

**Town of Brazeau Regular Board Meeting**  
**November 15, 2016**

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: D. Parmentier, R. Gretzon, G. Kempka, S. Thomson, R. Wendt. Absent: None

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Gretzon to approve agenda. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Minutes: October 18, 2016 & November 3, 2016- Motion-Thomson/Second-Kempka to approve minutes as presented. Voice Vote: Yes- Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

**REPORTS:**

Financial Report: Town Fund balance as of October 31, 2016-\$498,017.22, Memorial Field Donor Account \$330.44 and Emergency Services Accounts \$79,311.90.

Ambulance Report: President, Sue Kanack reported 9 runs in October. Early November squad team had three calls within a matter of hours; they were able to respond to all 3 calls; Kanack commended the team-great job. Kanack and Lavarda finishing grant application for ambulance department.

Fire Department report: Terry Gannigan, firefighter, reported fire department had 2 lift assists. Department has met with 5 vendors for the SCBA equipment. Need to do a newspaper invitation to bid, Fire Chief Fetterly will provide details to clerk for the publication. Sealed Bids will be placed on January 2017 board agenda.

Dive Team: Co-captain, David Gross, reported team meeting scheduled November 16<sup>th</sup>. Team looking at possible new dive member from Marinette County.

Highway/Road Report: New tandem plow to arrive after installation of wing hitch. 2-IHC plow trucks dressed and ready for snow season

Public Comment: Have been receiving positive feedback from individual's visits to Butler Rock Lookout trail. PM Cabin Services to execute winter service of town's furnaces.

**Unfinished Business:**

Tree Trimming-Town Roads: Received one bid. Motion-Parmentier/Second-Gretzon to postpone until receipt of additional bids. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

**New Business:**

2017-Leaf & Brush Schedule: Board reviewed proposed schedule presented by James Kuchenbecker Sr. Motion-Gretzon/Second-Kempka to accept proposed 2017 schedule. Voice Vote: Yes-Gretzon, Kempka, Parmentier, Thomson, Wendt. No-none. Motion carried. Motion carried.

Recycle Center 2017 Proposed Work Schedule: H. Weier and N. Kuchenbecker commented on tentative 2017 schedule; requesting support in summer months. No formal board action.

Jerry Pillath-M&O Surveying and Assessing Services presented classification reporting of Town of Brazeau. Pillath also presented upcoming 3 year contract. Motion-Kempka/Second-Gretzon to accept 2017-2019 assessing contract with M&O at monthly fee of \$1,160.00. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Motion carried.

Election Day Contingency Plan: Board members reviewed memo from Wisconsin Election Commission in regards to municipalities to have an Election Day Contingency Plan in place. Members reviewed proposed plan and resolution. Motion-Parmentier/Second-Kempka to accept Election Day Contingency Plan-Resolution 11b-2016. Roll Call Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Motion Carried. (Resolution #11b-2016 placed on file).

Joy Riders Snowmobile Club: Board members reviewed correspondence and trail map. Motion-Gretzon/Second-Parmentier to accept Brazeau & Bagley Joyriders Snowmobile proposed trails within Town of Brazeau. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

2016 Budget Amendment and 2017 Budget Line Entry Correction: Board reviewed revenue and expenditures in conjunction with 2016 budget. Board recognize Ambulance request for use of funds from Wisconsin EMS Funding Assistance Program state fiscal year – SFY. Motion-Thomson/Second-Gretzon to amend 2016 town Budget-resolution 11c-2016. Roll call vote: Yes-Thomson, Gretzon, Kempka, Parmentier, Wendt. No- none. Motion Carried. (Resolution 11c-2016 placed on file)

Board members reviewed notification from CPA stating codification budgeted funds should be placed under legal services not clerk administration. Motion-Gretzon/Second-Parmentier to correct 2017 Budget line entry within General Government category through resolution 11d-2016. Roll Call Vote: Yes-Gretzon, Parmentier, Thomson, Kempka, Wendt. No-none. Carried. (Resolution 11d-2016 placed on file)

November Wage Vouchers & Ambulance Compensation & November General Vouchers: Motion-Kempka/Second-Gretzon to approve. Voice Vote: Yes- Gretzon, Kempka, Thomson, Parmentier, Wendt. No-none. Motion carried.

Next Meeting: December 20, 2016

Adjournment: Motion-Gretzon/Second-Thomson to adjourn. Voice Vote: Yes-Gretzon, Thomson Parmentier, Kempka, Wendt. No-none. Motion carried. Meeting adjourned at 7:55 p.m.

*Jean Grosse, Clerk-Treasurer*