

September 21, 2021

**Town of Brazeau Regular Board Meeting**

**Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161**



**i. Call to Order**

Chairman Wendt called meeting to order at 6:31 p.m.

**ii. Roll Call**

Present: J. Fetterly, R. Wendt, R. Gretzon, C. Kasten; Absent: D Parmentier

**iii. Agenda Approval**

Motion by Gretzon/Fetterly to approve the agenda. The motion was voted on and carried. 4-0

**iv. Approval of Previous Meetings Proceedings:**

Motion was made by Kasten/Fetterly to approve the previous meeting minutes. The motion was voted on and carried. 4-0

**v. REPORTS**

**Financial**

The written financial report was presented by Clerk Kriescher. General Fund balance as of August 31, 2021 was \$376,935.15. Donation Fund Savings \$480.38; Fire Department, Ambulance and Dive Account Funds are \$65,210.28 bringing a total town balance to \$442,625.81.

**Ambulance**

Jamie Waller presented the ambulance report. The ambulance service had 9 calls since the last meeting. The new rig has a recall and the heating and cooling system are not working, it is scheduled to be taken in to get looked at. They have 1 new probationary member and 1 new applicant that has volunteered with the service previously.

**Fire Department**

John Fetterly presented the fire department report. The fire department had 5 calls, 3 were cancelled and they went on the other 2. The Brazeau EMS is holding its open house on October 12, 2021. The fire department has been working with the ambulance in getting drivers trained, there are 5 members willing to help out. Chief Fetterly also found a bell that could possibly be placed in front of the Elizabeth Washbeck building, the bell is 30x38 and would be around \$800. Chair Wendt stated this item is not on the agenda and would have to be talked about at our next meeting. Fetterly stated he would purchase it and wait to hear how the board will proceed with this.

**Dive**

Amanda Fonder presented the dive report. There were no calls and their meeting last week had to be cancelled, they are working on rescheduling.

**Highway**

Dave Gross presented the highway report. The highway department completed some patching and they pulled the docks. Austin has also been doing some grading. Dave and Austin went out and measured some culverts that will need to be replaced. Dave called on the status of the new plow truck and found out it is off the assembly line and was to be picked up in Madison and brought to Casper's for the final set-up, Dave figures we should have the truck in about 6-8 weeks. Chair Wendt stated that Lee Lake Road in resurfaced and looks very nice.

**vi. Public Comment**

Jamie Waller inquired on dehumidifiers for the ambulance building and was told to purchase one for the office. Mike Jansen spoke of his concern over the addressing on a private road and if there was an emergency would the service know where to find the property. The property is located on a private road, but the address is listed as the closest town road. Gage Radloff was going to check with the Oconto County dispatch on how they have the property listed in their system. Clerk Kriescher will order a town sign for the road and to add this item to the agenda for next month. Randy Nasgovitz commented on how he has a friend that does tile work and had him look at the display at Memorial Field. The suggestion was to pull all the tiles off now. The



problem is that some tiles have fallen off and now if water gets behind the tiles that are currently placed, there is a possibility we could have more broken tiles. Randy is going to check to see if the person he spoke with would be willing to take them off for us.

**vii. ACTION ITEMS**

**1. Driveway Permits**

Motion was made by Fetterly/Gretzon to approve a driveway permit for Jay Gilligan with no culvert. Motion was voted on and carried. 4-0

Motion was made by Fetterly/Gretzon to approve a driveway permit for Mark Prust, with the condition that Mark would pay for a 15x50 culvert before the work would start and the town would take care of the ditching and placing the culvert. Motion was voted on and carried. 4-0

**2. Operator's License**

Motion was made by Kasten/Gretzon to approve the operators license for Destiny Bowman to work at the Klondike Saloon, LLC. Motion was voted on and carried. 4-0

**3. Support Letter for Underwood Lake**

Motion was made by Kasten/Fetterly to approve the support letter written in support of the underwood lake property owners for a grant. Motion was voted on and carried. 4-0

**4. Adopting a Policy on Conduct during Internet or Telephone Meetings**

Motion was made by Kasten/Gretzon to approve the policy written by Clerk Kriescher. Also, it was discussed for the town to offer our monthly board meetings on zoom seeing we have the equipment to do so. Motion was voted on and carried. 4-0

**5. Ambulance Probationary Member**

Jamie Waller stated that Debra Agate has completed her probationary period and would like the board to recognize her as a permanent member. Debra has EMT certifications and is on the schedule quite a bit, the ambulance members voted her on at their last meeting. Motion was made by Fetterly/Gretzon to approve her as a permanent member. Motion was voted on and carried. 4-0

**6. Ambulance Permanent Member Status-Butzlaff**

Jamie Waller stated that she is having some issues with this permanent member and after speaking for a bit the board decided it would be best not to talk about this in an open session and to add this to next months agenda to go into closed session to discuss this matter of employment. No motion made, just discussion.

**7. Ambulance By-Laws**

Motion was made by Kasten/Fetterly to approve the changes to the ambulance by-laws including the pay for a first responder to be \$65.00 a run and a driver would be compensated \$50.00 a run starting November 1 2021. Motion was voted on and carried. 4-0

**8. Cadet Program**

Jamie Waller stated that from the first email response from the insurance company that she had received from the clerk seemed that a cadet program would be no problem. John Fetterly called the insurance agent and asked more questions and came to the conclusion that a cadet program would not be a good fit for the town and the towns liability. The insurance agent did state that the cadets could help with clean-up or assist at trainings. It was then talked about possibly doing an educational cadet program and have them come in for monthly trainings. Motion was made by Gretzon/Fetterly to postpone this matter. Motion was voted on and carried. 4-0

**9. Draft of Redistricting**

After some discussion by the board about the redistricting of the supervisory districts a motion was made by Kasten/Fetterly to stand behind our resolution (09-2021) that states we oppose the adoption of the Supervisory District Plan. Roll Call was taken, all in favor. Kasten, Fetterly, Gretzon, and Wendt. If the supervisory districts stand as presented in (#R2021-09-01) we have established the wards written out in resolution (09-2021-02). Motion was made by Kasten/Gretzon to approve the resolution (09-2021-02). Motion was voted on and carried. Roll call was taken, all in favor. Kasten, Fetterly, Gretzon, and Wendt.

**10. Possible Purchase of Culvert Pipes**

Dave Gross stated that he went out and measured 4 pipes for replacement and the sizes are as follows: 18x59, 24x46, 24x45, 24x37. Motion to postpone was made by Fetterly/Gretzon to get exact prices on these pipes and bring this back to the next meeting. Motion was voted on and carried. 4-0

**11. Possible Sale of Old Plow Truck**

Motion was made by Kasten/Fetterly to list the old plow truck on Wisconsin Surplus Auctions with a minimum bid of \$5,000. Motion was voted on and carried. 4-0

**12. Possible Creation of White Potato Lake District**

Wendt has attended a meeting where some residents talked about starting a lake district for White Potato Lake. It was suggested to the residents to go through the sanitary district for this, but there was some push back and it was stated that the board can start a lake district. No action needed on this subject, just discussion.

**13. Discussion on Ordinance Adoption for Citations**

No motion needed, just discussion. Wendt feels as though we should not have to change our ordinances just for them to write citations. It was stated that we should get our bond schedule to Jesse Keplinger. Craig Kasten was going to see if he had one, otherwise he would contact the clerk for a copy to get to Jesse.

**14. Set Date for Budget Hearing**

At the October meeting the board will go over the budget that will be prepared by Chair Wendt and hold our Budget Hearing on November 16, 2021 at 6:00 p.m. Motion was made by Fetterly/Gretzon to accept this date and time. Motion was voted on and carried. 4-0

**viii. September 2021 Wage and General Vouchers**

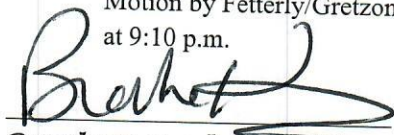
Motion was made by Kasten/Fetterly to approve the wage and general vouchers for September 2021. Motion was voted on and carried. 4-0

**ix. Set Next Meeting**

Next town board meeting should be held on October 19, 2021, but there may be a possible conflict for the clerk. She will notify the board at a later date if she would be able to attend on the 19<sup>th</sup> or if that day may need to be changed.

**ix. Adjournment**

Motion by Fetterly/Gretzon to adjourn. The motion was voted on and carried. Meeting adjourned at 9:10 p.m.

  
Brooke Kriescher, Town Clerk/Treasurer