



APPROVED

September 19, 2023

6:30 P.M.

Town of Brazeau Regular Board Meeting

Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161

i. Call to Order

Chairman Wendt called meeting to order at 6:30 p.m.

ii. Roll Call

Present: J. Fetterly, R. Wendt, C. Kasten, R. Nasgovitz; Absent: D. Parmentier

iii. Agenda Approval

Motion by Fetterly/Kasten to approve the agenda. The motion was voted on and carried. 4-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Fetterly/Nasgovitz to approve the previous meeting minutes. The motion was voted on and carried. 4-0

v. REPORTS

1. Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of August 31, 2023 the balance forward was \$702,146.52. Donation Fund Savings \$480.86; Fire Department, Ambulance and Dive Account Funds are \$101,268.92, bringing a total town balance to \$885,343.38.

2. Ambulance

No one was present for the Ambulance; a written report was read. The service had 15 calls this past month with 1 being an Eagle III call. Jamie stated the crew did very well and had the fastest turnaround time she has ever seen. Unit 1 had a relay issue that has been fixed with no problems since. The ambulance service has training next week with Eagle III and the fire department. As of November 1, 2023, John Kussow will be taking over as president for the Brazeau Ambulance.

Fire Department

John Fetterly presented the fire department report. John stated they had 2 calls since the last meeting. The car show fundraiser went well and the fire department will be participating in the Eagle III training next week with the ambulance and Village of Pound.

Dive Team

No one was present for the dive team; a written report was read. The dive team had no calls since last meeting. The dive team did do a test dive last Saturday at Kelly Lake. Keith will also be attending the October meeting at the county to update them on the progress of the dive team.

Highway Department

Pete Schwenke was at the meeting to report for the Highway Department. He stated this past month the department added some gravel to McDonald Creek Rd, cut 200 ft of trees on E Shay Lake Lane, placed some Right of Way markers on Westwind Dr, they also did some grading, mowing and brushing.

Public Comment

Clerk Kriescher mentioned that Kelly Lake Association and Lee Lake Conservation were inquiring on if it is legal for them to charge a launch fee and collect the money for the 2 nonprofits and it was discussed that it would be best for them to inquire on getting the \$100 per town owned boat launch from the town. They also asked if the town could draft an ordinance for the use of the ballasts on a boat for lakes less than 400-500 acres. John Fetterly brought up the fact that the ambulance is talking about restructuring some their officer positions and John feels that they should have a vice president assigned. Supervisor Nasgovitz stated that when people are having their driveways paved, they are coming onto the road and this will ruin the wings on the plows when snowplowing. The clerk also brought up that a resident had inquired if the town would consider adopting a golf cart ordinance.

ACTION ITEMS

1. Library Report-Jill Trochta

Jill presented an update for the Suring Library. The library is open Monday through Friday from 9-5. They have DVD's, books, magazines, and Wi-Fi hot spots to check out. The library Wi-Fi is available from 6am to 6pm daily. The library has story time, book clubs, they show movies, they have a summer reading program, offer state park passes and participate in activities going on in the area. Chair Wendt asked if they could possibly hold an event at Memorial Field in the Town of Brazeau and Jill said that could be possible. The board asked questions concerning the library budget also. No motion needed just discussion.

2. Plan Commision-Ruid and Otto

Motion was made by Kasten/Nasgovitz to approve the conditional use permit for Dan and Heidi Ruid. They want to place a mobile home on their property while their house is being built, but it will need to be removed by October 1, 2024. Motion was voted on and carried. 4-0

Motion was made by Kasten/Fetterly to approve the conditional use permit for Kurt Otto with the 12 conditions listed on the permit and if the work is not completed by October 1, 2024 the board can request the double wide be removed at the expense of the property owner. Kurt has an older double wide on his property and would like to fix it up. This permit was approved with 12 conditions: replace carpet, subfloor, below floor insulation; replace roof, sub with seal coat; replace siding and this will not be done until all windows are replaced; replace all windows and casings; replace all doors and door frames; replace soffit/fascia, but not until roof is completed; new plumbing per code; new electric components per code; replace all wall and ceiling insulation per code; install new heating system per code; compete all conditions by October 1, 2024. Motion was voted on and carried. 4-0

3. Sanitary District Board Member

Lynn Kolstad has resigned from the Brazeau Sanitary District board due to moving. Motion was made by Fetterly/Kasten to approve Ted Torrison to fill the vacancy, it was stated that Ted showed an interest in becoming a commissioner. Motion was voted on and carried. 4-0

4. Driveway Permits

Motion was made by Fetterly/Kasten to approve the driveway permit for Richard Burley with no culvert needed. Motion was voted on and carried. 4-0

Motion was made by Fetterly/Nasgovitz to approve the driveway permit for the paving of a driveway owned by Greg Lingenfelter. Motion was voted on and carried. 4-0

5. Dive Team Members

There were 2 members that did not have their paperwork turned in and they had until Thursday, August 17, 2023 by noon to get it in. In talking to Keith Scray he stated that the 2 members were no longer were going to be a part of the dive team. Keith also stated that \$250 each were spent on them for training and he was in the process of getting letters sent to request that money back. No motion needed just discussion.

6. Short Term Rental Ordinance Update

Some discussion was had by the town board and the plan commissioners on the updated draft of the ordinance. The plan commission would like the draft to be shared on Facebook with the residents. Supervisor Parmentier was absent, but sent an email that stated he has some questions on the updated draft from the lawyer. Motion was made by Kasten/Nasgovitz to approve for this to be postponed until the October meeting. Motion was voted on and carried. 4-0

7. Fire Department Purchases

Motion was made by Kasten/Nasgovitz to approve the spending of \$2376 on hydrotesting for the fire department. Motion was voted on and carried. 4-0

8. Fire Department Probationary Member to Permanent

Motion was made by Nasgovitz/Kasten to approve Cole Weise as a permanent fire department member. Motion was voted on and carried. 4-0

9. ATV/UTV Speed Limits in Town with Possible Ordinance Amendment

Motion was made by Fetterly/Kasten to postpone this item until the October meeting, the clerk will get copies of the county ATV/UTV ordinance by then. Motion was voted on and carried. 4-0

10. Records Retention Ordinance

Motion was made by Kasten/Nasgovitz to approve ordinance 2.1200 for records retention. Motion was voted on and carried. 4-0

11. Clerk Office Hours

Motion was made by Fetterly/Nasgovitz to approve the proposed hours for the clerk's office. Motion was voted on and carried. 4-0 The new hours would be Monday, Wednesday, and Thursdays from 8 am to 2pm and Tuesdays from 12pm to 5pm.

12. Erosion of Shoulders on Parkway and Possible Action

There was discussion on some shoulders in the town washout every rain fall we have so different options were discussed as possible curbing or paving which was stated would be expensive, another fix could be using Geocells, but that would be costly also. Motion was made by Fetterly/Nasgovitz to put breaker rock in and have Thomson Excavating do some ditch work. Motion was voted on and carried. 4-0

13. Approve Agreement for Gillet Court

Motion was made by Fetterly/Kasten to approve the agreement between the City of Gillett and the Towns of Doty, Green Valley, Gillett, Lakewood, Mountain, Riverview, Townsend, Underhill, and Brazeau for the Gillett Court. Motion was voted on and roll call was taken: Kasten, Fetterly, Nasgovitz and Wendt all voted yes. 4-0

14. Budget Review and Possible Amendment

Motion was made by Kasten/Fetterly to approve the proposed budget amendment. The amendment would decrease expenditure 118-51400-Deputy Clerk by \$500 and would increase expenditure 124-54910-Cemeteries by \$500. Motion was voted on and carried. 4-0

15. Closed Session-Employee, Wage, and Benefit Reviews

Motion was made by Kasten/Nasgovitz to enter closed session. Motion was voted on and roll call was taken: Kasten, Fetterly, Nasgovitz, and Wendt all present.

16. Reconvene Into Open Session

Motion was made by Fetterly/Kasten to reconvene into open session. Motion was voted on and carried. 4-0

17. Possible Action

No action taken.

vi. September 2023 Wage and General Vouchers

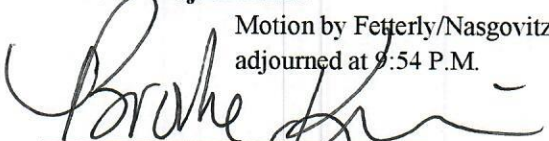
Motion was made by Kasten/Fetterly to approve the September 2023 Wage and General Vouchers. Motion was voted on and carried. 4-0

ix. Set Next Meeting

Next town board meeting will be held on October 17, 2023 at 6:30 p.m. Open book will be held on September 20, 2023 from 8a.m.-10a.m. and the Board of Review will be held September, 27, 2023 at 6:00 p.m.

vi. Adjournment

Motion by Fetterly/Nasgovitz to adjourn. The motion was voted on and carried. 4-0 Meeting adjourned at 9:54 P.M.



Brooke Kriescher, Town Clerk/Treasurer