

## **Minutes**

**August 20, 2019**

**Town of Brazeau Regular Board Meeting**

**Town of Brazeau Hall**

**10892 Parkway Road, Pound, WI 54161**

**i. Call to Order**

Chairman Wendt called meeting to order at 6:30 p.m.

**ii. Roll Call**

Present: D. Parmentier, R. Gretzon, G. Kempka, R. Wendt, J. Grosse. The Pledge of Allegiance was recited.

**iii. Agenda Approval**

Chair Wendt requested to move #13 to #1 on list of action items and to approve remaining agenda. Motion by Parmentier/Gretzon to approve the agenda as amended. The motion was voted on and carried.

**iv. Approval of Previous Meetings Proceedings: July 16, 2019 and July 29, 2019**

Supervisor Grosse requested to annul her motion under v1. Following discussion, motion by Grosse/Kempka to amend the proceedings. The motion was voted on and carried. Motion by Parmentier/ Gretzon to approve minutes from July 16, 2019 and July 29, 2019 as amended. The motion was voted on and carried.

**v. REPORTS**

**1. Financial**

The written financial report was presented. General Fund balance as of July 31, 2019 \$569,196.00; Donation Fund Savings \$479.69; Fire Department, Ambulance and Dive Account Funds \$82,593.92.

**2. Ambulance**

Jamie Waller presented the Rescue Squad report. Striker came in and repaired two cots. Unit 2 was filled with oxygen and Unit 1 was repaired by Peterson Ford. Two members will be attending EMT training in the near future.

**3. Fire Department**

Fire Chief Lavarda reported department had five calls. Radio and Station II are installed. Picnic was a success but looking at changing the dates for next year.

**4. Dive Team – No report.**

**vi. Public Comment – None.**

**vii. ACTION ITEMS**

**1. Assessor Proposal for Tax Years 2020-2022**

Jerry Pillath, M&O Assessing, presented the quote for services. Following discussion, motion by Kempka/Parmentier to accept the proposal for \$13,920.00 per year. The motion was voted on and carried. Pillath also gave an equalized value update with handout.

**2. Robert E. Lee – Engineering – Civil Engineering Proposal for White Potato Lake**

Following discussion, motion by Gretzon/Parmentier to accept the bid from Robert E Lee – Engineering of \$10,400 (time and expense) for water drainage problem around White Potato Lake. The motion was voted on and carried.

**3. Tuck Pointing – Town Hall**

No estimates were available from a vendor at this time.

**4. Golf Cart Ordinance**

Supervisor Parmentier presented a draft ordinance. Following discussion, Supervisor Parmentier to compose a new ordinance and report back at the next meeting.

**5. Per Diem – Planning Commission**

Supervisor Grosse presented changes to the per diem compensation of the planning commission.

Following discussion, motion by Gretzon/Grosse to compensate planning commission members to attend training sessions at \$30.00 for a half day and \$60.00 for more than a half day, plus mileage. The motion was voted on and carried.

- 6. Brush Grinding – Leaf and Brush Site**  
Following Chair Wendt's information update, motion by Parmentier/Kempka to hire MJB to grind brush at a rate of \$500.00 for approximately six hours; total estimate is \$3000. The motion was voted on and carried.
  - 7. Approval of Driveway Permits; if any**  
The board discussed several applications. Following discussion, board agreed to take no action and place item on next agenda.
  - 8. Road Projects – Culvert Replacement on Brazeau Town Hall Lane**  
One bid was received from Thompson Excavating for \$8600.00. Following discussion, motion by Kempka/Grosse to accept the bid from Thompson Excavation for \$8600.00. The motion was voted on and carried.
  - 9. Storm Response – Recommend Action**  
Board discussed the need for generators big enough to run the Town Hall and Fire Department and possibly installing tornado sirens. Wendt to get quotes for future meeting.
  - 10. Approval of Office Assistant/Deputy Clerk**  
Following discussion, motion by Parmentier/Kempka to approve payment of hours for Kelly Sailer to help new clerk. The motion was voted on and carried. Motion by Kempka/Parmentier to hire Julie Gilligan as the Deputy Clerk at a rate of \$15.00 per hour pending a satisfactory background check. The motion was voted on and carried.
  - 11. Flight for Life Landing Pad**  
The Board discussed placement and size of landing pad. Motion by Grosse/Gretzon to hire Paul Shallow to survey. The motion was voted on and carried.
  - 12. Discuss 2020 Calendar of Events Information for the Oconto County Tourism Magazine**  
Picnic information should be sent to Clerk/Treasurer Gross. No action taken.
  - 13. Standard Mileage Travel Reimbursement Policy**  
Board discussed current town reimbursement rate of \$0.42 per mile. Following discussion, motion by Gretzon/Parmentier to approve increasing the mileage reimbursement rate to the IRS rate. The motion was voted on and carried.
  - 14. Discuss LP Tank/Lease/Buyout**  
Following discussion, motion by Parmentier/Gretzon to lease the LP tank from CountryStyle Propane with option to buy later. The motion was voted on and carried.
  - 15. Clerk Workshop – Wabeno - September 9, 2019**  
Following discussion, motion by Parmentier/Kempka to approve Supervisor Grosse and Clerk/Treasurer Gross to attend the UWEX workshop on September 9, 2019. The motion was voted on and carried.
  - 16. Approve Hall Usage for Exercise Class**  
Pam Duddek requested approval to use the Town Hall on Tuesdays and Thursdays for exercise classes. The Fall and Winter sessions run September 10, 2019 thru March 31, 2020. Motion by Kempka/Parmentier to approve the request to use the town hall for exercise classes at a rate of \$25.00. The motion was voted on and carried.
  - 17. Centurylink Application to Perform Work on Town Roads**  
Clerk/Treasurer Gross received paperwork and \$500.00 bond from Centurylink. Following discussion, motion by Kempka/Gretzon to approve the application from Centurylink to perform work on town roads. The motion was voted on and carried.
  - 18. WPS – Round Lake Park Lane - Relocating the Electric Facilities**  
Following discussion, motion by Gretzon/Kempka to relocation the electric facilities on Round Lake Park Lane. The motion was voted on and carried.
  - 19. Approve Salt Contract – Ordering**  
Following discussion, board directed Clerk/Treasurer to complete order form.
- viii. August 2019 Wage & 2019 General Vouchers**

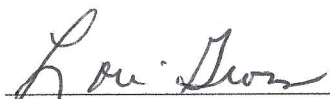
Motion by Kempka/Gretzon to approve the August 2019 wage and vouchers. The motion was voted on and carried.

**ix. Next Meeting**

Next regular Board Meeting set for September 17, 2019 at 6:30 p.m.

**x. Adjournment**

Motion by Gretzon/Parmentier to adjourn. The motion was voted on and carried. Meeting adjourned at 9:00 p.m.

  
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Lori Gross, Town Clerk/Treasurer