

## **Town of Brazeau Regular Board Meeting**

March 17, 2015

Call to Order: Chairman Wendt called meeting to order at 6:30 p.m.

Roll Call Taken: Present: D. Parmentier, S. Thomson, R. Gretzon, G. Kempka, and R. Wendt. Absent: None

Pledge of Allegiance Recited

Agenda Approval: Motion-Kempka/Second-Gretzon to approve agenda as presented. Voice Vote: Yes: Kempka, Gretzon, Thomson, Parmentier, and Wendt. No-none. Motion carried.

Minutes: February 17 and March 9, 2015. Motion-Parmentier/Second-Thomson to approve minutes as presented. Voice Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Motion carried.

### REPORTS:

Financial Report: Clerk-Treasurer presented financials month end February 2015. Town funds: \$404,410.60; Memorial Field Donor Account- \$13,665.44 & Fire Dept, Ambulance & Dive accounts \$59,710.14.

Brazeau Ambulance: S. Kanack stated ambulance service had 3 calls last month. CPR refresher had recently been conducted and new defibrillators state approved.

Brazeau Fire Department: Fire Chief Fetterly reported no calls past month. Fire Department receiving \$1000 grant through Carriveau Insurance. Department looking into additional location for dry hydrant. Department planning to bid out for additional LDH hose and flashlights to acquire more FEMA grant funds. Chief reminded board to complete NIMS.

Highway/Road Report: Nasgovitz reported to board grader still in county shop for repairs. Need to grade Butler Rock Road and Old 64 Road to E Shay Lake Road needs work before next snow plowing season.

Public Comment: Ben Albrecht, Rural Insurance, introduced himself to the board.

### UNFINISHED BUSINESS:

John Rosner-Rost Lake 16.5 Feet-Discontinuance by Petition: Rosner stated he is working with a title company. Board shared with Rosner copy of material presented at Wisconsin Towns Association Lawyers Conference entitled "Discontinuing Town Roads in Wisconsin." Motion-Kempka/Second-Gretzon to table. Voice Vote: Yes: Thomson, Kempka, Gretzon, Parmentier, and Wendt. No-none. Motion carried.

Recycle Center Update: Board members plan to attend County Recycle meeting on April 16<sup>th</sup>, 2015. Motion-Kempka/Second-Thomson to table for further discussion after the April 16<sup>th</sup> meeting. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Brazeau Sanitary District and/or Private Driveway Plowing: Chairman Wendt had conversation with Carol Nawrocki, legal counsel, Wisconsin Towns Association. Towns are disallowed from plowing private driveways but the sanitary district is a governmental agency and may be plowed by the town. Nawrocki stated the town should have a written agreement on file. Motion-Parmentier/Second-Thomson to draft an agreement with Brazeau Sanitary District to include \$25.00 charge per time plowing executed. Voice Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Motion carried.

Brazeau Ambulance-Tuition Reimbursement Agreement: Monthly ambulance driver and EMT call schedule discussed in addition to verbiage within the proposed tuition agreement. Motion-Gretzon/Second-Parmentier to draft a signature page to the Ambulance By-Laws which addresses tuition reimbursement and have ambulance members sign acknowledgment of Ambulance By Laws. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Town of Brazeau-Memorial Field Improvements: Board members reviewed playground equipment materials presented. Chairman Wendt spoke with a Coleman Village board member regarding their park playground upgrade. Chairman Wendt suggested inviting representative, who did Village of Coleman and Village of Pound playgrounds, to Brazeau Memorial Field and acquire quote/estimate for Brazeau board to review. Fence replacement/backstop quote reviewed from G&G Inc. Motion-Parmentier-Second-Thomson to publish invitation to bid for fence and backstop for Brazeau Memorial Field. Voice Vote-Yes: Thomson, Parmentier, Kempka, Gretzon, Wendt. No-none. Motion carried.

Map Storage Cabinet: Photo reviewed by board member of map storage cabinet to be donated by Parmentier with value of \$450. Motion-Kempka/Second-Gretzon to accept donation of map storage cabinet from David & Victoria Parmentier and provide receipt of donation with value of \$450. Voice Vote: Yes-Kempka, Thomson, Gretzon, Wendt. No-none. Abstain-Parmentier. Motion carried

#### NEW BUSINESS:

Resolution Opposing Proposed County Assessment: Motion-Gretzon/Second-Parmentier to approve Resolution #3-2015 Opposing Proposed County Assessment (on file). Roll Call Vote: Yes-Thomson, Kempka, Parmentier, Gretzon, Wendt. No-none. Motion carried. Assessor J. Pillath informed board he will be attending state finance committee hearing being held in Brillion covering topics within the proposed budget.

2015 Road Projects-Project Quote: Board reviewed quote received from Oconto County on proposed Butler Rock Road work. Motion-Kempka/Second-Gretzon to publish invitation to bid on rebuild 5280' of Butler Rock Road and must be present to bid. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

2015-2016 Wis Dot Salt Contract: Motion-Thomson/Second-Kempka to contract for early fill of 100 ton, seasonal fill of 50 ton and reserve fill of 30 ton. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Delinquent Personal Property Taxes: Board members reviewed delinquent personal property tax report from tax years 2001 through tax year 2014. Motion-Parmentier/Second-Kempka to research contacting with collection agency and discuss at next board meeting. Voice Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Motion carried.

Culvert Bid-David Dier: Board members viewed photos of old damaged culverts stored behind highway garage. Motion-Kempka/Second-Gretzon to accept \$225.00 bid received from David Dier for 5 damaged culverts. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Schedule 2015 Annual Town Meeting: Motion-Kempka/Second-Thomson to schedule 2015 Annual Town meeting – April 21, 2015 at 7:00 p.m. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Approve 2014 Financial Report: Board members reviewed letter, financial statement, and auditor notes from KerberRose, CPA. Chairman Wendt stated having had a conversation with the onsite auditor during the audit process. Board also reviewed summary of all 2014 monthly revenues and expenditures and 2014 financial activity of Fire Department, Ambulance and Dive Team. Motion-Parmentier/Second-Gretzon to approve Town of Brazeau 2014 Financial Report as presented. Voice Vote-Yes: Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Resignation-Andrew Metzler-Brazeau Fire Department: Fire Chief Fetterly read aloud resignation letter received from Andrew Metzler. Motion-Kempka/Second-Thomson to accept Andrew Metzler's resignation from the Brazeau Fire Department. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Wage& General Vouchers March 2015: Motion-Gretzon/Second-Parmentier to approve wage vouchers and general vouchers. Voice Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Motion carried.

Next Regular Board Meeting: April 21, 2015 following Town Annual meeting. Special Board Meeting scheduled for April 6<sup>th</sup>; 6:30 p.m. at the Memorial Field.

Adjournment: Motion-Kempka/Second-Thomson to adjourn. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried. Meeting adjourned 9:10 p.m. Following adjourned meeting names were drawn for tile placement on the donor recognition wall being erected at the Town of Brazeau Memorial Field.

*Jean Grosse, Clerk/Treasurer*