

## **Brazeau Ambulance Monthly Minutes** **March 6<sup>th</sup>, 2016**

There is \$22,400.22 in checking and \$12,275.19 in savings

Called to order at: 12:05 pm

### **OLD BUSINESS:**

- Fundraiser:** Not going to do wrestling, Eagle 3 or the demonstration this year and instead majority ruled on fireworks and a night time band. Dave Kussow is looking for input on bands, right now we have a few quotes he will talk to both services and vote at the Fundraiser meeting on 03/16/16.
- Quarterly Reviews:** Jamie Watermolen has everyone's quarterly reviews that need to be signed this is a total of your runs and meeting/training attendance from November 1<sup>st</sup>-January 31<sup>st</sup>. Please see Jamie if you haven't signed your form.
- Inventory-** Lee is gone, we will revisit this next month
- First Responder Class:** We do not have enough people yet for the first responder class so an email will go out to neighboring services to try to find people for the class.
- Volunteer Sign:** Tom Grosse is in the process of getting it repainted with the town's phone number.
- OCEMS Conference is at St. Claire on 04/23
- Aurora Case Study is 03/09/16 at 5:30pm
- Training Make-Up :** If you have missed a training, please see Roxanne to get this made up and reported.

### **Members Comments:**

- Sue Kanack:** Test Page-Please let whoever is on call acknowledge the test page. Next month we will be reviewing by-laws as far as attendance is concerned to match what the fire and dive team have so we are universal for all services. Sue would like a LEADERS training done to correct the amount of issues on paperwork. Also EVOC training is needed for all members. Roxanne has EVOC training on the schedule and will coordinate those trainings.
- Tyler Readman:** Rigs are dirty and need to be cleaned more often and drivers need to be checking oxygen
- John Kussow:** Unit 1 defibrillators were left on and batteries were drained, Phone was left unplugged and was dead. Unit 2 the big oxygen tank was empty and should have been changed out. Both rigs were dirty on the inside. EMT's please clean up after yourselves and clean the insides, drivers check oxygen and put the wrench back in the toolbox. Order was shipped incorrectly and we will soon have all the supplies for EPI Draw.
- Ireta Christensen:** The wifi wasn't moved after the call, please make sure you move the wifi
- Dave Kussow:** Splints are missing from the splint bag, John Kussow will order more
- Gerald Kempka:** The old maintenance logs for the rigs and be filed and only have this years in the binder, John Kussow will organize the binder and remove the old logs.
- Mike Owens:** More training is needed for the drivers as to where the supplies are and locating equipment
- John Fetterly:** Accidents need to be reported within 24 hours to Sue Kanack or John Fetterly and you will need to follow up with Jean Grosse as she is the one who handles the insurance claims. Follow your chain of command. We are going to start putting together standard operating procedure packets and new member packets.

### **NEW BUSINESS:**

- Schedule:** Was passed around
- Time On Call Tracking:** If you are not on call, you are not to claim that time on the timesheet even if the person you are switching with isn't going to claim it you cannot. You only get credit for the time you are actually physically on call.
- Epi Draw:** All EMT's were trained on EPI Draw
- Immunizations:** We need to keep track of the TB and Hepatitis immunizations for all members.

\*\*\*TRAINING\*\*

Roxanne Readman trained on radio communication

A motion was made by Fran Giese to adjourn and was seconded by Tyler Readman and carried, meeting adjourned at 1:27 pm.

**\*\*Next Meeting will be April 3<sup>rd</sup>, 2016 at 12:00pm\*\***

Present: Ireta Christensen, Francis Giese, Tom Grosse, Sue Kanack, Gerald Kempka, Jim Kuckenbecker, Dave Kussow, Ron Monfort, Mike Owens, Roxanne Readman, Tyler Readman, Dawn Wallenfang, John Kussow , Jamie Watermolen, Tom Porte, Austin Readman, Keri Warrichaiet, John Kobus, and Bobby Woodworth

Excused: Bob Johnson, Brandon Pendl, Lee Posusta, Wyatt Kussow,

Absent: Bobby Woodworth