

**Town of Brazeau 10892 Parkway Road, Pound  
Comprehensive Land Use Plan Commission**

Minutes – June 7, 2023

Call to Order: Chairperson, Michael Luebke, called the meeting to order at 6:30 p.m.

Roll Call: Present: T. Grosse, M. Luebke, J. Gilligan, J. Rock, C. Kasten. Absent: None.

Approve Agenda: Motion-1<sup>st</sup>-J. Gilligan/2<sup>nd</sup>-C. Kasten. Vote: 5-0. Carried.

Minutes – May 10, 2023: Gilligan stated correction. Motion to approve with correction-1<sup>st</sup>-J. Rock/2<sup>nd</sup>-C. Kasten. Vote: 5-0. Carried.

Business:

1. Continue to Review Town of Brazeau Short Term Rental Ordinance Proposal:

- Chairperson Luebke distributed copies of ordinance proposal with enhancements based on prior meeting. Luebke, also, stated complaint steps based on if citizens execute must be considered and outlined. Luebke then recapped responsibilities assigned at prior meeting.
- First to report, Julie Gilligan on visit to Town of Riverview with C. Kasten and Clerk-Treasurer Kriescher in regards to key points of ordinance and results. Clerk Kriescher spoke on questions asked and response. Clerk felt forms and documentation should be on the town website to simply process and follow-up. Kasten and Gilligan recapped on what they heard and their views.
- Rock and Grosse had met with Sellen of OCEDC. Rock recapped on room tax, permits, and services of OCEDC. Grosse spoke on contract content and capacity compared to motel/hotel. Rock questioned sanitary districts capacity in comparison to rental structure.
- Chairperson Luebke viewed enhanced ordinance with plan commissioners. Luebke commented on duties for next meeting and preparation of ordinance prior to presentment to Town of Brazeau board.

Next Meeting: July 12, 2023 at 6:30 p.m. Plan Commissioners will continue discussion of proposed ordinances.

Adjournment: Motion to adjourn. 1<sup>st</sup>-C. Kasten/2<sup>nd</sup>-J. Gilligan. Vote: 5-0. Meeting adjourned at 7:55 p.m.

Respectfully Submitted,  
Tom Grosse, Plan Commissioner/Secretary

Motion To Approve  
1<sup>st</sup>: Gilligan 2<sup>nd</sup>: Kasten  
Vote 5-0 Carried