

**Town of Brazeau Regular Board Meeting
November 21, 2017 at Town Hall**

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: S. Thomson, G. Kempka, R. Gretzon, D. Parmentier, R. Wendt. Absent: None

Pledge Cited:

Agenda Approval: Motion-Kempka/Second-Thomson to approve agenda with change in sequence. Voice Vote:

Yes: Gretzon, Kempka, Thomson, Parmentier, Wendt. No-none. Carried.

Minutes: October 17, 2017 & November 2, 2017: Motion-Thomson/Second-Gretzon to approve minutes. Voice Vote: Yes-Thomson, Gretzon, Kempka, Parmentier, Wendt. No-none. Carried.

REPORTS:

Financial: General Fund balance as of October 31, 2017 \$277,823.74. Memorial Field Donation Fund \$1,406.46; Fire Department, Ambulance and Dive Account Funds \$80,276.10.

Ambulance Report: J. Waller spoke in President Kussow absence. Squad had 13 calls since last board meeting. EVOC training pending for 2 new members. Brazeau ambulance service spotlight in November-December publication of EMS Professionals.

Brazeau Fire: Fire Chief, John Fetterly reported success of Brazeau-Beaver fundraiser spaghetti dinner netting \$2,035.38. Fire team had an accident call and wire down call.

Dive Team: No report provided.

Highway Report: T. Grosse reported plow trucks responded to first snowfall. Crew completing last of the year installations of fire number signs.

Clerk Report: Incumbents for April 2018 election posted and published. Town referenda question to be published in New Year prior to election. DNR meeting attended with update on electronics, lamps, and used motor oil

Public Comments: J Waller inquired on status of stair completion in new building and several electrical issues incomplete. Resident of Maulek Lane contacted town chair to inquire on width of driveway for emergency apparatus' to access.

UNFINISHED BUSINESS:

D. VandenLangenberg/Zimmer Lane-Consideration of Additional Right of Way: Robert Patterson spoke on behalf of David VandenLangenberg stating proposed CSM was approved by the town plan commissioners and Oconto County. Mr. VandenLangenberg has withdrawn any proposal stated at November 2, 2017 special board meeting. Motion-Parmentier/Second-Thomson to approve the land division. Voice Vote: Yes-Parmentier, Thomson. No-Kempka, Gretzon, Wendt. Motion failed.

Town of Brazeau Code of Ordinance & Municipal Court:

a. Under the request of Judge James Morrison to amend Ordinance BZ 9-2017 to include a sentence regarding Municipal Judge salary. Motion-Kempka/Second-Parmentier to amend. Roll Call Vote: Yes-Kempka, Parmentier, Thomson, Gretzon, Wendt. No-none. Carried.

b. Citation Ordinance: Judge Patz assisted in restructure citation ordinance. Motion-Parmentier/Second-Thomson so approve Citation Ordinance (Ordinance BZ #11-2017 on file) Roll Call Vote: Yes-Parmentier, Thomson, Kempka, Gretzon, Wendt. No-none. Carried.

c. Statutory Provision Reference Ordinance: Judge Patz stated value and importance to act on citations originated from town ordinance violations. Motion-Kempka/Second-Gretzon to approve statutory ordinance of reference. (Ordinance BZ 11a-2017 on file) Roll Call vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Carried.

d. Worthless Check Ordinance: Judge Patz provided proposed bond schedule regarding worthless check violations. Motion-Kempka/Second-Thomson to approve Worthless Check Ordinance with fee range \$50 to \$500. (Ordinance BZ 11b-2017 on file) Roll Call Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Carried.

e. Resolution of Range of Court Costs Charged by Municipal Court. Judge Patz recommended town adopt resolution supporting municipal court costs of \$38. Motion-Parmentier/Second-Gretzon to adopt resolution (Resolution 11c-2017 on file) Roll Call Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Carried.

f. Fee/Bond Schedule: Board members reviewed proposed changes to fee schedule noting items to be placed on bond schedule. Motion-Kempka/Second-Thomson to approve changes to fee and bond schedules. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Carried.

g. Ordinance of acceptance Town of Brazeau Code of Ordinances with changes (clerical, new ordinances, fees/penalty sections to several ordinances). Motion-Kempka/Second-Gretzon to adopt Town of Brazeau Code of Ordinance with stated changes. (Ordinance BZ 11d-2017 on file) Roll Call Vote: Yes-Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Carried.

Security Systems: Parmentier presented information and price quote from Tri-County Security LLC. Town Buildings: hall, recycle center, garage and fire station I-four cameras approximately \$4000. New building-Elizabeth R. Washebek Memorial Building: 3 cameras \$3,226.00. Motion-Kempka/Second-Gretzon to execute purchase of security cameras at named locations per agreement. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Carried.

Restroom Cleaning-Elizabeth R. Washebek Memorial Building: 4 individuals interested: F. Giese, K. Warrichaiet, T. Porte and R. Readman. Cost: \$11 an hour/twice a month at 2 hours. Payment: 75% Ambulance/25% Fire. Kempka proposed K. Warrichaiet for position. Motion-Parmentier/Second-Gretzon to give cleaning position to Keri Warrichaiet. Voice Vote: Yes-Kempka, Parmentier, Gretzon, Thomson, Wendt. No-none. Carried.

Adopt 2018 Town Budget: Motion-Gretzon/Second-Thomson to approve 2018 Town budget as presented at budget hearing. (Resolution 11a-2017 on file) Roll Call Vote: Yes-Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Carried.

NEW BUSINESS

Amend 2017 Budget: Board members reviewed 2017 budget and overstated expenditure areas. Motion-Parmentier/Second-Kempka to adopt budget amendment resolution moving \$40,000 from fund balance to credit 4 expenditure line items. (Resolution 11b-2017 on file) Roll call Vote: Yes-Parmentier, Kempka, Thomson, Gretzon, Wendt. No-none. Carried.

Leaf & Brush Site 2018 Calendar Schedule: 2018 dates presented by James Kuckenbecker Sr. Motion-Gretzon/Second-Thomson to accept 2018 schedule for leaf & brush site. Voice Vote: Yes-Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Carried.

Municipal Treasurer Tax Collection Bond: Act 52 of legislation states bond to be calculated based on Oconto County town apportionment. Motion-Kempka/Second-Gretzon to purchase bond. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Carried.

Water Softener System-Elizabeth R. Washebek Memorial Building: Water at building has value of iron. Motion-Parmentier/Second-Thomson to approve purchase of water softener/filter from Maiden Lake Plumbing per quote of \$1,475.00. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Carried.

Comprehensive Plan Update Oconto County 2018 Proposal: Motion-Kempka/Second-Gretzon to postpone. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Carried.

Dept. of Natural Resources Request-Town's Leaf & Brush Site: No board action

Roover Driveway Permit: No application received for review

Chief John Fetterly-Brazeau Fire Department Procurement Response. Chief Fetterly advised board of financial review of SCBA's FEMA grant is requesting a procurement policy. Motion-Gretzon/Second-Parmentier to resolve town and Brazeau fire department to administer Procurement Policy issued by the Wisconsin Department of Natural Resources for Local Governments receiving State or Federal Grants. (Resolution 11d-2017 on file) Roll Call Vote: Yes-Gretzon, Parmentier, Kempka, Thomson, Wendt. No-none. Carried.

November Wage, General Vouchers & Ambulance Compensation: Motion-Thomson/Second-Kempka to approve wages, ambulance compensation and general vouchers for November 2017. Voice Vote: Yes-Gretzon, Kempka, Parmentier, Thomson, Wendt. No-none. Carried.

Next Meeting: December 19, 2017.

Adjournment: Motion-Thomson/Second-Kempka to adjourn. Voice Vote: Yes-Kempka, Thomson, Gretzon, Wendt. No-none. Carried. Meeting adjourned at 9:45 p.m.

Jean Grosse, Clerk-Treasurer