

**Town of Brazeau Regular Board Meeting**  
**September 20, 2016**

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: D. Parmentier, R. Gretzon, G. Kempka, S. Thomson, and R. Wendt. Absent: None

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Thomson to approve agenda as presented. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Minutes: August 8, 2016, August 16, 2016 & August 31, 2016 - Motion-Kempka/Second-Parmentier to approve minutes as presented. Voice Vote: Yes- Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Reports:

Financial Report: General Fund balance as of August 2016-\$585,001.48; Memorial Field Donor account \$330.44 and Emergency Services various accounts \$80,592.15.

Ambulance Report: David Kussow reported ambulance department had 14 runs since last meeting. Fire and Ambulance has scheduled EVOC training for next week.

Fire Department: Fire Chief Fetterly reported, engine #2 is still being worked on by Pomasl. Newer members are working on a holiday donation program. Also, department requesting board to service lighting system in bay where brush truck stored..

Dive Team: David Grosse reported dive team had practice dive at Bass Lake; found old dry hydrant.

Highway: Tom Grosse reported fall grading will start next week. New plow truck proposed arrival is December.

Public Comments: None

Unfinished Business:

Fire Department Call Charge-Lifequest Resolution: Proposed resolution reviewed with call charge of \$100.00. Motion-Parmentier/Second-Gretzon to approve resolution #9-2016 with \$100 charge fee. Roll call vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried. (Resolution #9-2016 on file)

Kelly Lake Handicap Boat landing: Parmentier met with Surveyor Shallow; landing has been remarked. Need area where pier formerly located to be secured.

Fire Department Member: Fire Chief Fetterly stated status of probationary member Gage Radloff. Motion-Gretzon/Second-Thomson approving Gage Radloff from probation to full member Brazeau Fire Department. Voice Vote: Yes-Thomson, Gretzon, Kempka, Parmentier, Wendt. No-none. Motion carried.

Oconto County Economic Development: Paul Ehrfurth presented copies of 2016 Discovery Guide, cost to advertise and why town should participate. Motion-Kempka/Second-Thomson to approve ½ page in 2017 Discovery Guide at cost of \$640. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Perform Work on Town Road application: Board members reviewed town document in comparison to Oconto County document. County charges \$100 non-refundable fee and \$500 bond. Motion-Gretzon/Second-Parmentier to rephrase town document to state "minimum of \$500 cash bond". Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Butler Rock Lookout Lane Project: Board members reviewed proposed signage for Butler Rock public walking path. Received quote from Vital Signs and placed inquiry with Rent-A-Flash. Motion-Kempka/Second-Gretzon approving purchase of 3 signs for Butler Rock trail. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

New Business:

Plan Commission: Land Division/Rezone-Paul Karban, Kim Karban, Julie Schaal-Agent, Hugh Guy, Surveyor-7477 Lee Lake Road-#008-363600521. Hugh Guy explained landowner's intent of land division and reason for rezone to maintain as much possible agricultural lands. Motion-Kempka/Second-Parmentier approving land division as proposed on CSM. Voice Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-None. Motion carried.

Board members reviewed email from Oconto County Zoning and Plan Commission minutes dated 9/14/2016 recommending rural residential vs. R1. Motion-Parmentier/Second-Kempka approving rural residential zoning. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried.

Brazeau Ambulance Members: Ambulance Representative, David Kussow stated individuals have completed probationary requirements. Motion-Gretzon/Second-Thomson approving Wyatt Kussow as Ambulance member. Voice Vote: Yes-Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Motion carried. Motion-Thomson/Second-Gretzon approving Bobby Joe Woodworth as Ambulance member. Voice Vote: Yes-Thomson, Gretzon, Kempka, Parmentier, Wendt. No-none. Motion carried.

Driveway Permit-Daryl Joy-9517 S Marl Lake Road: Joy stated to board members placement of retaining wall where existing driveway is located. Concerns of retaining wall expressed. Motion-Parmentier/Second-Gretzon to postpone for further review. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Open Sealed Bids-1995 Freightliner:

Joy Leasing LLC - \$ 7,201.00

Kempka Excavating - \$12,250.00

Performance - \$14,500.00

Brett Schmill - \$ 9,850.00

Douglas Airport - \$10,000.00

Bielinski Services-\$13,251.00

Motion-Kempka/Second-Thomson to accept Performance bid for \$14,500.00 Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Fire Department Snowmobile Trailer: Fire Chief Fetterly requested board approval to sell snowmobile trailer. Motion-Parmentier/Second-Gretzon to place for sale ad in paper for single axle snowmobile trailer. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Brazeau Ambulance By-Laws: David Kussow representative from Ambulance explained members approved changes to Ambulance By-Laws. Board members presented questions throughout 5 page document. Motion-Parmentier/Second-Gretzon to approve Ambulance By-Laws contingent on proposed changes. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.



2017 Budget Prep/2016 Budget Amendment: Board members inquired if fire, ambulance or dive had any requests to be addressed in the 2017 town budget. Board members received Shared Revenue correspondence from DOR and Tax Levy Worksheet from DOR. Transportation aid notification should be available October 1<sup>st</sup>. MFL changes addressed in correspondence from Tom Tiffany; three year projection. Board to schedule meeting in October to further address budget.

Line items reviewed within 2016 budget. Motion-Parmentier/Second-Thomson to amend items as stated per resolution #9a-2016. Roll Call Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Motion carried. (Resolution #9a-2016 on file)

Turnout for Transportation September 29<sup>th</sup>: Motion-Parmentier/Second-Kemp to approve mileage for board members attending meeting. Voice-Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried.

Closed Session: Wis. § Stat 19.85 (1)( c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility –wages, performance, job description-highway crew members, recycle/leaf/brush center attendants, janitor/custodian. Motion-Kempka/Second-Parmentier to enter into closed session. Roll call vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried.

Reconvene Open session: Motion-Gretzon/Second-Thomson to reconvene in open session. Roll Call Vote: Yes: Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried. Motion-Parmentier/Second-Kempka to increase wage for highway crew members from \$14.00/hr to \$15.00 /hr. effective October 2016. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried. Motion-Parmentier/Second-Gretzon to increase wage for recycle/leaf/brush wages from \$11.56/hr to \$12.50/hr. effective October 2016. Voice Vote: Yes-Parmentier, Gretzon, Thomson, Kempka, Wendt. No-none. Motion carried. Motion-Parmentier/Second-Thomson to increase custodian/janitor wage from \$10.51 to \$11.00/hr. affective October 2016. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Motion carried. Motion-Parmentier/Second-Kempka to terminate Sharon Meyer as recycle center attendant and janitor/custodian of the Town of Brazeau, immediately. Voice vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried.

September Wage Vouchers & September General Vouchers: Motion-Gretzon/Second-Parmentier to approve general and wage expenses. Voice Vote: Yes-Gretzon, Parmentier,Kempka, Thomson, Wendt. No-none. Motion carried.

Next Meeting: October 18, 2016 & tentative budget meeting October 5<sup>th</sup>, 2016.

Adjournment: Motion-Thomson/Second-Kempka to adjourn. Voice Vote: Yes-Thomson, Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried. Meeting adjourned at 10:05 p.m.

*Jean Grosse, Clerk-Treasurer*