

November 16, 2021

**Town of Brazeau Regular Board Meeting**

**Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161**

**i. Call to Order**

Chairman Wendt called meeting to order at 6:16 p.m.

**ii. Roll Call**

Present: J. Fetterly, R. Wendt, R. Gretzon, C. Kasten, D. Parmentier

**iii. Agenda Approval**

Motion by Fetterly/Parmentier to approve the agenda. The motion was voted on and carried. 5-0

**iv. Approval of Previous Meetings Proceedings:**

Motion was made by Fetterly/Gretzon to approve the previous meeting minutes. The motion was voted on and carried. 5-0

**v. REPORTS**

**Financial**

The written financial report was presented by Clerk Kriescher. Operating Funds balance as of September 30, 2021 was \$353,428.59. Donation Fund Savings \$480.42; Fire Department, Ambulance and Dive Account Funds are \$69,020.86, bringing a total town balance to \$482,990.05.

**Ambulance**

Jamie Waller wasn't able to be present so the clerk read the report. The ambulance service had 12 calls since the last meeting and one member resign.

**Fire Department**

John Fetterly presented the fire department report. The fire department had 4 calls since last meeting and one was called off while on route.

**Dive**

Amanda Fonder presented the dive report. Mandy stated that there is a meeting scheduled for the first Saturday in December. Mandy also received the SOG's for the dive team and has been reviewing them.

**Highway**

Austin Nascovitz presented the highway report. Austin stated that all the grading should be done by next week, Memorial Field was closed up by United Plumbing, Lee Lake Road is completed. The town received their new plow truck today. It was also discussed to winterize the ceramic tile plaque display at Memorial Field.

**Public Comment**

Craig Kasten would like all board members to review the ordinances that he has provided and bring it to discussion next month. Mike Luebke would like the board members to attend their Plan Commission meeting that will be held on December 8, 2021 at 6:30 pm to review their 20 year plan.

**vi. ACTION ITEMS**

**1. Fire Department By-Laws**

No motion necessary seeing the by laws are not ready for review by the board at this time.

**2. Approval of Ambulance Member**

Motion was made by Gretzon/Parmentier to approve Jesse Meyer as a permanent member of the ambulance.

Motion was voted on and carried. 5-0

**3. Butler Rock Road Weight Limits**

Motion was made by Gretzon/Kasten to leave the weight limit resolution as is. Motion was voted on and carried. 5-0

**4. ATV/UTV Route on Oconto County Highway Application**

Motion was made by Kasten to deny the application, but was later rescinded. Motion was made Fetterly/Gretzon to table this until our December meeting and invite Don Meyer to attend to answer any questions. Motion was voted on and carried. 5-0

**5. Approval of Leaf and Brush Schedule**

Motion was made by Fetterly/Gretzon to approve the 2022 Leaf and Brush Schedule. Motion was voted on and carried. 5-0

**6. Possible Action on the Brush Pile at the Leaf and Brush Site**

Motion was made by Parmentier/Fetterly to file out the paperwork for the permits in order to burn the brush pile. Motion was voted on and carried. 5-0

**7. Approval of Recycle Center Schedule for 2022**

Motion was made by Gretzon/Kasten to approve the proposed Recycle Center schedule with the change of leaving the recycle center open on December 31, 2022. Motion was voted on and carried. 5-0

**8. Possible Winter Activity at the Ice Rink**

Motion was made by Parmentier/Fetterly to start planning a winter fun day at the ice rink to be held January 1, 2022, and finalize the details at the December meeting. Motion was voted on and carried. 5-0

**9. Approval of Updated Employee Handbook**

There were 2 changes to the updated handbook. The first was the Travel Reimbursement to just state that we will pay the IRS standard per mile and the second was under Personnel Files to state the town will retain the employee file for the statutory time required. Motion was made by Gretzon/Kasten to accept the updated handbook with the 2 changes. Motion was voted on and carried. 5-0

**10. Review of the Dive Team**

Mandy Fonder and Keith Scray were present for the dive team. They stated they want to work to get this back to where it was. They currently have 4 members and would like to have 6 members. It was discussed to bring this discussion back to the board in April 2022 with a rough draft of the SOG's. No motion needed, just discussion.

**11. Upcoming Tax Collection Hours**

Clerk Kriescher stated she will be collecting taxes on Mondays and Wednesday's from 9am-12pm with Special Hours: December 18 9am-12pm, December 31 9am-12pm, and January 21 9am-12pm. No motion needed, just discussion.

**12. Budget Discussion**

Clerk Kriescher stated there needed to be an amendment done to the budget to get it to balance. In the amendment there would be a decrease in expenditure accounts: Deputy Clerk-\$3800, General Buildings-\$6000, and FD Outlay-\$5397; increases in expenditure accounts: Ambulance-\$95, Highway-\$10973, Solid Waste-\$2309, and Parks-\$1820. Motion was made by Fetterly/Gretzon to accept this budget amendment. Motion was voted on and carried

**ix. November 2021 Wage and General Voucher Approval**

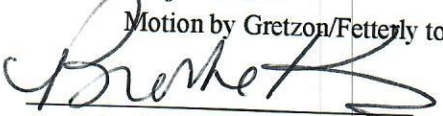
Motion was made by Parmentier/Kasten to approve the November 2021 wage and general vouchers. Motion was voted on and carried. 5-0

**x. Set Next Board Meeting**

Next town board meeting will be held on December 21, 2021 starting at 6:30 pm.

**xi. Adjournment**

Motion by Gretzon/Fetterly to adjourn. The motion was voted on and carried. Meeting adjourned at 8:07 p.m.

  
Brooke Kriescher, Town Clerk/Treasurer