

Town of Brazeau Regular Board Meeting

October 17, 2017 – 6:30 p.m.

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m. – Brazeau town hall.

Roll Call: Present: D. Parmentier, G. Kempka, R. Gretzon & R. Wendt. Absent: S. Thomson

Pledge Cited:

Agenda Approval: Motion-Gretzon/Second-Kempka to approve agenda with change of sequence. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Wendt. No-none. Carried.

Minutes: September 13 & 19, 2017: Motion-Kempka/Second-Parmentier to approve minutes as presented. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Wendt. No-none. Carried.

REPORTS:

Financial Report: Fund Balance \$261,952.57, Memorial Field Donor Account \$1,406.46 and Emergency Service various accounts \$83,513.46 as of September 30, 2017.

Ambulance Report: D. Kussow, Ambulance President reported team had 7 runs since last board meeting. Ambulance Department conducted 2 year EMT refresher training and executed a mock rescue. Excede internet installed new building. Squad has leak in transmission of #2 unit.

Fire Department Report: Fire Chief, John Fetterly reported department date & location of Beaver/Brazeau fundraiser event changed to 11/4/2017 at Beaver Bar. Fire Department received 50/50 DNR grant to be executed by April 2018. Department working with Town of Beaver on a proposed dry hydrant site. Chief stated Fire Prevention week was a success.

Dive Team: Dive member, Jon Rouer reported vehicle decaling still pending. Members working on painting former Rescue Squad building prior to moving in dive team equipment. Dive members participated in Fire Prevention week at the Coleman School.

Highway: Highway representative, Tom Grosse stated sand and salt for winter snowplow season has been delivered. IHC 2006 replaced oil pan. Peterbilt scheduled warranty checkup and Olson to replace wing which was an error on plow package original order.

Public Comments: None.

UNFINISHED BUSINESS:

Code of Ordinance: Resolution to Notice public inspection of Code of Ordinance draft and established date to adopt Code of Ordinances. Motion-Gretzon/Second-Kempka to resolve inspection and date to adopt code of ordinance of November 21, 2017. Roll Call Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried. (resolution 10a-2017 on file).

NEW BUSINESS:

Pat Virtues, Oconto County Planning & Zoning. Virtues stated county considering language changes to several zoning ordinances. County to hire enforcement technician to process outstanding complaints presented to department. Several Brazeau board members inquired on county process and status of complaints dealing with rural property appearance violations. Plan commissioners inquired on Comprehensive Plan update status for towns and county. Town of Brazeau continuing to work with county regarding possible withdrawal from county zoning.

Town of Brazeau Leaf & Brush Site Permit(s): Town received letter DNR regarding brush/compost. Three DNR applications reviewed by board members. Motion-Kempka/Second-Gretzon to execute permit designating composting of less than 1000 cy and to discontinue annual wood burning upon site. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried.

Library Tax Apportionment: Data received from county clerk reviewed. Motion-Parmentier/Second-Kempka to bring topic before electors at annual meeting. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Wendt. No-none. Carried.

Security System: Board members stated considering security system at town hall and Elizabeth Washebek Memorial Building. Parmentier stated features and options of such equipment. Motion-Kempka/Second-Gretzon to have Parmentier provide cost and system options at next meeting. Voice Vote: Yes-Kempka, Gretzon, Wendt. Parmentier. No-none. Carried.

Town Chairperson-Presiding Order of Succession Board Meetings: Towns requested from County Clerk office to provide selection process or resolution. Motion-Parmentier/Second-Gretzon to have supervisor with most experience on the board to preside over a board meeting if chairperson unavailable. Voice Vote: Yes-Parmentier, Gretzon, Wendt, Kempka. No-none. Carried. Consideration of assignment of tasks to assist chairperson. Options considered: Kempka-contact for fire, ambulance and dive; Parmentier-contact for recycle center and leaf and brush site; and Gretzon-contact for grounds, facilities and parks. T. Grosse requested to oversee road equipment.

Driveway Permits:

a. R. Huber-Arrowhead Road. Driveway permit with culvert approved in 2016. Huber requesting action from board due to installation of culvert access higher than road surface. Motion-Parmentier/Second-Kempka to allow Huber removal of culvert with stipulation if water accumulates and inhibits water flow, a need for culvert will be reviewed. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Wendt. No-none. Carried.

b. Mark Tate-13290 Meyers Road: Tate explained request to board. Motion-Parmentier/Second-Kempka to approve driveway application with no culvert and driveway width not less than 20 feet. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Wendt. No-none. Carried.

Restroom Cleaning-Elizabeth Washebek Memorial Building. Fire Chief and Ambulance President stated would share cost at \$11/hr approximately 2 hours. Percentage Ambulance 75%/Fire Department 25%. Motion-Gretzon/Second-Kempka to present employment opportunity to members of fire and ambulance; if no interest board will consider other options. Voice-Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried.

Designation of Town Park in area of Elizabeth R. Washebek Memorial Building. Park(s) concept design proposal distributed to board members from Bay-Lake Regional Planning Commission. Motion-Kempka/Second-Gretzon to designate park area near the Elizabeth R. Washebek Memorial Building and entitle it as Elizabeth R. Washebek Memorial Park. Voice Vote-Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried.

Recreation Officer/Police Service Agreement Draft/7 Towns and Oconto County: Motion-Parmentier/Second-Kempka to approve proposed agreement with 7-Towns and Oconto County. Voice Vote-Yes-Parmentier, Kempka, Gretzon, Wendt. No-none. Carried.

Businesses in Town of Brazeau: List shared and additions made. Contact to be executed with Municipal Court staff regarding notification to business with worthless check issues.

2018 Road Projects to Consider: No action

2018 Budget Hearing, Elector Meeting & Special Board Meeting. Motion-Kempka/Second-Gretzon to hold hearing on November 2, 2017 at 6:00 p.m. and other meetings to follow. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried. Board members completed 2018 budget prep to process summary for hearing.

2017 Budget Amendment: Status of budget line items reviewed and changed to support disbursements. Motion-Gretzon/Second-Kempka to resolve amendment to 2017 budget. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried. (resolution 10-2017 placed on file)

Concrete Work-Drain Area-Station I Brazeau Fire Department: Board members reviewed proposal from T&T Builders for repair. Motion-Kempka/Second-Gretzon to accept proposal from T&T Builders for cement repair and trench drain replacement at \$4000.00. Voice Vote-Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried.

Dog, Car, Pet Control: Town chairman receiving multiple calls on stray dogs. Based on breed of dog town should have proper equipment to retrieve or control animal. Motion-Kempka/Second-Gretzon to approve purchase of animal snare pole/collar. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Wendt. No-none. Carried.

October Wage Vouchers & October General Vouchers: Motion-Gretzon/Second-Parmentier to approve. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Wendt. No-none. Carried.

Next Meeting: November 21, 2017.

Adjournment: Chairman Wendt announced meeting adjourned. Meeting adjourned at 10:18 p.m.

Jean Grosse, Town Clerk-Treasurer