

**Town of Brazeau 10892 Parkway Road, Pound
Comprehensive Land Use Plan Commission**

Minutes – July 12, 2023

Call to Order: Chairperson, Michael Luebke, called the meeting to order at 6:30 p.m.

Roll Call: Present: T. Grosse, M. Luebke, J. Gilligan, J. Rock, C. Kasten. Absent: None.

Approve Agenda: Motion-1st-J. Rock/2nd-J. Gilligan. Vote: 5-0. Carried.

Minutes – June 7, 2023: Motion to approve-1st-J. Gilligan/2nd-C. Kasten. Vote: 5-0. Carried.

Business:

1. Conditional Use Application-Kurt Otto-parcel 0085623111-13224 Loon Lane; Pound, WI 54161. Mr. Otto requests to use 24'x48' manufactured structure built in 1993 to utilize as a residential home. Mr. Otto stated he has the skills to execute the workmanship, plus install a kitchen, bathroom and living quarters with an estimated completion date of August 1st, 2024. Presently 100 amp changing to 200-amp, concrete foundation and block. Residential structure does agree with town's vision statement and goals, objectives and development strategies of the comprehensive plan. Tom Smith, building inspector has been contacted and Mr. Otto will comply with structure rulings. Motion to approve; 1st; Kasten/2nd; Rock. Carried 5-0.
2. Land Division Application-Lynn and Cynthia Kolstad-parcel 0084613038-8995 N. White Potato Lake Road, Pound, WI-Surveyor: Hugh Guy. Commissioners all viewed proposed CSM and lot layout diagrams. Mr. and Mrs. Kolstad purchased the lot and would like to separate it to sell. Plan Commissioners had a copy of an outline from Land Office of Oconto County courthouse. Variance action was responded by Kolstad. Motion to approve: 1st: Kasten/2nd: Rock. Carried 5-0.
3. Plan Commissioners continued review of the Short-Term Rental Ordinance proposal. Changes were proposed and Chairperson Luebke took a poll from the commissioners on the ordinance. Motion to present version two of ordinance with changes to the town board was executed; 1st; Kasten/2nd: Rock. Carried 5-0.
4. Segment of ordinance acceptance was the revamping of the town's website with Koehne of Packerland Website and to be presented to town board. 1st; Kasten/2nd; Rock. Carried 5-0.
5. Oconto County Room Tax Commission and Tourism Zone Agreement was accepted by motion. 1st: Kasten/2nd; Gilligan. Carried 5-0.

Next Meeting: August 9, 2023 at 6:30 p.m.

Adjournment: Motion to adjourn. 1st-J. Gilligan/2nd: T.Grosse. Carried 5-0.
Meeting adjourned at 8:30 p.m.

Respectfully Submitted,
Tom Grosse, Plan Commissioner/Secretary

Motion to Approve:
1st: J. Gilligan/2nd: J. Rock
Vote and Carried: 4-0