

Town of Brazeau Regular Board Meeting

September 19, 2017

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m. – Brazeau town hall.

Roll Call: Present: D. Parmentier, G. Kempka, S. Thomson, R. Gretzon & R. Wendt. Absent: None

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Thomson to approve agenda with change of sequence unfinished business section. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried.

Minutes: August 15, 2017: Motion-Parmentier/Second-Gretzon to approve minutes as presented. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

REPORTS:

Financial Report: Fund Balance \$457,553.57, Memorial Field Donor Account \$1,306.13 and Emergency Service various accounts \$83,189.69 as of August 31, 2017.

Ambulance Report: D. Kussow, Ambulance President reported team had 7 runs since last meeting. Ambulance Department has purchased various items; refrigerator, tables, chairs, desk and are now operating out of the new facility.

Fire Department Report: Fire Chief, John Fetterly reported department had a structure fire call in Town of Beaver and one Ambulance assist. Several fire apparatus being serviced at Olsen Transport. Ladder test date pending. Fire Department considering a grant. A fundraiser planned for Oct. 21st at Heartland Supper Club.

Dive Team: David Gross, Captain, to bring unit to Rod Marquardt on 9-20-17 for decal installation.

Highway: Presenter unavailable. Motion-Kempka/Second-Gretzon to table. Grosse entered meeting prior to adjournment. Grosse reported crew has received sand to mix with highway sale. Salt delivery pending. Grosse expressed concern with water position on Old 64 Road due to beaver dam.

Public Comments: Chair informed board guard rail on Parkway was hit by individual over weekend. Individual has agreed to pay for damages. Chair also informed town board Oconto County Zoning considering removal of zoning language regarding conditional use with accessory building.

UNFINISHED BUSINESS:

1. Municipal Court Agreement/Village of Coleman & Town of Brazeau Municipal Court Ordinance:

Board members addressed questions regarding ordinance and agreement to Judge Patz. Judge Patz will be reviewing the Code of Ordinance manuscript of Town of Brazeau. Deputy Clerk of Court, Katie Torres explained the agreement and costs computation. Motion-Kempka/Second-Parmentier to adopt Ordinance BZ #9-2017 creating a joint municipal court. Roll Call Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried. Torres stated municipal court may represent town businesses regarding worthless checks.

Motion-Gretzon/Second-Thomson to adopt agreement between the Town of Beaver, Town of Brazeau, Town of Pound and the Village of Coleman for the Operation of a Joint Municipal Court. Roll Call Vote: Yes-Gretzon, Thomson, Parmentier, Kempka, Wendt. No-none. Motion carried.

Code of Ordinance-fee schedule-bond schedule-public notification & citation ordinance consideration:

Board members reviewed fee schedule to be reviewed and updated each fiscal year as part of the budget process. Motion-Parmentier/Second-Gretzon to approve and accept Town of Brazeau fee schedule. Roll Call Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Municipal Court Bond Schedule was revised based on instruction the Judge Patz. Motion-Kempka/Second-Thomson to approve and accept revised bond schedule for recently created municipal court. Roll Call Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried. Date to resolve approval of the Town of Brazeau Code of Ordinance proposed for November 21, 2017 at a regular town board meeting. Judge Patz disclosed by that date he should have reviewed Town of Brazeau ordinances. Motion-Kempka/Second-Gretzon to set November 21st, 2017 as date to adopt Code of Ordinances. Voice Vote; Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Motion carried. Citation Ordinance – no board action.

Election Contingency Plan Resolution Amendment: At prior regular board meeting it was agreed to designate the new Elizabeth R Washebek Memorial Building as the alternate polling location should need to evacuate Town Hall during or for an election. Motion-Parmentier/Second-Thomson to resolve by Resolution 8-2017 - Election Contingency Plan Amendment. Roll Call Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Carried. (resolution on file)

Elizabeth R Washebek Memorial Building-flag pole: Status flag pole to be installed 2nd week in Oct 2017.

NEW BUSINESS:

Plan Commission

a. Land Division-David & Jed VandenLangenberg-10157 Zimmer Lane: Surveyor, Paul Shallow explained intent of VandenLangenBergs to consolidate three parcels into two. Lot #1- .592 acres and Lot #2-1.723 acres. As per county requirement when CSM abutting town road; town to consider acceptance of land dedication for cul-de-sac. Surveyor stated due to design limitations of road it will not meet 66' width but possibly 49.5'. Surveyor stated at Plan Commission they expressed an inability to execute a cul-de-sac on Zimmer Lane. Shallow stated; the question is if VandenLangenbergs are willing to redesign the proposed CSM. Surveyor, Paul Shallow, asked if town would consider approving CSM anticipating Oconto County approval of changes with town receiving land dedication for a turnaround. Motion-Gretzon/Second-Kempka to approve land division to include land dedication providing additional right-of-way for a turnaround area of approximately 35-40 feet, as proposed by Paul Shallow, Shallow Surveying and Town of Brazeau agreeing to pay variance expense at \$400, if required. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. Motion carried. Motion Amendment-Parmentier/Second-Thomson for town to pay up to \$300 for related surveying cost involved with redesign land division due to land dedication for turnaround. Voice Vote: Yes-Parmentier, Kempka, Thomson, Gretzon. No-Wendt. Motion carried. Action of original motion on table: Voice vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

b. Rezone-Scott Thomson- #008-282800414-Brazeau Town Hall Road: Thomson informed board he has an existing sand pit on Brazeau Town Hall Road and this request would allow abutting parcel to become an additional sand quarry. Motion-Kempka/Second-Parmentier to approve rezone from agricultural to quarry overlay. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Wendt. No-none. Abstain-Thomson. Motion carried.

c. Conditional Use-Scott Thomson-#008-282800414-Brazeau Town Hall Road. Thomson stated the sand pit operation will be same as abutting pit. Motion-Parmentier/Second-Gretzon to approve conditional use with conditions: hours of operation, dust control and blasting by licensed blaster. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Wendt. No-none. Abstain-Thomson. Motion carried.

Resolutions of Bridge Aid Petitions: Town is eligible for bridge aid for two culvert replacements on Parkway Road. Motion-Kempka/Second-Thomson to approve resolution #9a-2017 for bridge aid cost of \$3,237.03. Roll Call Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried. Motion-Parmentier/Second-Gretzon to approve resolution #9b-2017 for bridge aid cost of \$4,477.04. Roll Call Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

Bill Koehne-Packerland Website-ADA Compliance: Mr. Koehne informed the board that a Wisconsin legislative bill has been passed regarding website requirement to meet ADA compliance. Koehne proposes to bring town's site up to compliance at no cost if town would agree to have Town's attorney review a prepared report card and respond spelling out that Town's website is in ADA compliance. Motion-Parmentier/Second-Gretzon to have Attorney Coggins review Bill Koehne's work referenced on report card spelling out town's website is ADA compliant. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Motion carried.

John/Gary Wendt Driveway Permit-Goldhorn Road-S4,T30N,R19E: Board members have visited proposed driveway site. Motion-Gretzon/Second-Thomson to approve driveway application with conditions: culvert required 18"x30' and width of driveway no less than 26' wide. Voice Vote: Yes-Gretzon, Thomson, Parmentier, Kempka. No-none. Abstain-Wendt. Motion carried.

Election Pollworker Split Shift Ordinance: Town clerk-treasurer explained pollworkers would like option to work split shift vs. all day on an election date. Motion-Gretzon/Second-Thomson to adopt Election Pollworker Split shift ordinance BZ 9a-2017. Roll Call Vote: Yes-Gretzon, Thomson, Parmentier, Kempka, Wendt. No-none. Motion carried.

Wierzba Property/Private access: Mark Deneys, a landowner, who's property access Wierzba named private road. Mr. Deney's asked town board to consider taking the property over as a town road since he views passage on existing access for emergency equipment is difficult. Chairman Wendt had a conversation with Mike Wierzba who at this time has no desire to pursue a road dedication to the town and to leave as is; the existing private access. Motion-Kempka/Second-Parmentier to leave Wierzba parcel as it exists. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Motion carried. Motion-Gretzon/Second-Parmentier to draft letter to Oconto County Zoning stating Wierzba parcel did not comply with Town of Brazeau road ordinance. Voice Vote: Yes-Gretzon, Parmentier, Kempka, Thomson, Wendt. No.-none.

Local Road Improvement Program: Board reviewed possible roads for LRIP. Motion-Kempka/Second-Thomson to complete LRIP application pursuing Butler Rock Road - gravel and resurface with asphalt. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Motion carried.

Elizabeth Washebek Memorial Building-Donations: Ryan Wendt Family has donated exterior sign and air compressor for new building. Motion-Parmentier/Second-Thomson to accept donation of exterior sign and air compressor from Ryan Wendt family. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka. No-none. Abstain-Wendt. Motion carried.

2018 Budget Prep: Board reviewed prior year and current revenues and expenditures. Budget proposals to include law enforcement, municipal court and several outlays on 2018 budget. Board will place topic on October agenda to continue budget preparation.

September Wage Vouchers & September General Vouchers: Motion-Kempka/Second-Thomson to approve. Voice Vote: Yes-Thomson, Parmentier, Gretzon, Kempka, Wendt. No-none. Motion carried.

Next Meeting: October 17, 2017.

Adjournment: Motion-Thomson/Second-Gretzon to adjourn. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Motion carried. Meeting adjourned at 9:51 p.m.

Jean Grosse, Town Clerk-Treasurer