/Secretary

Motion to approve with correction.
1st: Rock/2nd: Kasten Carried 5-0