



July 18, 2023 6:30 P.M.

**Town of Brazeau Regular Board Meeting**

Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161

**i. Call to Order**

Chairman Wendt called meeting to order at 6:30 p.m.

**ii. Roll Call**

Present: D. Parmentier, J. Fetterly, R. Wendt, C. Kasten, R. Nasgovitz

**iii. Agenda Approval**

Motion by Parmentier/Fetterly to approve the agenda. The motion was voted on and carried. 5-0

**iv. Approval of Previous Meetings Proceedings:**

Motion was made by Kasten/Nasgovitz to approve the previous meeting minutes. The motion was voted on and carried. 5-0

**v. REPORTS**

**1. Financial**

The written financial report was presented by Clerk Kriescher. General Fund balance as of June 30, 2023 the balance forward was \$663,073.12. Donation Fund Savings \$480.82; Fire Department, Ambulance and Dive Account Funds are \$126,857.89, bringing a total town balance to \$789,931.01.

**2. Ambulance**

Jamie Waller presented the ambulance report. The Town of Brazeau Ambulance Service received 16 calls since the last meeting. The ambulance service did some training with the dive team on Lee Lake.

**Fire Department**

John Fetterly presented the fire department report. John stated they had 3 calls since the last meeting. The fire department had some trucks at Breakfast on the Farm, John finished his third grant for the year and has heard nothing on any of the grants, there was 4 vehicles in the Coleman parade, and their next fundraiser will be held on August 26, 2023 at Lee Lake for the car show.

**Dive Team**

Keith Scray presented the dive team report. Keith stated there has been no calls since the last meeting. Keith said the training with the fire department and ambulance service went well and there is another training scheduled for next week. Also, they have a lead on a pontoon boat..

**Highway Department**

Ryan Wendt talked on behalf of the highway department. He stated they have been ditching, brushing, and filling the salt and sand shed. Wendt also commented that Parkway will be closed from Z to Goldhorn Rd from July 24, 2023 to August 11, 2023.

**Public Comment**

Keith Scray commented how nice the ditching looks on Goldfield Rd.

**ACTION ITEMS**

**1. Plan Commission**

**a. Conditional Use Permit-Kurt Otto-**Motion was made by Kasten/Parmentier to postpone a motion and send this back to the Plan Commission. Motion was voted on and carried. 5-0

**b. Land Division Application-Lynn & Cynthia Kolstad-** Motion was made by Parmentier/Fetterly to approve the land division. Motion was voted on and carried. 5-0

**c. Short Term Rental Ordinance Recommendation-**Motion was made by Kasten/Parmentier to have the draft ordinance reviewed by legal counsel. Motion was voted on and carried. 5-0 Motion was amended to have the draft ordinance reviewed by legal counsel with the changes discussed. The amended motion was made by Kasten/Parmentier. Motion was voted on and carried. 4-1

**d. Town of Brazeau Website Recommendation**-Motion was made by Nasgovitz/Parmentier to work with Bill Koehne at Packerland websites to upgrade our current web page. Motion was voted on and carried. 5-0

**2. Driveway Permits**

Motion was made by Fetterly/Nasgovitz to approve the driveway permit for Eric Van De Yacht with 15 inches by 20 feet culverts in both driveways. Motion was voted on and carried. 5-0

Motion was made by Fetterly/Parmentier to approve the driveway permit for Lynn Kolstad with no culvert needed. Motion was voted on and carried. 5-0

Motion was made by Fetterly/Parmentier to approve the driveway permit for Jason and Sarah Grendziak with no culvert needed in either driveway. Motion was voted on and carried. 5-0

**3. Jerry Pillath-BOR and Building Permits**

The dates for the Board of Review were discussed. Open book will be held September 20, 2023 from 8 am to 10 am and the 2-hour session will be held September 27, 2023 from 6 pm to 8 pm. Jerry mentioned our system that we have for building permits needs an upgrade, the town will talk with Tom Smith and Oconto County to request a report quarterly for a listing of building permits. No motion needed.

**4. Accept Jesse Meyers Resignation**

Motion was made by Fetterly/Nasgovitz to approve the resignation of Jesse Meyer for the Full-time EMT position. Motion was voted on and carried. 5-0

**5. Closed Session-Full-Time EMT Interview**

Motion was made by Parmentier/Nasgovitz to approve going into closed session. Roll Call vote was taken: Kasten, Fetterly, Nasgovitz, Parmentier and Wendt. Motion was voted on and carried. 5-0

**6. Reconvene Into Open Session**

Motion was made by Fetterly/Kasten to reconvene into open session. Motion was voted on and carried. 5-0

**7. Possible Action**

Motion was made by Kasten/Fetterly to hire Debbie Darga Ruiz for the full-time EMT position. Motion was voted on and carried. 5-0

**8. Ambulance Members Probationary to Permanent**

Motion was made by Nasgovitz/Fetterly to approve four probationary ambulance members to permanent: Debbie Ruiz, Mario Ruiz, Nancy Warrchaiet, and Keith Warrchaiet. Motion was voted on and carried. 5-0

**9. Possible Ambulance Expenditures**

Motion was made by Fetterly/Nasgovitz to approve the expenditures for new AED's and radios using grant money. Motion was voted on and carried. 5-0

**10. Approval of the MOU with Oconty for Rip & Run**

Motion was made by Parmentier/Nasgovitz to approve the MOU between Oconto County and the Town of Brazeau Ambulance. Motion was voted on and carried. 5-0

**11. Fire Department Members Probationary to Permanent**

Motion was made by Kasten/Nasgovitz to approve Evan Pardee from a probationary member to a permanent member. Motion was voted on and carried. 5-0

**12. Update on Survey for Westwind Drive**

The clerk stated that Shallow Surveying has all the information in order to survey Westwind Drive. No motion needed, just discussion.

**13. Update on Lake District**

Discussion was had on the town board representative for the White Potato Lake District board and it was discussed to add this item to the August agenda to possibly replace Dave Parmentier as the Town of Brazeau board representative on the Lake District board. No motion needed, just discussion.

**14. Propane Bids**

Motion was made by Parmentier/Nasgovitz to stay with Country Visions for our propane service at a price of \$1.349 a gallon. Motion was voted on and carried. 5-0

**15. Marl Lake Project with Town of Bagley**

Motion was made by Fetterly/Kasten to approve the section of Marl Lake Rd shared with Bagley for repair this year. Motion was voted on and carried. 5-0

**16. Budget and Possible Amendment**

Motion was made by Nasgovitz/Fetterly to approve the proposed budget amendment to increase revenue (103-43690) and increase expenditure (122-53315) in the amount of \$8,260.25. Motion was voted on and carried. Roll call voted was taken: Kasten, Fetterly, Nasgovitz, Parmentier, Wendt all in favor.

**vi. July 2023 Wage and General Vouchers**

Motion was made by Nasgovitz/Fetterly to approve the July 2023 Wage and General Vouchers with the addition of a voucher for Country Visions in the amount of \$1150.00 for the propane contract.

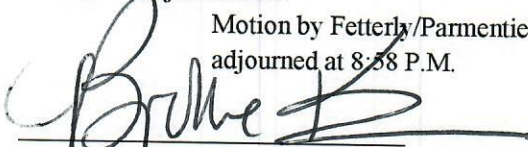
Motion was voted on and carried. 5-0

**ix. Set Next Meeting**

Next town board meeting will be held on August 15, 2023 at 6:30 p.m.

**vi. Adjournment**

Motion by Fetterly/Parmentier to adjourn. The motion was voted on and carried. 5-0 Meeting adjourned at 8:58 P.M.



*Brooke Kriescher*, Town Clerk/Treasurer