

**TOWN OF BRAZEAU, OCONTO COUNTY****DRIVEWAY/WORK IN RIGHT-OF-WAY PERMIT APPLICATION**

Date Submitted: \_\_\_\_\_ Proposed Start Date: \_\_\_\_\_ Est. Complete Date: \_\_\_\_\_

Contractor's Name &amp; Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Property Address: \_\_\_\_\_ Cell #: \_\_\_\_\_

Homeowner's Name &amp; Mailing Address: \_\_\_\_\_

Permit Requested: ☐ Driveway/Culvert ☐ Other Right-of-Way WorkType of Driveway: ☐ New Driveway ☐ Paving or Repaving of Driveway ☐ Relocate DrivewayDriveway Use: ☐ Residential ☐ Agricultural ☐ CommercialType of Culvert: ☐ Culvert Addition ☐ Culvert Removal ☐ Trench Drain (NOTE: No Plastic Culverts)

Name of Road(s)/Street(s) Involved in Work: \_\_\_\_\_ Section \_\_\_\_ Town \_\_\_\_ N Range \_\_\_\_ E

a) What side of the roadway is the driveway located? (circle one) North – South – East – West

b) Does the property abut or border another roadway? \_\_\_\_\_ If Yes, which one: \_\_\_\_\_

c) Are there plans to further divide property? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

d) Provide a sketch of proposed driveway showing roadway frontage.

Sketch Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

**e) Applicant shall place flags, stakes or markers visible from roadway at the location of proposed driveway.**

f) If driveway is not completed by the "Est. Completion Date" specified above, a time extension must be obtained from the Town Board or this permit is null and void and request will be forfeited and the driveway shall not be constructed unless authorized through a subsequent permit.

The construction and maintenance of the driveway shall be the responsibility of the applicant. It is understood and agreed that approval is subject to the applicant's full compliance with the pertinent statutes, as well as any conditions, rules, regulations, and permit requirements. An final inspection may be made after proposed work is completed.

The applicant shall also comply with all permit provisions, superimposed notes, and detail drawings, which may be added by the Town Board. Any alternation of this form is prohibited and may be cause to revoke this permit. (read provisions and conditions & provide sketch reverse side of application)

THIS APPLICANT HAS READ AND UNDERSTANDS THE AFORESAID TERMS:

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE (for office use only)**

A \_\_\_\_\_ inch diameter culvert (NOT PLASTIC) \_\_\_\_\_ feet in length will be installed under driveway to provide proper drainage. Construction of driveway or segment of driveway requires maximum slope of 3-1.

**If Applicable:**Initial Road Conditions (in front of driveway): GOOD BAD – Comment \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Town of Brazeau Agent

Final Road Conditions (in front of driveway): GOOD BAD – Comment \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Town of Brazeau Agent

Fee/Charge \$ 25.00 Method of Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

## PERMIT PROVISIONS AND CONDITIONS OF ISSUANCE

Pursuant to Wisconsin Statutes; this permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern:

- 1) The Applicant agrees to indemnify and hold harmless the Permitting Authority, its employees and its agents, from any cost, suit, liability, and/or award which might come, be brought, or be assessed, because of the issuance of exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the Applicant shall bind such Applicant to abide by this permit and all its conditions and provisions.
- 2) The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant unless a contract for such costs has been executed.
- 3) All disturbed area shall be returned to their present condition or better, subject to the satisfaction of the permitting authority or its representative. Access to all private drives and public street intersections shall be maintained, and all disturbed areas completely restored.
- 4) Any trenching or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor and Human Relations..
- 5) A copy of this approval, along with any plans and special provisions, provided to applicant as receipt of board action.

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**DAMAGES :** Any damage which is the result of any repair, maintenance, or construction on roadways or road right-of-way, driveways in the Town of Brazeau, shall be the responsibility of said party causing damage. The said party will have thirty (30) days to repair damage or said party will pay the costs of damage to the Town of Brazeau for the damage.

**ROADWAY EXCAVATIONS:** Replace with compacted suitable materials within twelve (12) inches of surface, road gravel or equivalent compacted to surface (9" gravel, 3" asphalt).

**DRIVEWAY GUIDELINES TO BE FOLLOWED:**

- 1) Proper size, length, and pitch of culvert with end walls. (No plastic culverts allowed)
- 2) Culvert to be covered with 2"-3" of base stone.
- 3) Surface gravel 1/2"-3/4" gravel.
- 4) Maximum driveway slope 3-1.
- 5) All disturbed areas to be restored with proper grading, seed or sod when required, and erosion control measures.
- 6) No concrete, stone/rocks, or bituminous end walls are to be constructed.
- 7) No plantings (bushes, flowers, etc.), rocks, boulders, structures, fences, etc. within right-of-way. A rural mailbox is the ONLY item allowed to be placed in the right-of-way in compliance to the Town of Brazeau Mailbox Policy.

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DRAW SKETCH OF DRIVEWAY HERE

