

**Town of Brazeau Regular Board Meeting**  
**March 19, 2019 at Town Hall – convened at 6:30 p.m.**

Call to Order: Chairman Wendt, called meeting to order at 6:30 p.m.

Roll Call: Present: G. Kempka, D. Parmentier, R. Gretzon, R. Wendt, S. Thomson. Absent: None

Pledge Recited

Agenda Approval: Motion-Parmentier/Second-Kempka approve agenda with change of sequence. Carried: 5-0

Minutes: February 19, 2019: Motion-Parmentier/Second-Gretzon to approve minutes. Carried 5-0

**REPORTS:**

Financial: General Fund balance as of February 28, 2019 \$552,461.77; Donation Fund Savings \$479.79; Fire Department, Ambulance and Dive Account Funds \$64,316.22.

Ambulance: David Kussow, Ambulance President, stated ambulance department had 7 runs since last board meeting. #1 ambulance unit & #2 ambulance unit certified.

Fire Department: Fire Chief, Lavarda department had a MABAS call and call to assist with snow removal on roof. Ice training scheduled for April 6<sup>th</sup>. Several units being serviced by Olsen Transport.

Dive Team: No Report

Highway: T. Grosse reported will be acquiring sand from Koenig Sand and Stone to mix with highway salt. Highway crew has been spending time pushing back drifts in preparation of future snowfalls. Grosse informed board that Butler Rock Road from Tank Lane to Mountain line is impassable due to snow, melting snow and mud. Uncertain if emergency units could respond based on road condition.

Public Comment: Town Clerk-Treasurer updated group that initial contact from state historical society has left department; last contact was cemetery reactivation representative. Thank you to board for floor installation in hallway and offices; very nicely done. Town Board should convene prior to April 16<sup>th</sup> so new signers for Peshtigo National Bank Accounts and Associated Bank Account can be clarified by WB-100 document and board minutes. Town of Brazeau Code of ordinance to be updated and downloaded to town website. Town board after adoption of any new ordinances should review fee schedule for NOCCO officer and NEW Municipal Court. Lastly, janitor, Cheryl Meyer hopefully will be returning to work March 25 after 4 month back surgery rehabilitation. Town Clerk-Treasurer has been filling in for her with cleaning of facility at no charge. Chairman Wendt thanked Highway members: Duddek, Grosse, Dufek, Kondro and Gretzon for good job with highway/road plowing service this season. H. Weier inquired upon procedure of dog barking and running at large. Chair Wendt is contact representative for dog issues.

**UNFINISHED BUSINESS**

1. Rezone-Duane & Fran Giese; Agent, Shane Giese and Shallow Surveying. Parcel #008-582500521
2. Conditional Use-Duane & Fran Giese; Agent, Shane Giese and Shallow Surveying. Parcel #008-582500521. Motion-Parmentier/Second-Gretzon moved to postpone rezone or conditional use action until Camping Ordinance finalized. Motion Carried: 5-0
3. Plan Commissioners term maturing-Weier & Rock. Motion-Gretzon/Second-Thomson to approve Weier and Rock to serve as plan commissioners for 3 year term. Motion Carried: 5-0

**NEW BUSINESS**

2018 Annual Financial Statement Prepared KerberRose CPA – Board members reviewed statement. Motion-Parmentier/Second-Gretzon to approve 2018 financial statement. Carried 5-0

Town of Brazeau Highway/Road Crew member job description: Description reviewed one change regarding building designation. Motion-Parmentier/Second-Kempka for description to remain as is with minor change to bullet #6 on page one of existing description. Carried: 5-0. Park Position proposed description – no action

Compensation changes: highway/crew members, recycle center attendant, leaf & brush site attendant, cleaning/janitor individual, and plan commissioners:

Motion-Thomson/Second-Kempka to change effective April 2019 payroll processing – highway/road crew member from \$15.00 per hour to \$18.00 per hour. Carried: 5-0

Motion-Parmentier/Second-Kempka to change effective April 2019 payroll processing – recycle center attendant from \$12.50 per hour to \$15.00 per hour. Carried: 5-0

Motion-Parmentier/Second-Kempka to change effective April 2019 payroll processing-leaf & brush site attendant from \$12.50 per hour to \$14.00 per hour. Carried: 5-0

Motion-Kempka/Second-Gretzon to change effective April 2019 payroll processing – cleaning person/janitor from \$11.00 per hour to \$12.00 per hour. Carried: 5-0

Motion-Parmentier/Second-Gretzon to change effective April 2019 payroll processing- plan commissioner from \$25.00 per meeting to \$30.00 per meeting and one of the commissioners to be the secretary over the meeting and compensation \$45.00 per meeting. Carried: 5-0

Annual Town Meeting – date, notice and agenda: Motion-Parmentier/Second-Gretzon for 2018 annual meeting to be held April 16, 2019 at 6:30 p.m. notice to include agenda items as noted. Carried: 5-0.

Town hall hardwood floor refinishing quote – quote from Michiels hardwood floor reviewed. Motion-Kempka/Second-Parmentier to hold off on hardwood floor screening and recoating. Carried: 5-0

Town of Brazeau Proposed Campground Ordinance: Clerk-Treasurer read aloud recommendations from Plan Commission. Surveyor Paul Shallow provided list of proposed campground rules. Board members commented on additions to proposed ordinance and changes based on Oconto County Ordinance (Chapter 10). Motion-Kempka/Second-Gretzon to postpone to review ordinance when revisions added. Carried: 5-0

Ambulance Backup Coverage Agreement – agreement drafted between Brazeau Ambulance and Coleman Rescue to provide backup coverage in the area of emergency medical services. Upon board approved will be signed by Coleman Rescue Squad and Town of Brazeau Ambulance representatives. Motion-Gretzon/Second-Parmentier to approve agreement. Carried: 5-0

7 Town & Oconto County Police Service Agreement Changes & Extension. Parmentier, county representative, informed board of new office and responded to questions on the extension document. Motion-Parmentier/Second-Gretzon to approve agreement. Carried: 5-0

Consideration Plow Truck Operator-Adam Sokol: Motion-Kempka/Second-Thomson to accept application and as new hire \$17.00 per hour compensation for 90 day probation period. Carried.: 5-0

Discussion- Non Fire Call Apparatus Use: Board members shared concern of liability of town fire apparatus for snow removal on structures. Suggest a waiver be signed by property owner should damage occur to protect the town. Fire Chief, Lavarda expressed it demonstrates good community service. Chair inquired on cost of fire equipment being used during such community service. No formal action taken.

March 2019 Wage & General Vouchers: Motion-Gretzon/Second-Thomson approve to pay. Carried: 5-0

Next Meeting: Special Meeting tentative for April 9, 2019.

Adjournment: Motion-Parmentier/Second-Gretzon to adjourn. Carried 5-0. Meeting adjourned at 9:16 p.m.

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*Jean Grosse, Town Clerk-Treasurer*