

Town of Brazeau Regular Board Meeting

March 21, 2017

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: D. Parmentier, R. Gretzon, G. Kempka, S. Thomson, R. Wendt. Absent: None

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Thomson to approve agenda with change moving all new business before unfinished business. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Minutes: February 22, 2017 & February 28, 2017: Motion-Parmentier/Second-Gretzon to approve minutes as presented. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

REPORTS:

Financial Report: February 28, 2017 town fund balance \$630,555.80; Memorial Field Donor Account \$1,305.80 and Emergency Services Accounts \$75,313.35.

Ambulance Report: D. Kussow, Ambulance President reported team had 5 calls since last meeting. In process with Green Bay Intercept Agreement. All needed members have completed EVOC.

Fire Department report: Chief Fetterly reported new SCBA's in service. Department has new probationary member, Brent Lemorande. Firefighters had one grass fire and worked smoke alarm call at Rost Lake. Chief Fetterly researching details on brush truck.

Dive Team: David Gross, Co-captain reported no dive calls. Team has cross training with fire department scheduled at Kelly Lake. Gage Radloff pursuing being a diver.

Highway/Road Report: T. Grosse work on fire number sign replacements Half Moon Lake area and will be ordering plow truck blades.

Public Comments: Chairman Wendt informed board of Wisconsin governor budget proposed changes affecting GTA and LOSA. Chair Wendt also recapped on DNR recycling report recently completed by clerk. Town has greatly increased tonnage in area of recycleable steel compared to Oconto County reported 2014 & 2015 steel tonnage. Town Clerk-Treasurer commented that pounds per capita prior year was 82.50 and the 2016 annual report calculation town per capita as 166.50.

Unfinished Business:

Code of Ordinance: Repeal, Amend, Changes: Motion-Thomson/Second-Gretzon to repeal ordinance #3-2004 and replace with updated Uniform Dwelling Code ordinance (BZ 3-2017) Voice Vote: Thomson, Gretzon, Parmentier, Kempka, Wendt. No-none. Motion carried.

Board members reviewed proposed Land Division Ordinance and Private/Public Roads Ordinance.

Motion-Kempka/Second-Thomson to postpone to later meeting. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried. Motion-Kempka/Second-Gretzon to postpone considerations of other ordinances in preparation of Code of General Ordinances manuscript. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none.

Ramp at West Town Hall Entrance: T&T Builders proposal for steps and ramp replacement at west hall entrance of \$2,500.00 reviewed by board. Motion-Gretzon/Second-Thomson to approve project at \$2,500.00 with stipulation of permit approval. Voice Vote: Yes-Gretzon, Thomson, Parmentier, Kempka, Wendt. No-none. Motion carried.

New Business:

Open Sealed Bids – Holding Tank & Consideration

Independent Plumbing: \$3,900.00

Kempka Excavating: both septic & holding tank \$7,960.00

Prior bid for septic only: Independent Plumbing: \$6,274.00.

Bid Approval-Elizabeth R Washebek Memorial Building Construction: Motion-Kempka/Second-Thomson to accept Harlen Patz Construction bid \$288,481.00. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Bid Approval Septic & Holding Tank: Motion-Thomson/Second-Gretzon to accept Kempka Excavating bid of \$7,960.00. Voice Vote: Thomson, Gretzon, Kempka, Parmentier, Wendt. No-none. Motion carried.

Bid approval Well: Motion-Gretzon/Second-Thomson to accept Luisier Drilling of well and pump system bid at \$6,291.50. Voice Vote: Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Motion carried. Proposed total: \$302,732.50

Elizabeth R Washebek Memorial Building considerations/change orders: Board members requested Mark Rost contractor explanation on possible benefits of steel vs aluminum for ceiling. Other possible adjustments to concrete foundation, 200 amp vs. 300 amp. Pex vs. copper plumbing, electric heat in bathrooms and storage rooms vs forced air. Hosking Electric suggested 325 residential vs 200 or 300 amp. Also several cosmetic enhancements to include: ceiling fans in garage area and drop down electric cords. Proposed change orders could benefit town by approximately \$9,000.00. Chair Wendt inquired if windows could be moved at a height above bathroom area to allow some natural light. Motion-Parmentier/Second-Kempka to approve proposed change orders and provide \$25,000.00 to lock lumber purchase price. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Propose ground breaking ceremony prior to concrete installation in late April-early May.

Tom Smith, Building Inspector: Act 211 & Act 49: Smith informed board Act 211 requires all building permits to be submitted to state electronically and town municipal clerks must have electronic access. Act 49 pertains to campgrounds licensed under the Health Service Department with small 400 square foot sleeping facility. Board will need to incorporate verbiage stating town has adopted SPS 327 in its entirety of the municipality. Tom covered fees for various dwelling size and accessory structures in municipalities he services. Motion-Parmentier/Second-Thomson to table Uniform Dwelling Code enhancement per Act 49 to discuss in unfinished business under topic of Code of Ordinance changes. Voice Vote-Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Motion carried.

Brazeau Fire Department:

Disposal of SCBA's: Fire Chief approached board on disposal of the SCBA's that have been replaced by the new breathing apparatus. Motion-Kempka/Second-Gretzon to direct fire chief to contact neighboring fire departments if in need of the old SCBA equipment and donates "as is". Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Engine #1 primers leaking water. Estimate replacement \$3,318.00. Motion-Parmentier/Second-Thomson to approve repair of Engine #1 primers. Voice Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Motion carried.

Fire Department Wash Machine is not functioning and department gear is required to be cleaned. New machine proposed cost \$4,300.00 or repair at \$78.00/hour. No board action taken. Fire Chief to research further.

Financial Statement/KerberRose & Annual Town Meeting: Board members reviewed 2016 financial report and management supplement received from KerberRose CPA. Motion-Kempka/Second-Gretzon to approve financial statement and report from KerberRose CPA. Voice Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Board scheduled Annual Town Meeting, April 18, 2017 at 6:30 p.m. with proposed agenda to include zoning and appointed clerk-treasurer referenda.

Brazeau Recycling-Fee Changes: Motion-Kempka/Second-Thomson to charge \$3.00 for vehicle & RV batteries; \$1.00 for ATV, snowmobile & motorcycle batteries, toilets to increase to \$5.00 from \$2.00. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Municipality Notice-Oconto County Delinquent Tax Property: Correspondence, no action.

March Wage Vouchers & March General Vouchers: Motion-Kempka/Second-Thomson to approve. Voice Vote: Yes-Thomson, Gretzon, Kempka, Parmentier, Wendt. No-none. Motion carried.

Next Meeting: April 18, 2017 – Annual Town Meeting 6:30 p.m. and Board meeting to follow.

Adjournment: Motion-Gretzon/Second-Thomson to adjourn. Voice Vote: Yes-Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Motion carried. Meeting adjourned at 9:35 p.m.

Jean Grosse, Clerk-Treasurer