

Town of Brazeau Regular Board Meeting
February 22, 2017

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: D. Parmentier, R. Gretzon, G. Kempka, R. Wendt. Absent: S. Thomson

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Gretzon to approve agenda with change of removal; New Business #10 Tom Smith, Building Inspector. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Minutes: January 17, 2017 & January 31, 2017 - Motion-Parmentier/Second-Gretzon to approve minutes as presented. Voice Vote: Yes- Parmentier, Gretzon, Kempka, Wendt. No-none. Motion carried.

REPORTS:

Financial Report: Town Fund balance as of January 31, 2017 \$1,930,954.65 (large portion January tax collection prior to February settlement), Memorial Field Donor Account \$1,305.52 and Emergency Services Accounts \$76,031.05.

Ambulance Report: Secretary/Treasurer, Jamie Waller reported 6 runs since last board meeting.

Ambulance and Fire Department had CPR refresher; 3 in need of rescheduling training. Both ambulance units in for annual maintenance check up; no issues.

Fire Department report: Fire Chief, John Fetterly, absent due to attendance at an Oconto County MABAS meeting. Printed report presented: Engine 1 still at Red Power being worked on, Austin Readman has taken a leave of absence from the Fire Department and Ambulance, Brazeau Fire Department assisted Suring with a house fire and responded to a chicken coop fire in Town of Beaver; and, new SCBA's should be arriving in a couple weeks.

Dive Team: No report.

Highway/Road Report: T. Grosse reported sander insert installed on Chevrolet. High water signs installed various locations within town.

Public Comment: Randy Nasgovitz inquired on cost of plan prep from Riverview Architecture and Nasgovitz expressed bump sign needed Jocko hill.

Unfinished Business:

None.

New Business:

Plan Commission:

a. Land Division-Larry Jaeger #008-5623023. Paul Shallow, Shallow Surveying presented proposed CSM and explained the land division intent. Motion-Parmentier/Second-Kempka to approve land division. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Wendt. No-none. Motion carried.

b. Conditional Use-Scott Thomson-(2) conditional use requests presented for non-metallic quarry #008-282800111, 008-282801434, 008-282801333. Board reviewed Conditional Use documentation and requested response of town plan commissioners' recommendation. Segments of plan commission minutes read aloud by clerk-treasurer. Motion-Gretzon/Second-Kempka to approve conditional use applications for Scott Thomson. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Driveway Permit-Jim & Lorie Scharenbroch: Application reviewed by board members and directed questions to Jim and Lorie Scharenbroch. Many board members had visited site prior. Motion-Kempka/Second-Gretzon to approve driveway installation with conditions: width 24 feet and metal culvert not less than 15" in diameter. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Town of Brazeau Business Insurance:

Presenter: Ben Albrecht, Rural Mutual, provided copies to board for review. Questions and answers exchanged.

Presenter: Brian Boeckman, Family Insurance Center, provided proposal and responded to board questions. Board members discussed options and premium cost of both proposals. Motion-Parmentier/Second-Gretzon to postpone action for further review and place on Special Meeting Agenda-February 28, 2017. Voice Vote: Yes-Kempka. No-Gretzon, Parmentier, Wendt. Motion failed. Motion-Kempka/Second-Gretzon to accept Rural Mutual insurance proposal with \$1000 deductible on buildings and \$500 deductible on personal. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Code of Ordinance-repeals, amends, other considerations: Clerk distributed multiple pages of possible enhancements and additions to Code of Ordinance draft for review. No action taken; handout will be shared with two plan commissioners on that specific committee.

Clerk-Treasurer Office Copier: Board members received proposals from MBM and Bartell Office Machines. Howard Weier, former copy machine service representative, commented on pros and cons of each machine. Motion-Kempka/Second-Gretzon to postpone for further research. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Town Hall Building West Entrance Steps: Ramp access concrete is deteriorating. Parmentier suggested resurface with non-slip material vs. replacing with wood. Motion-Kempka/Second-Parmentier to acquire a quote from T&T Builders for resurfacing steps and ramp and have highway crew research stabilizing the railing. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Fuel Storage and Used Oil Tank Inspection Report: Wis. Dept. of Agriculture, Trade and Consumer Protection Bureau inspected tanks on Feb. 1, 2017. Tanks must be painted with acceptable corrosion protection and lettering on the Waste/Used Motor Oil Tank to be replaced. Motion-Gretzon/Second-Kempka to have highway crew paint and letter storage tank as soon as weather permits. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Oconto County Economic Development Corp. tourism \$500 invoice. Motion-Parmentier/Second-Gretzon respectfully acknowledging invoice but decline participation. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Wendt. No-none. Motion carried.

Oconto County-UW Extension-Discrimination Policy: Board review of correspondence. Motion-Kempka/Second-Gretzon to sign document stating Town of Brazeau does not discriminate. Voice-Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Polling Location-Election Barriers: Clerk informed board due to voter congestion during Presidential Election inspectors felt barrier roping could assist with streamlining access to polling book area and then direction to voting equipment. Board reviewed pricing for rope or retractable crowd control apparatus. No action taken.

Private & Public Road Policy/Ordinance Introduction: Board reviewed information from neighboring town regarding private and public road construction requirements to promote and execute public safety and general welfare of emergency response traffic. Motion-Kempka/Second-Parmentier to create and structure verbiage to execute an ordinance of such. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Wendt. No-none. Motion carried.

February Wage Vouchers & February General Vouchers: Motion-Kempka/Second-Gretzon to approve. Voice Vote: Yes- Gretzon, Kempka, Parmentier, Wendt. No-none. Motion carried.

Next regular board meeting: March 21, 2017

Adjournment: Motion-Gretzon/Second-Parmentier to adjourn. Voice Vote: Yes-Gretzon, Parmentier, Kempka, Wendt. No-none. Motion carried. Meeting adjourned at 9:35 p.m.

Jean Grosse, Clerk-Treasurer