

Town of Brazeau Regular Board Meeting
November 20, 2018 at Town Hall – convened at 6:30 p.m.

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: G. Kempka, D. Parmentier, R. Gretzon, R. Wendt, S. Thomson. Absent: None

Pledge Recited

Agenda Approval: Motion-Kempka/Second-Parmentier to approve agenda. Carried: 4-0

Minutes: October 16, 2018 & November 1, 2018: Motion-Parmentier/Second-Kempka to approve minutes.

Carried 5-0

REPORTS:

Financial: General Fund balance as of October 31, 2018 \$559,677.73; Donation Fund Savings \$479.33; Fire Department, Ambulance and Dive Account Funds \$64,383.93.

Ambulance: David Kussow, Ambulance President, stated ambulance had 13 runs since last board meeting. Department is working on contacting Coleman Rescue to discuss state directive. Ambulance is awaiting Pomasl to repair ambulance unit on site at Elizabeth Washebek building.

Fire Department: D. Kussow, Assistant Fire Chief, informed board department working on equipment maintenance.

Dive Team: Brandon Pendl, Co-Captain informed board no calls for dives within last month. Department feels budget will be short approximately \$2000-\$2500.00. Pendl with D. Gross will be executing dive team compensation in December. Board members inquired on status of dive unit wrap decal. Team dissatisfied with workmanship of vendor who did decal.

Highway: T. Grosse reported all three trucks salted on November 19, 2018. Problems have been identified with 2003 Chevrolet One Ton.

Public Comment: Supervisor Parmentier read aloud letter from County Clerk, Kim Pytleski congratulating Clerk-Treasurer Jean Grosse for accomplishment of Wisconsin Municipal Certified Clerk-Treasurer. Per her knowledge no clerk in Oconto County has accomplished this designation.

UNFINISHED BUSINESS

Plan Commissioners continue to work on 20-Year Plan Revision. At November 14th meeting, commissioners reviewed Chapter Two of Plan for changes and also under direction of Chair, M Luebke established Chapter Two plan priorities by rank.

NEW BUSINESS

2019 Leaf & Brush Calendar Schedule: Board members reviewed Jim Kuchenbecker, Sr. proposed Leaf and Brush schedule for 2019. Motion-Thomson/Second-Kempka to accept 2019 schedule for leaf and brush site. Carried: 5-0

LOSA 2018 Contribution: Board members informed State Match \$398.00. Board members reviewed past year match and contributions. Motion-Parmentier/Second-Thomson to execute \$375 per qualified applicant for LOSA contribution. Carried: 3-0 Abstain: Gretzon, Kempka

NOCCO Service Agreement with Oconto County Proposed Changes: Board members reviewed position document from NOCCO committee. Supervisor Parmentier who is on the county law enforcement committee stated committee in favor. Chair Wendt, NOCCO Vice-Chair stated several NOCCO committee officials attended county meeting and reflected extension of agreement for 5 years, add dissolution clause, change from chief deputy to sheriff and NOCCO officer's contact and retain Ben Schindel as 7 towns deputy since he has gained trust and established relationship with communities involved in agreement.

2018 Budget Amendment: Board members reviewed changes to several line items in 2018 budget. Motion-Thomson/Second-Parmentier to adopt amendment resolution #11b-2018. Roll Call Vote: Yes-Kempka, Gretzon, Parmentier, Thomson, Wendt. No-none. Carried: 5-0 (Resolution 11b-2018 placed on file)

Code of Ordinance Amendment: Section 2.0101: Board members reviewed changes to ordinance due to referenda passed April 3, 2018 in reference to transition from elected clerk-treasurer to appointed clerk-treasurer beginning April 16, 2019. Motion-Kempka/Second-Gretzon to adopt amended to Ordinance section 2.0401. Motion carried: 5-0. (Ordinance change will be implemented in Code of Ordinance document and placed on file)

Oconto County Health & Human Services Request of Town Action-7836 County Hwy B property: Board members reviewed order, citation and comment from Tom Smith, Town's Building Inspector. Motion-Kempka/Second-Thomson for Town of Brazeau board to pursue "no action." Carried: 5-0

Lawrence University-Archaeological Survey of Town Cemetery: Board members viewed report received from Professor Peter N. Peregrine, director of the cemetery study in the White Potato Lake area. Document has been emailed by Town Clerk-Treasurer to Merisa Stacy, State Historic Preservation Officer for review and directive in regard to the so named Brazeau Pioneer Cemetery. No formal action by board

Treasurer's Tax Collection Bond: Town treasurer by requirement is to have tax collection bond. Bond application equivalent to county apportionment for Town of Brazeau. Motion-Thomson/Second-Kempka to file for tax collection bond. Carried 5-0.

Closed Session Under Wis. Stat. §19.85(1) (c) considering employment, promotion, compensation or performance Evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: future clerk-treasurer appointment.

Motion-Kempka/Second-Thomson to convene in closed session. Roll Call Vote: Yes-Thomson, Kempka, Gretzon, Parmentier, Wendt. No-None. Carried: 5-0

Open Session: Motion-Parmentier/Second-Gretzon to reconvene in open session. Carried: 5-0

Resolution for Clerk-Treasurer Appointment: Motion-Kempka/Second-Thomson to resolve appointment of clerk-treasurer to begin April 16, 2019 at hourly rate of \$17.00 for an estimated 30 hour work week. Roll Call Vote: Yes-Kempka, Thomson, Parmentier, Gretzon, Wendt. No-none. Carried: 5-0 (resolution 11c-2018 placed on file)

Next Meeting: Regular Board Meeting: December 18, 2018

November Wages, Ambulance Annual Compensation and General Vouchers Approval: Motion Thomson/Second-Gretzon to approve. Carried: 5-0.

Adjournment: Motion-Kempka/Second-Thomson to adjourn. Carried 5-0. Meeting adjourned at 8:40 p.m.

Jean Grosse, Town Clerk-Treasurer