

Town of Brazeau Regular Board Meeting

June 21, 2016

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: G. Kempka, S. Thomson, D. Parmentier, R. Gretzon, R. Wendt. Absent: None

Pledge Allegiance Cited:

Agenda Approval: Motion-Kempka/Second-Gretzon to approve agenda as presented. Voice Vote: Yes-Gretzon, Kempka, Thomson, Parmentier, Wendt. No-none. Motion carried

Minutes: May 17, 2016 & June 8, 2016: Motion-Kempka/Second-Thomson to approve minutes as presented. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

REPORTS:

Financial Report: Clerk-Treasurer stated town operating funds as of May 31, 2016 - \$579,619.86; Memorial Field Donor account \$829.58 and balances of Ambulance, Fire Department and Dive Team accounts: \$66,674.87.

Ambulance: David Kussow reported ambulance team had 18 calls this month with three fire department assists. Department working on By-Laws and SOG.

Fire Department: Fire Chief Fetterly reported they had two grass and three ambulance assists. Fire Department has received a FEMA grant for SCBA's and masks. FEMA funds are available for one year.

Dive Team: No report.

Highway Dept: T. Grosse reported roadside grass cutting complete, grading has started and roadside dressing planned for next week.

Public Comments: Kevin Ziemer explained to the board his driveway intension on Green Meadows Lane. Board listened to comments – no action.

UNFINISHED BUSINESS:

2016 Road Projects: Board members reviewed quotes from Oconto County: Nasgovitz Road, portion of Parkway Road, portion of Brazeau Town Hall Road, portion of Half Moon Road and portion of Lawrence Road. Motion-Kempka/Second-Gretzon to contract with Oconto County for listed roads as 2016 road projects. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Culvert Issues: 1st culvert south of Goldhorn Road on Parkway Road and culvert by outlet of White Potato Lake. Job estimates opened:

Oconto County – 1st culvert south of Goldhorn Road on Parkway Rd - \$1,922.05

Oconto County – culvert at outlet of White Potato Lake - \$4,011.59

Thomson Excavating–1st culvert south of Goldhorn Road on Parkway Rd- \$1,600.00

Thomson Excavating – culvert at outlet of White Potato Lake – 2,408.00

Motion-Gretzon/Second-Parmentier to accept job estimates from Thomson Excavating. Voice Vote: Yes-Gretzon, Parmentier, Kempka, Wendt. No-none. Abstain-Thomson. Motion carried.

John Rosner-16.5 feet-Rost Lake-Discontinuance: Rosner's executed LisPendens docketed May 26, 2016-Oconto County Register of Deeds. Motion-Thomson/Second-Kempka to execute petition process - Class III publication of notice for petition to be heard on August 8, 2016 at 6:30 p.m. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried. Publication charge will be invoiced to Rosners.

NEW BUSINESS:

Plan Commission

Rezone-Jerry Styczynski-10763 Brazeau Town Hall Road #008-212100514; Agent, Shallow Surveying. Paul Shallow provided explanation of the rezone request. Motion-Gretzon/Second-Thomson to approve rezone request.

Land Division-Jerry Styczynski-10763 Brazeau Town Hall Road #008-212100514; Agent, Shallow Surveying. Paul Shallow provided explanation and responded to questions from the board regarding the land division. Motion-Kempka/Second-Gretzon to approve land division. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Resolution Designating Carry Over Funds: 2015 Budget had unused highway equipment outlay of \$77,246.00. Under the instruction of CPA/KerberRose funds may be carried over upon execution of resolution. Motion-Gretzon/Second-Thomson to accept Resolution #6-2016 designating carry over funds for 2016 town budget. Voice Vote: Yes-Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Motion carried. (resolution placed on file)

Code of Ordinance: Board members advised by Brandon Robinson, Bay-Lake Regional Planning Commission, to create a committee to assist with format and design of Code of Ordinance. Plan Commissioners by motion appointed Plan Commission Chairman, Randal Lavarda and Plan Commission Vice-Chair, Michael Luebke as committee members. Three more members from town board to be added to the committee. Proposed candidates: Kempka, Parmentier, Wendt. Motion-Kempka/Second-Thomson to approve members to Code of Ordinance committee as: Randal Lavarda, Michael Luebke, Gerald Kempka, David Parmentier, Ryan Wendt. Jean Grosse, Clerk-Treasurer will clerk the proposed three committee meetings. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Beverage License Renewal and Operator(s) License for Klondike Saloon: Board members reviewed documentation and inquired with Fire Chief if inspection in good standing. Motion-Gretzon/Second-Kempka to approve beverage renewal and operator licenses, contingent on valid active seller's permit and acceptable inspections from Fire Chief, Fetterly. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Oconto County Comprehensive Plan Questionnaire & Wisconsin Towns Association Questionnaire: Board assisted with completion of questionnaires.

Consider Office Copier Replacement: Clerk has been notified from Bartel Machines that after 25,000 copies existing copier will no longer be serviced. Board reviewed quotes, no action taken.

Zimmer Lane: Shallow Surveying has retraced the town road. Gravel is planned to be placed on road based on the identified road width and length.

Driveway Permit:

a. Permit request-Rick & Bonny Huber-Arrowhead Road. Site viewed by several board members. Motion-Kempka/Second-Thomson to approve with 12" culvert and driveway width of 24'. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Closed Session: Wis. Stat § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion-Parmentier/Second-Gretzon to convene in closed session. Roll Call: Yes-Thomson, Parmentier, Kempka, Gretzon, Wendt. No-none. Motion carried.

Reconvene Open Session: Motion-Gretzon/Second-Kempka to reconvene in open session. Roll Call Vote: Yes-, Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Motion-Parmentier/Second-Kempka based on the event occurring June 10, 2016; Tyler Readman will be suspended from the Fire Department and Ambulance from June 10, 2016 to December 10, 2016; and probation of six months following suspension period. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried.

June Wage & General Voucher Disbursements: Motion-Kempka/Second-Thomson to pay wage and general vouchers. Voice Vote: Yes-Thomson, Kempka, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Next Meeting: July 19, 2016

Adjournment: Motion-Gretzon/Second-Kempka to adjourn. Voice Vote: Yes-Thomson, Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried. Meeting adjourned at 9:59 p.m.

Jean Grosse, Clerk-Treasurer