

June 20, 2023 6:30 P.M.
Town of Brazeau Regular Board Meeting
Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161



i. Call to Order

Chairman Wendt called meeting to order at 6:30 p.m.

ii. Roll Call

Present: D. Parmentier, J. Fetterly, R. Wendt, C. Kasten, R. Nasgovitz

iii. Agenda Approval

Motion by Parmentier/Kasten to approve the agenda. The motion was voted on and carried. 5-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Parmentier/Fetterly to approve the previous meeting minutes from May 16, 2023 and June 7, 2023 with a correction on the June 7th minutes. The motion was voted on and carried. 5-0

v. REPORTS

1. Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of May 31, 2023 the balance forward was \$715,647.61. Donation Fund Savings \$480.80; Fire Department, Ambulance and Dive Account Funds are \$111,208.30, bringing a total town balance to \$806,508.12.

2. Ambulance

Jamie Waller presented the ambulance report. The Town of Brazeau Ambulance Service received 16 calls since the last meeting. There are two members that passed their EMT class and one that dropped out of the online and has enrolled in the in-person session starting this fall. They are working on the grant paperwork. Jamie will be performing interviews for the full-time EMT next week, seeing Jesse will be leaving the middle of August, and will report back to the board at the July meeting. There was a great turnout at the picnic.

Fire Department

John Fetterly presented the fire department report. John stated they had 3 calls since the last meeting. John stated he had been in contact with NWTC and they are going to a more virtual learning format. The department ordered some equipment using their fundraiser account. John wanted to thank all members that helped with the picnic and also a big thank you to Holtger Bros for everything they do for the town and their generous donation.

Dive Team

Clerk Kriescher presented the dive report. Keith Scray called and stated that the department had no calls since the last meeting and the dive team will be conducting a training next week with the fire department and ambulance.

Highway Department

Clerk Kriescher presented a written report from the highway department. This month they have filled pot holes, added gravel to Vashinski Ln, started clearing out the boat landing on Rost Lake, finished ditch mowing for the first round, the brushing is over half done, and dropped off the new Peterbilt for some frame straightening. The estimated cost for this was \$7,743.75, but the day of the meeting Pete received a call stating it was done and the cost would be \$4,309.11. Pete and John both feel that the frame on the truck should be brought somewhere to strengthen the frame before winter.

Public Comment

Ted DeCleene was present and stated Westwind Dr was not in the correct spot and the cul de sac was never finished. The board discussed there was a possibility of having it surveyed and would talk about it later in the meeting when Road Projects Action Item came up. John Rosner was also present and questioned if any of the board members were aware if the fiber optic lines would be coming to the Rost Lake area, the board stated they have not heard anything at this point.

ACTION ITEMS

1. **Liquor, Cigarette and Operators Licenses**
 - a. **Klondike Saloon**-Motion was made by Parmentier/Nasgovitz to approve the Class B Beer, Class B Liquor and 4 operators licenses with the stipulation that Abigail, one of the operators gets her certificate to the clerk. Motion was voted on and carried. 5-0
 - b. **Wouters Front II**- Motion was made by Fetterly/Nasgovitz to approve the Class B Beer, Class B Liquor, Cigarette License and 5 operators licenses. Motion was voted on and carried. 5-0
 - c. **Parkway Golfcourse**-Motion was made by Fetterly/Nasgovitz to approve 1 operator's license. Motion was voted on and carried. 5-0
2. **Propane Contracts**

Clerk Kriescher stated that in the past they have sent out letters for quotes on propane, she asked if they wanted to stay with Country Visions or send out letters to solicit other quotes. Motion was made by Parmentier/Nasgovitz to call and get a couple prices and have them for next meeting. Motion was voted on and carried. 5-0
3. **Upcoming Training**

Motion was made by Kasten/Parmentier to approve the funds for Mike Luebke to attend training that will be held on July 11, 2023. Motion was voted on and carried. 5-0
4. **Repeal Ordinance 2021-05**

Motion was made by Kasten/Fetterly to repeal Ordinance 2021-05. Motion was voted on and carried. 5-0
5. **Revision of Ordinance 2.1000-Joint Municipal Court**

Motion was made by Fetterly/Nasgovitz to approve the revision of Ordinance 2.1000, because we are joining the City of Gillett court instead of being part of the Village of Coleman Court. Motion was voted on and carried. Roll call was taken: Kasten, Fetterly, Nasgovitz, Parmentier and Wendt all in favor.
6. **Accepting the Agreement between the City of Gillett and Town of Brazeau for Municipal Court**

Motion was made by Nasgovitz/Parmentier to accept the agreement to join the City of Gillett and their municipal court. Motion was voted on and carried. 5-0
7. **Discuss White Potato Lake District Commissioner Appointment**

At a special meeting held on June 7, 2023 there was a motion made to appoint Dave Parmentier as the lake district commissioner appointed by the town until the annual meeting of the lake district and then the board would look at appointing a different commissioner. Dave stated he would be interested in staying on as a commissioner and Kasten stated he would like Dave to stay on until the lake district was up and running before we discuss it any further to appoint a different commissioner. All board members were in agreeance to leave Parmentier on as a commissioner until further notice. No motion needed, just discussion.
8. **2023 Absentee Ballot Envelope Subgrant Reimbursement Program**

Motion was made by Parmentier/Kasten to approve the MOU for the Absentee Ballot Envelope Subgrant Reimbursement Program. Motion was voted on and carried. 5-0
9. **Possible Update to Driveway Permit Form**

Motion was made by Fetterly/Nasgovitz to approve the changes on the Driveway permit form to place a line under Property Address to state nearest existing fire number, take out (Note: No Plastic Culverts), and change the wording in the office use section to state: A _____ inch diameter culvert _____ feet in length will be installed under driveway to provide proper drainage. Motion was voted on and carried. 5-0
10. **Driveway Permits**

There were 2 driveway permits submitted by Ryan Wendt, one being on Swenty Road and the other on South White Potato Lake Road. Motion was made by Fetterly/Kasten to approve both driveway permits with an 18 in culverts by 40 feet in length. Motion was voted on and carried. 5-0

11. Approval of Full-Time Fire Department Members

It was brought to the clerk's attention that this is for approval of permanent fire department members and not full-time fire department members. Motion was made by Kasten/Parmentier to approve Kevin Saiyavong and Zoe Brault as permanent fire department members. Motion was voted on and carried. 5-0

12. Budget and Possible Amendment

The board members were presented with the budget report and no amendments needed to be made. No action needed.

13. Road Projects

Randy inquired if Webster Ln needed the county to do the work for us or if we could do it ourselves to save money, discussion was had and decided to leave Webster Ln as is and Ryan will contact Bill Elias at the county and speak with him. Ryan also brought up to check to make sure we are getting paid a gas tax on the boat landings.

Motion was made by Nasgovitz/Kasten to have Shallow Surveying survey Westwind Dr and to include S Popple Ln. The survey would start at the cul de sac at the end of Westwind Dr. south side to 100 feet passed Lot 1 on S Popple Ln toward the north. Motion was voted on and carried. 5-0

There was more discussion on other roads that could be fixed this year and the board agreed Swenty Rd would be a good choice. Motion was made by Nasgovitz/Parmentier to add Swenty Rd to get a bid on. Motion was voted on and carried. 5-0

vi. June 2023 Wage and General Vouchers

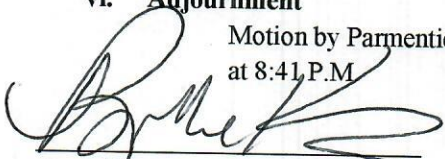
Motion was made by Fetterly/Nasgovitz to approve the June 2023 Wage and General Vouchers with the addition of a voucher for the City of Gillett for \$150.00 for the municipal court. Motion was voted on and carried. 5-0

ix. Set Next Meeting

Next town board meeting will be held on July 18, 2023 at 6:30 p.m.

vi. Adjournment

Motion by Parmentier/Fetterly to adjourn. The motion was voted on and carried. Meeting adjourned at 8:41 P.M.



Brooke Kriescher, Town Clerk/Treasurer