

**Town of Brazeau Regular Board Meeting**  
**July 18, 2017**

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: D. Parmentier, G. Kempka, S. Thomson, R. Gretzon & R. Wendt. Absent: None

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Thomson to approve agenda as presented. Voice Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Motion carried.

Minutes: June 20 & June 26, 2017: Motion-Kempka/Second-Parmentier to approve minutes as presented. Voice Vote: Yes-Kempka, Thomson Parmentier, Gretzon, Wendt. No-none. Motion carried.

REPORTS:

Financial Report: Fund Balance \$563,250.54, Memorial Field Donor Account \$1,306.13 and Emergency Service various accounts \$79,756.26.

Ambulance Report: J. Waller, Ambulance Secretary, reported team had 11 runs since last meeting. Recent training included inspection of units, inventory and cleaning.

Fire call came in as reports were to continue: Motion-Kempka/Second-Thomson to table until later in meeting should department leaders' return to meeting. Voice Vote: Yes:Thomson, Kempka, Gretzon, Parmentier, Wendt. No-none. Motion to table carried.

Fire Department Report: Fire Chief, John Fetterly reentered meeting at 6:47 and reported department had a several calls: one structure fire in Town of Beaver and fallen trees due to summer storm. All departments working on fundraiser scheduled July 29, 2017. Researching insurance for fireworks coverage.

Dive Team: David Gross, Captain left meeting to respond to fire call. No report.

Highway: Grosse reported crew will complete second round of road side mowing by Labor Day. In the process of 2nd round of road grading. Inquiry on painting of IHC 2006 in 2017.

Public Comments: None

UNFINISHED BUSINESS:

Code of Ordinance: Board members stated to retain BZ-4-75-Right Of Way Standards Ordinance. No formal action taken. Land Division: Private/Public Road Construction Ordinance has been reviewed and approved by Attorney Kim Coggins. Board members executed several clerical changes. Motion-Parmentier/Second-Gretzon to approve amendment with changes of Ordinance BZ 4b-2017 (placed on file). Roll Call Vote: Yes-Parmentier, Gretzon, Thomson, Kempka, Wendt. No-none. Motion carried.

Town Zoning-Withdrawal from Oconto County: Considerations for a Municipal Court service through City of Gillett or Village of Coleman discussed. Board members will schedule special meeting in near future to work on zoning ordinance with town Plan Commissioners.

Michael Wierzba-Real Estate Parcel/Private Drive/Road: Mr. Wierzba stated to board members he would be willing to dedicate a portion of parcel to town but only widen roadway to his specification. Board members referenced Ordinance BZ 4-75 regarding standards of private roads being donated to Town of Brazeau. Motion-Kempka/Second-Gretzon to postpone and schedule site meeting on August 2, 2017 at 7:00 p.m. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

NEW BUSINESS:

Plan Commission:

Patrick Tappa-Conditional Use-12845 S White Potato Lake Road. Mr. Tappa explained his plan of a garage structure on his site which already has a residence. Structure adheres to height requirement but which have a dormer classifying structure with a second story. Board members referenced Oconto County ordinance and drafted minutes from the Plan Commission meeting. Motion-Parmentier/Second-Thomson to approve conditional use for Patrick Tappa. Voice Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Motion carried.

Driveway Permit-David & Melissa Steiro-Birchwood Lane-#0083232110. Board members reviewed application and several had visited proposed site. Motion-Kempka/Second-Parmentier to approve driveway application with conditions of 12" culvert and driveway width not less than 24 feet. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Wendt. No-none. Abstain-Thomson. Motion carried.

Driveway Permit-David & Cynthia Kleuskens-008313105118-N. Kelly Lake Road: Parmentier shared photos of the proposed site. No paperwork presented to board. Motion-Thomson/Second-Kempka to postpone pending paperwork and execute site visit on August 2, 2017 approximately 6:45 p.m. as scheduled and posted. Voice Vote: Yes-Parmentier, Kempka, Thomson, Gretzon, Wendt. No-none. Motion carried.

Propane Contracts for 2017-2018 Heating Season: sealed bids opened

- \$.89 CHS Larsen
- \$.97 Countrystyle Propane
- \$1.05 County Vision Co-op
- \$.96 Garrow Oil and Propane
- \$1.109 United Co-Op

Motion-Gretzon/Second-Parmentier to award bid to CHS Larsen at \$.89 per gallon. Voice Vote: Yes-Gretzon, Parmentier, Thomson, Kempka, Wendt. No-none. Motion carried.

Recreation Officer Contracted Services-Oconto County presented through 7-Towns Group:

Board Members reviewed proposed generated by Oconto County Law Enforcement Department and Incident report requested by town clerk-treasurer. Motion-Gretzon/Second-Kempka to deny Town of Brazeau involved with proposed recreation officer contract of services. Voice Vote: Yes-Gretzon, Kempka, Parmentier, Thomson, Wendt. No-none. Motion carried.

Elizabeth Washebek Memorial Building-12128 Parkway Rd: Signage/Change Orders/Interior/Exterior Amenities: Board considering a flag recognition to all departments of Brazeau Emergency Services. Suggest interior memory wall of Elizabeth Washebek. Motion-Kempka/Second-Thomson to order A sign stating Elizabeth R. Washebek Memorial Building. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Don's Place-Julia Rysewyk-Operator License: Motion-Thomson/Second-Gretzon to approve operator license. Voice Vote: Yes-Thomson, Gretzon, Parmentier, Kempka, Wendt. No-none. Motion carried.

Recycle Center Attendant: Individual offered the position; declined. Motion-Parmentier/Section-Kempka to place employment ad in Peshtigo Times. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried.



FFA Member requesting Refreshment Stand-Town of Brazeau Right-a-Way: Request concern is liability. Wisconsin Towns Association contacted and had similar response of town's liability if accident or injury incurred. Dan Hoppe, Dusty Trails ATV Club, responded with no issue of stand on trail. Hoppe provided contact phone number. Motion-Kempka/Second-Parmentier to postpone to August board meeting.

Voice Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Motion carried.

Closed Session: Wis. Stat §19.85 (1) (c ) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility – employment/performance – Fire Department Member. Motion-Kempka/Second-Gretzon to convene closed session. Roll call vote: Yes: Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried.

Reconvene Open Session: Motion-Parmentier/Second-Gretzon to reconvene open session. Roll Call Vote: Yes-Parmentier, Gretzon, Thomson, Kempka, Wendt. No-none. Motion carried.

Action: Motion-Parmentier/Second-Gretzon to execute separation of Joseph Hansen from the Brazeau Fire Department and Brazeau Dive Team. All equipment to be surrendered in thirty (30) day.

Communication to be executed through certified mail. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

July Wage Vouchers & July General Vouchers: Motion-Gretzon/Second-Kempka to approve. Voice Vote: Yes- Gretzon, Thomson, Parmentier, Kempka, Wendt. No-none. Motion carried.

Next Meeting: Special Meeting, August 2, 2017 – Regular Board Meeting-August, 15, 2017.

Adjournment: Motion-Parmentier/Second-Gretzon to adjourn. Voice Vote: Yes-Gretzon, Kempka, Thomson, Parmentier, Wendt. No-none. Motion carried. Meeting adjourned at 9:20 p.m.

*Jean Grosse, Town Clerk-Treasurer*