

## **Town of Brazeau Regular Board Meeting**

June 16, 2015

Call to Order: Chairman Wendt called meeting to order at 6:30 p.m.

Roll Call Taken: Present: D. Parmentier, S. Thomson, R. Gretzon, G. Kempka, & R. Wendt. Absent: None

Pledge of Allegiance Recited

Agenda Approval: Motion-Kempka/Second-Thomson to approve agenda with change; moving New Business #9 – Oconto County Zoning Ordinance Amendment Concerns & Update to follow Unfinished Business #2-Recycle Center Update. Voice Vote: Yes: Kempka, Gretzon, Thomson, Parmentier, and Wendt. No-none. Motion carried.

Minutes: May 19, 2015 & June 9, 2015: Motion-Gretzon/Second-Kempka to approve minutes with clarification addition to Ambulance report. Voice Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Motion carried.

### REPORTS:

Financial Report: Clerk-Treasurer presented financials month end May 31, 2015. Town operating funds: \$377,583.75; Memorial Field Donor Account- \$8,975.36 & Fire Dept, Ambulance & Dive accounts \$59,349.76.

Brazeau Ambulance: S. Kanack stated ambulance service had 7 runs last month and currently working on the annual Emergency Services Fundraiser.

Brazeau Fire Department: Fire Chief, John Fetterly reported June 27<sup>th</sup>, 2015 assisting Village of Pound Fire Dept with their fundraiser and receiving a monetary donation. All dry hydrants raised out of muck and functional.

Highway/Road Report: Nasgovitz absent; town chair stated work progressing on Butler Rock Road with contractor Road King.

Public Comment: Fire Chief, J. Fetterly requested when town board reviewing possible revisions to operational procedures of Fire Department, Ambulance or Dive; consider a chain of command for entire town emergency preparedness.

Brandon Pendl inquired if town would consider acquiring services for town and sanitary district. through outside source for confined space entry. Pendl to acquire information to present to board.

### UNFINISHED BUSINESS:

John Rosner-Rost Lake 16.5 Feet-Discontinuance by Petition: Board members received copy of email correspondence from John and Kim Rosner requesting town to stop the public notification process required for the discontinuance of public way on Rost Lake. Motion-Kempka/Second-Parmentier to stop the public notification process of resolved discontinuance (Resolution #5-2015). Voice Vote: Yes - Thomson, Kempka, Gretzon, Parmentier, and Wendt. No-none. Motion carried. Clerk read email received from DNR regarding shift of responsible contact due to retirement. DNR is planning on having response to town by end of week in reference to the adopted resolution #5-2015.

Recycle Center Update: Pat Virtues, Oconto County, provided copies of the questionnaire response from municipalities in Oconto County regarding 2015 Oconto County Recycling Program. Virtues explained recycling responsibility should the town withdraw from the county recycling agreement. Next meeting scheduled for August 1<sup>st</sup> or 2<sup>nd</sup>; to further discuss the county recycling agreement. Town board members will be invited to attend.

Oconto County Zoning Ordinance Amendment Concerns & Update: Pat Virtues reflected on the text amendment changes. Board members and plan commissioners in attendance expressed questions which Virtues provided response. Plan Commissioners inquired as to receipt of new inserts to update their Oconto County Zoning Ordinance manuals. Virtues stated cost per set is \$10; he will research if pricing can be adjusted.

Memorial Field Improvements & Park Signage: Chairman Wendt stated Gwidt is working on border of recognition wall. Second Sign proof was presented by Supervisor Gretzon. Board members stated a few adjustments to be made.

Ordinance Relating to Confidentiality of Income & Expenses Provided to Assessor for Assessment

Purpose: Clerk read email response from Assessor, Jerry Pillath regarding no need for ordinance.

Motion-Gretzon/Second-Thomson not to execute adoption of ordinance. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Beverage License Renewals, Bartender License & Tobacco/Cigarette Licenses:

a. Wouter's Front II: Motion-Kempka/Second-Gretzon to approve Wouter's Front II beverage license, Tobacco-Cigarette License & Bartenders: Lori Champagne & Jessica VanGheem. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

b. Parkway Golf Course: Motion-Parmentier/Second-Kempka to approve Parkway Golf Course beverage licenses; bartenders-Joshua Oleck and Cindy Magnin. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

c. Klondike Saloon: Motion-Kempka/Second-Thomson to approve Klondike Saloon beverage license and bartenders; Rory Baldwin & Jon Rouer. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried.

NEW BUSINESS:

Plan Commission: Rezone-Brian Ermis-9550 Hwy 64-parcel 08-673401944: Plan Commissioner Chair, Randy Lavarda stated how the request was received at plan commission meeting on June 10<sup>th</sup>. Plan Commissioners took no action due to the lack of data provided. A list of questions was directed to Pat Virtues, Oconto County Planning/Zoning. Copy of email response was distributed to board, Mr. Earl Ermis and Randy Lavarda. Brian Ermis left the meeting prior to board reaching his request on the agenda, therefore was absent from the town board discussion. Motion-Parmentier/Second-Thomson to deny Brian Ermis request for rezone. Voice Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Motion carried.

Budget Review & Amendment: Board reviewed actual income and expenditures to budget through May 2015. Motion-Gretzon/Second-Kempka to resolve budget amendment #6a-2015 increasing income and expense by \$45,900 affecting five line items. Roll Call Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

No-Wake Ordinance Specific Inland Lake(s) within Town of Brazeau: Deb & Don Mooren stated activity occurring on Shay Lake with motorboats. Process of amending existing ordinance was discussed. Motion-Kempka/Second-Thomson to table for further research. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Kerber-Rose SC Engagement Agreement: Agreement for next three years was reviewed by board. Motion-Gretzon/Second-Thomson to accept agreement. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Yankee Lake Accesses: Concerns expressed on landowner(s) encroaching on N. Yankee Lake access. Motion-Kempka/Second-Thomson to execute letter to landowner(s) to remove property from town land. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Dive Team-Pontoon Purchase/Storage & Operating Procedures/Organization Structure: D. Gross responded to town board questions regarding possible purchase of used pontoon and offsite storage. Board members requested copies of dive logs, equipment inventory and clerk to have original signed agreements by team members. Motion-Parmentier/Second-Thomson stated no consideration for purchase of pontoon boat. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Oconto County Forest & Parks Issues in Town of Brazeau: Chairman Wendt stated the town will not regain ownership of balance of Butler Rock Lookout Lane due to time lapse of servicing road. Concerns of end section of Lee Lake Park Lane concerning county placement of gate restricting town passage. Motion-Kempka/Second-Thomson to forward letter of request to Oconto County to remove gate. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Clean Up Progress Parcel 008-1515023445: Town Chairman, Wendt inquired with Oconto County on clean up of fire site on parcel 008-1515023445 owned by Ste. Marie. County will not take action. Wis. Stat. 66.0413 (b) defines governing body or building inspector may issue a raze order if building is old, dilapidated or out of repair and consequently dangerous, unsafe, unsanitary or otherwise unfit for human habitation. Town will have Building Inspector, Tom Smith proceed.

Possible New Employment-Town Highway/Road Department: Town board felt need to increase employment to support activity. Tom Grosse, an existing employee of the town, has volunteered assistance and time with Memorial Field playground project, the DOT required 2015 Retro reflectivity Evaluation of all town warning and road signs and input of fire numbers into Ambulance GPS units servicing Town of Bailey, Town of Beaver and Town of Brazeau. Motion-Gretzon/Second-Kempka to increase Tom Grosse responsibilities to include working on Town of Brazeau Highway/road team as needed on a part-time basis. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

June Wages & General Vouchers: Motion-Gretzon/Second-Thomson to approve wage and general vouchers. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Next Board Meeting: July 21, 2015. Special Meeting Scheduled: June 22, 2015 at 6:30 p.m.

Adjournment: Motion-Gretzon/Second-Parmentier to adjourn. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried. Meeting adjourned 9:40 p.m.

*Jean Grosse*, Clerk/Treasurer

