

Minutes
Tuesday, July 16, 2019
Town of Brazeau -- Regular Board Meeting
Town of Brazeau Hall
10892 Parkway Road, Pound, WI 54161

Proposed Agenda

i. Call Meeting to Order

The meeting was called to order at 6:30 p.m. by Chairman Wendt.

ii. Roll Call of Board Members

Chairman Wendt conducted a roll call of the Board Members.

Present: D. Parmentier, R. Gretzon, R. Wendt, J. Grosse, G. Kempka

Absent: None

Others: 15 members of the public

Pledge of Allegiance was recited.

iii. Agenda Approval

Chairman Wendt asked that item vii.3., Driveway Permits, be removed from the agenda. There were no objections.

Chairman Wendt also announced that at 7:30 p.m. the board would take up item #13, Closed Session. Motion by Kempka/Gretzon to approve the agenda as amended. The motion was voted on and carried.

iv. Approval of Previous Meetings' Proceedings

Supervisor Grosse asked that Item #1 on the 06/25/19 minutes be amended to read "Closed Session – Motion to go into closed session – Parmentier/Second – Kempka. Carried by a roll call vote 4-0." Motion by Kempka/Parmentier to approved the 06/18/19 and 06/25/19 minutes as amended. The motion was voted on and carried.

v. Reports

1. Financial Report

Chairman Wendt stated that the Financial Report was handed out for review. ~~Motion by Grosse/Gretzon to approve the report. The motion was voted on and carried.~~

2. Brazeau Ambulance Report

Jamie Waller presented the Brazeau Ambulance Report. There were 15 calls since the 06/18/19 meeting. The Brazeau Ambulance received four applications and voted in three of those applicants. One member is EMT certified and the other two will take the EMT courses in Fall 2019. Waller was able to attend the Towns of Bagley and Beaver meetings to get the agreement paperwork signed. Waller also reported that the two defibrillator have been recalled. The first defibrillator was sent in for repair and returned and the second will be sent in shortly. Waller informed board that Visio offers a defibrillator maintenance contract for approximately \$3100.00/year. Treated as information to the board.

3. Brazeau Fire Department Report

Chief Lavarda presented the Brazeau Fire Department Report. There were 9 calls in the past month for the Towns of Brazeau, Bagley, Mountain, and Beaver. The department also voted to purchase another ice water rescue suit to replace the current suit which has leaks. Treated as information to the board.

4. Brazeau Dive Team Report

Chairman Wendt reported that the Brazeau Dive Team was called out for a recent drowning. Following discussion, the report was treated as information to the board.

v. Public Comment

Chairman Wendt opened the floor to public comment. One member of the public, Pam Duddek, spoke regarding the resignation of Kelly Sailer. Discussion followed.

vi. Action Items

1. ~~Grant to Lee Lake & Underwood Lake Homeowner's Association Conservation Club~~

Chairman Wendt announced that at the electors meeting it was approved to give to \$100.00 to the Underwood Lake Homeowner's Association to help battle milfoil in the lake. Following discussion by the board and public, motion by Parmentier/Gretzon to approve the \$100.00 grant to the Underwood Lake Homeowner's Association. The motion was voted on and carried.

Member of the public asked for clarification if this grant was for each year or if a request should be made annually. Chairman Wendt stated that any requests for new money would have to be made annually.

2. Road Projects

Chairman Wendt gave an update regarding a culvert replacement on Brazeau Town Hall Lane. The permits have all been approved by the DNR, but the cost is over \$5000.00 for the replacement and would have to be published before the work could proceed. Motion by Gretzon/Parmentier to approve publishing the project in the paper and placing on the next agenda for approval. The motion was voted on and carried. Chairman Wendt also stated that there is a request to fix issues with Tachick Lane. Treated as information to the board.

3. Driveway Permits -- Removed from agenda.

4. Recycle Center Dumpster Contracts

The recycling center dumpsters have been filling up the past two weekends causing the center to turn away residents and be closed on Sundays. Chairman Wendt contacted GAD and they can have an extra recycling dumpster in place for the July 20th weekend. This would bring the number of dumpsters up to six at a cost of \$372.00. Motion by Kempka/Parmentier to approve the additional recycling center dumpster. The motion was voted on and carried.

5. Park Projects

The board discussed several options for an ice rink at the park. Chairman Wendt will get quotes for the options discussed and report back. No action taken.

6. Propane Bids

Six bids were opened from five companies. 1. CHS Larson Cooperative \$1.04/gallon, 2. United Cooperative \$1.089/gallon (booking), 3. United Cooperative \$1.039/gallon (prepaid), 4. Garrow Oil & Propane \$1.089/gallon, 5. Country Visions \$1.059/gallon, 6. Country Style Propane \$0.99/gallon. Following discussion, motion by Kempka/Gretzon to approve the low bid from Country Style Propane at a cost of \$0.99/gallon and an understanding that a tank will be purchased. The motion was voted on and carried.

7. Brazeau Emergency Services Fundraiser Committee-Operator's licenses

Applications for Operator's licenses were received from Jamie Waller and Sue Kanack. Following discussion, motion by Parmentier/Gretzon to approve both application at a waived fee. The motion was voted on and carried.

8. Approval of Resignation- Leaf and Brush Attendant

Chairman Wendt read a letter of resignation from James W. Kuckenbecker, Sr. dated June 25, 2019. Following discussion, motion by Parmentier/Kempka to accept the resignation of James W. Kuchenbecker, Sr. effective June 25, 2019. The motion was voted on and carried.

9. Leaf and Brush Attendant Position

Following discussion by the board and members of the public, motion by Parmentier/Gretzon to advertise the Leaf and Brush Attendant position internally. The motion was voted on and carried.

10. Designation of Authorized Individual(s) as Depository Signers

The board discussed how to handle check writing during the time the Clerk/Treasurer position is vacant. Following discussion, motion by Grosse/Gretzon to authorize two signatures on checks. The motion was voted on and carried.

11. Charges for Public Document Requests

The Board discussed possible changes to the public document request charge. Following discussion, motion by Parmentier/Gretzon to charge \$0.25 per page; the charge for the first page is at the Clerk's discretion and any request over one page is \$0.25 per page. The motion was voted on and carried.

12. Supervisor Roles and Responsibilities

Chairman Wendt stated that he had spoken with the Wisconsin Town's Association regarding supervisor roles and responsibilities and the actions leading up to the resignation of the Clerk/Treasurer. Following statements by Wendt, the floor was opened up for each supervisor to comment.

13. Closed Session under Wis. Stat. §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Clerk/Treasurer position & Employee Wages

Motion by Gretzon/Parmentier to enter into closed session. The motion was voted on and carried by a roll call vote 5-0. The Board entered into closed session at 7:36 p.m. The closed session was held in the business office.

14. Reconvene Open Session

Motion by Gretzon/Kempka to return to open session at 8:37 p.m. The motion was voted on and carried.

15. Possible Action on Clerk/Treasurer position & Employee Wages

Motion by Gretzon/Kempka to authorize the chair to offer the Clerk/Treasurer position to the #1 candidate at the agreed starting salary. The motion was voted on and carried with Supervisor Grosse abstaining.

Motion by Parmentier/Kempka to approve the new wage of \$18.00 per hour for the Highway Crew Leadman. The motion was voted on and carried.

vii. July 2019 Wage & 2019 General Vouchers – Approval

Motion by Grosse/Kempka to approve the July 2019 wage and 2019 General Vouchers. The motion was voted on and carried.

viii. Next Board Meeting – August 20, 2019

The next regular meeting of the Town of Brazeau Board is set for August 20, 2019 at 6:30 p.m. Future topics to be placed on the agenda are the Salt Contract, Per Diem for Planning Commission members, and a Golf Cart Ordinance.

ix. Adjournment

Motion by Grosse/Parmentier to adjourn. The motion was voted on and carried. The meeting adjourned at 8:42 p.m.



Kim Pytleski, Recording Secretary