

Town of Brazeau Regular Board Meeting
May 15, 2018 at Town Hall – convened at 6:30 p.m.

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: S. Thomson, G. Kempka, D. Parmentier, R. Gretzon, R. Wendt. Absent: None

Pledge Recited

Agenda Approval: Motion-Kempka/Second-Gretzon to approve agenda as presented. Voice Vote: Yes: Kempka, Gretzon, Thomson, Parmentier, Wendt. No-none. Carried 5-0

Minutes: April 17, 2018: Motion-Parmentier/Second-Thomson to approve minutes. Voice Vote: Yes-Thomson, Kempka, Gretzon, Parmentier, Wendt. No-none. Carried 5-0

REPORTS:

Financial: General Fund balance as of April 30, 2018 \$470,564.77; Donation Fund \$6,854.06; Fire Department, Ambulance and Dive Account Funds \$55,686.27.

Ambulance: Jamie Waller, Ambulance Sec.-Treasurer; stated they had 13 calls since last meeting. Unit 2 was taken to Peterson Ford had an incident while on a call. Several Ambulance members attended active shooter training and Every 15 Minutes event.

Brazeau Fire Department: Fire Secretary-Treasurer, Jim Kuchenbecker Jr reported response to a grass burn and department pursuing a DNR grant for brush truck.

Dive Team: Town chair received contact from captain that dive plans to paint exterior of former ambulance building and would like to host an open house.

Highway: T. Grosse reported highway crew has installed 26 warning signs' hope to execute road patch as weather become more conducive.

NOCCO Committee Update: 7 towns finalizing individual town ATV ordinance; each working on traffic and boating ordinances. Received update from Dusty Trails on ATV signage state proposed changes.

Ed Janke, Oconto County Chief Deputy: Janke provided occupational history, education and experience relative to being a candidate for Oconto County Sheriff.

Public Comments: J. Waller inquired on status of park design with Bay Lakes. Assembly, Jeff Mursau shared outcome of recent school safety session with Oconto County and Marinette County. Recapped on Department of Transportation meeting held in Crivitz. Lastly, spoke on possible changes with production of agricultural Hemp in Wisconsin.

UNFINISHED BUSINESS

Elizabeth R. Washebek Memorial Building Dedication: Kempka requested furniture dividers for around building's water system. Motion-Parmentier/Second-Thomson to approve purchase 6 foot units. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Wendt, Kempka. No-none. Carried 5-0

Refreshments handled by Kempka and Clerk-Treasurer requested to order 250 programs and execute public news release.

Town Hall Janitor Position: Current janitor resigned and town published employment advertisement in Peshtigo Times for three weeks. Application received from Cheryl Meyer. Motion-Gretzon/Second-Thomson to offer janitor position to Cheryl Meyer. Voice Vote: Yes-Gretzon, Thomson, Kempka, Parmentier, Wendt. No-none. Carried 5-0

Town Hall Well/Water Issue: Maiden Lake to retest after expelling water for period of time. Upon receipt of water results town will consider, need to replace well.

NEW BUSINESS:

Plan Commission-Comprehensive Plan Update: Plan Commissioners completed proposed vision statement revision, reviewed town ortho maps and continue to work on components of Phase I.

Beverage License, Tobacco License and Operator Licenses: Montana Lake Only Inn-beverage license; Parkway Golf Course-beverage license and 4 operator (bartender) licenses; Don's Place-beverage license and 3 operator (bartender) licenses; Lee Lake Tavern-beverage license, tobacco license and one operator (bartender) license; Wouter's Front II: beverage license, tobacco license and 2 operator (bartender) licenses; Klondike Saloon did not respond. Board members reviewed presented application renewals. Motion-Parmentier/Second-Gretzon to approve all received beverage, tobacco and operator license renewals as presented. Voice Vote: Yes-Parmentier, Gretzon, Thomson, Kempka, Wendt. No-none. Carried 5-0. Board members stated they will not hold a special meeting for non responsive beverage license or operator (bartender) applicants.

2018 Town Road Projects & LRIP Project: Board members reviewed proposed publication notice for LRIP project on Butler Rock Road. Culvert replacement will need to be included. Road project quotes received from Oconto County reviewed. Motion-Gretzon/Second-Kempka to act on Ranch Lake Drive, Lee Lake Park Lane, section of James Way and Peggy Lane. Work on Albrecht Lane will be published for bid. Voice Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Carried 5-0

Quotes to Replace Town Lawnmower:

Hustler Fastrak 48" Deck - Jakes Sales & Service: \$4,999

Hustler Raptor 48" Deck - Jakes Sales & Service: \$3,899

John Deere Z540R/48" Deck - Gendron's Inc.: \$5,149

John Deere Z540M/48" Deck - Gendron's Inc.: \$4,049

John Deere Z535R/48" Deck - Gendron's Inc. : \$4,749

Gravely ZTHD 48" Deck - JC Powersports: \$5,099

Board reviewed all quotes. Motion-Parmentier/Second-Gretzon to purchase Hustler Fastrak at \$4,999-4 yr warranty/400 hours. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Carried 5-0

Clerk-Treasurer Appointment Beginning 2019: Board members discussed hourly wage, volume of weekly hours, and advertisement in Peshtigo Times. Motion-Parmentier/Second-Thomson to publish notice in Peshtigo times for clerk-treasurer position \$15-\$18 per hour based on experience for an estimated 32 hour work week. Voice Vote: Yes-Parmentier, Thomson, Gretzon, Kempka, Wendt. No-none. Carried 5-0. Parmentier stated town hall usage should be utilized at times when clerk-treasurer in office.

2018 Budget Amendment: Board members reviewed first quarter income/expenses in comparison to town budget. Funds needed to execute Elizabeth R Washebek Memorial Building dedication. Motion-Parmentier/Second-Gretzon to resolve 2018 budget amendment #5-2018. Roll Call Vote: Yes-Parmentier, Gretzon, Thomson, Kempka, Wendt. No-none. Carried 5-0 (Resolution #5-2018 placed on file).

Spring Clean Sweep Town Roads: Motion-Kempka/Second-Thomson to continue clean sweep to consist of 5 free garbage bag tags and place notice in Peshtigo Times. Voice Vote: Yes-Kempka, Thomson, Gretzon, Parmentier, Wendt. No-none. Carried 5-0

Elizabeth R. Washebek Memorial Building Parking Lot: Board considering enhancing parking area by 90'x100'. Motion-Parmentier/Second-Gretzon to bid out for parking lot enhancement. Voice Vote: Yes-Parmentier, Gretzon, Kempka, Thomson, Wendt. No-none. Carried 5-0

Public Use of Town Folding Chairs: No formal action

Memorial Field Softball Area Maintenance: Risner working on softball (in-field) area of field. Motion-Parmentier/Second-Kempka to have field improved for game playing. Voice Vote: Yes-Parmentier, Kempka, Gretzon, Thomson, Wendt. No-none. Carried 5-0

Town of Brazeau Emergency Management Plan: Wis. Stat 323.14(b) requires governing body to develop and adopt emergency management plan. Clerk-Treasurer incorporated plan from Oconto County, features from other municipalities for board consideration. Motion-Gretzon/Second-Parmentier to adopt Brazeau Emergency Management Plan with a few clerical enhancements. Voice Vote: Yes-Gretzon, Parmentier, Thomson, Kempka, Wendt. No-none. Carried 5-0

Waste Receptacles-Memorial Field Park-Pavilion Area: Board members reviewed specs and costs on several receptacles. Motion-Thomson/Second-Kempka to approve purchase of two – 50 gallon containers from ULine. Voice Vote: Yes-Thomson, Kempka, Gretzon, Parmentier, Wendt. No-none. Carried. 5-0

May Wage and General Vouchers Approval: Motion Kempka/Second-Thomson to approve. Voice Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Carried.

Next Meeting: June 19, 2018

Adjournment: Motion-Parmentier/Second-Thomson to adjourn. Voice Vote: Yes-Kempka, Thomson, Gretzon, Wendt. No-none. Carried. Meeting adjourned at 9:37 p.m.

Jean Grosse, Town Clerk-Treasurer