

**Town of Brazeau 10892 Parkway Road, Pound
Comprehensive Land Use Plan Commission**

Minutes – September 13, 2023

Call to Order: Chairperson, Michael Luebke, called the meeting to order at 6:30 p.m.

Roll Call: Present: T. Grosse, M. Luebke, J. Gilligan, C. Kasten and J. Rock. Absent: None

Approve Agenda: Motion-1st-J. Rock/2nd-J. Gilligan. Vote: 5-0. Carried.

Minutes – August 9, 2023: Motion to approve-1st-C. Kasten/2nd-J. Gilligan. Vote: 5-0. Carried.

Business:

1. Update on Kurt Otto-13224 Loon Lane, Pound WI 54161

Luebke, plan commissioners and Mr. Otto went through the building inspection. Luebke had placed itemized conditions based on the building inspection;

- Replace the carpeting, subfloor, below floor insulation and rodent barrier
- Seal coat roof – owner desires to change pitch of roof at a later date when soffit and fascia will be addressed
- Replace siding
- Replace windows and casings
- Replace doors and door framing
- Install new plumbing consistent with building code
- Install new electrical consistent with building code
- Replace all wall and ceiling insulation
- Install heating system adequate to properly heat the building that is consistent with building code
- All items were addressed by Mr. Otto, Luebke and plan commissioners
- All work is to be completed by October 1, 2024

Listing following acceptance by all – Motion to approve Conditional Use conditions
1st:- C. Kasten/2nd:- J. Rock. Vote 5-0 Carried.

2. Conditional Use Application – Heidi and Dan Ruid – parcel 0082929051431 – 9072 Lee Lake Rd, Pound, WI. Clients Ruid not present. Plan Commissioner T. Grosse explained the request. Ruid's purchasing a single wide home from Dennis and Judy Blazek. The Blazek's will be moving into completed home structure about November 1, 2023. Existing mobile home is in excess of 15 years old. Ruid's having Bob Becker, a professional house mover from Green Bay, move the single wide to their land owned at 9072 Lee Lake Rd, Pound. Single wide will be placed on a floating slab with proper hookups to electricity, water, and sewer. Condition placement from plan commissioners: disconnect of mobile home so tenants can reside in new home with target date of one year -October 1, 2024. Motion of approval with condition: 1st:-C. Kasten/2nd:-J. Rock. Vote 5-0. Carried.

3. Broaden forms on existing website. Conversation to be executed with Kriescher and Schwenke.

Brainstorming List:

- Permits

- Fee Schedule
- Code of Ordinances
- Short Term Rental Package
- Complaint document for all area/departments
- Contact Information
- Community Club Listing
- Frequently Asked Questions

4. Next meeting will expand on documentation.

Next Meeting: October 11, 2023 at 6:30 p.m.

Adjournment: Motion to adjourn. 1st-C. Kasten/2nd:-J. Gilligan. Voted: 5-0. Carried.

Meeting adjourned at 7:40 p.m.

Respectfully Submitted,
Tom Grosse, Plan Commissioner/Secretary

Motion to Approve:
1st: J. Rock/2nd: C. Kasten
Carried 4-0