



APPROVED

February 17, 2022

Town of Brazeau Regular Board Meeting

Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161

i. Call to Order

Chairman Wendt called meeting to order at 6:31 p.m.

ii. Roll Call

Present: D. Parmentier, J. Fetterly, R. Wendt, C. Kasten, R. Gretzon

iii. Agenda Approval

Motion by Parmentier/Gretzon to approve the agenda. The motion was voted on and carried. 5-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Fetterly/Parmentier to approve the previous meeting minutes. The motion was voted on and carried. 5-0

v. REPORTS

1. Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of January 31, 2022 was \$2,261,046.25. Donation Fund Savings \$480.48; Fire Department, Ambulance and Dive Account Funds are \$75,927.03 bringing a total town balance to \$1,817,450.99.

2. Ambulance

Jamie Waller presented the ambulance report. The service had 13 calls since our last meeting and has some training.

Fire Department

John Fetterly presented for the Fire Department and stated the fire department had a couple of calls since our last meeting. One of the calls was for Jake's Sales and Service John stated everything went well but it was a lot of firefighters and water was used to fight the fire. In the near future John would like to get permission from the board to dig up one of the fill sites and set up another fill site.

Dive Team

Keith Scray presented the dive report. Keith stated that there were no calls and he is working on trying to get some new members. He also is going to talk to the surrounding areas to see what kind of support the Town of Brazeau dive team has.

Highway Department

Austin Nasgovitz was present for the highway department. The salt bin was refilled recently, TV's, electronics, bulbs and batteries were picked up, Austin has been doing some brushing in the town, and for our burn permit at the leaf and brush site he is awaiting signatures from the property owners that live in a ¼ mile radius.

Public Comment

Craig Kasten thanked John for the invitation to the awards banquet and stated it was a nice time and was impressed with the volunteers that the town has. Chair Wendt let the board know that the application for the UTV/ATV trail application was approved from West Rost Lake Rd to Brazeau Town Hall Rd and the route going south from Klondike to Meetz Lane was not, the town will be working with the county on signage for this new route. Wendt had also been contacted to let him know a bottomless culvert was approved for Parkway Road, which he does not think would work for that area. The Town of Brazeau NOCCO Officer addressed the board to let them know that he had 148 logged calls with 15 traffic stops and he did send some to our municipal court system. The officer also recovered some property for the town.

ACTION ITEMS

- 1. Judge Jay Conley Will Address the Board**

Judge Conley gave the board a background on his career and stated that he will be running for another term in the April election. Conley stated he loves living in Oconto County and would appreciate the support to serve with fairness and protection for the community.
- 2. Driveway Permit**

Motion was made to approve a driveway permit for Brad Wallace with the requirements of a culvert at a minimum of 18 inches in diameter and 30 feet in length. Motion was voted on and carried. 5-0
Motion was also made to reapprove a driveway permit for Keith Kobus. This permit was approved in 2020, but the work had not been done. Motion was voted on and carried. 5-0
- 3. Tom Smith-Town Officer Discussing Ordinances and Enforcement**

Tom Smith was not present. The ordinances presented by Craig Kasten were reviewed by the board and it was decided with a recommendation from our town officer to have attorney Mark Bartels review them. Motion was made by Kasten/Gretzon to send the ordinances to Mr. Bartels for review. Motion was voted on and carried. 5-0
- 4. Pay Rate for Ambulance**

Jamie Waller stated that the current pay rate for first responders is \$65.00, drivers \$50.00, and EMT's \$100.00. Motion was made by Fetterly/Kasten to increase to the pay for first responders to \$65.00, drivers \$65.00 and EMT's \$120.00 per call, effective as of February 1, 2022. Motion was voted on and carried. 5-0
- 5. Audit Letter and Recommendations**

There were three recommendations from the auditor. One was to pass a motion to review and amend the budget on a quarterly basis. Two was for the board to receive copies of the cleared checks and deposit slips from the Fire and Rescue bank accounts on a monthly basis in their packets. Third was in regards to moving money around at tax time and changing the response to the management letter that we receive from the auditor to read that the town only exceeds their FDIC and collateral coverage at year due to tax collection and that shortly after year end the town pays those tax collections out to the other taxing jurisdictions and that the board would be willing to accept the risk for the two to three weeks of the year, they exceed the FDIC and collateral coverage. It was recommended to check into the state investment pool. No motions were made at this time.
- 6. Salt Contract**

Currently our contract states we will receive 50 tons guaranteed early fill, 140 tons guaranteed seasonal fill and 30 tons in vendor reserve. Motion was made by Gretzon/Parmentier to keep these amounts the same on our 2022-2023 contract. Motion was voted on and carried. 5-0
- 7. Recycle Center, Election Inspectors, and Janitor Wages**

Motion was made by Kasten/Fetterly to pay an hourly rate to the recycle center employees at \$18.00, leaf and brush \$15.00, election inspectors \$15.00, and janitors \$15.00. Motion was voted on and carried. 5-0
- 8. BIL Funding from the WIDOT**

There was no information to give on this seeing the town is waiting for a response in regards to a project on Old 64. No motion was needed.
- 9. Architect for Pavilion**

The Clerk and Chair have both been trying to get in contact with the architect who drew up plans for a pavilion, with no response. Chair Wendt asked if there were any recommendations for a different architect. Andy, the town officer stated he would check into this and let the board know who other towns are using. No motion needed.
- 10. Road Projects**

Wendt presented the board with proposed road projects for the next four years. He also stated that if the board could let him know of any other projects, they feel would need to be taken care of. No motion needed.

vi. February 2022 Wage and General Vouchers

Motion was made by Gretzon/Fetterly to approve the February 2022 Wage and General Vouchers.

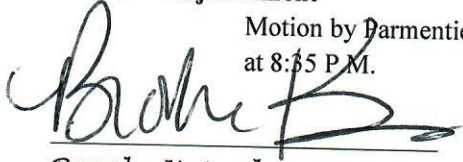
Motion was voted on and carried. 5-0

ix. Set Next Meeting

Next town board meeting will be held on March 15, 2022.

vi. Adjournment

Motion by Parmentier/Gretzon to adjourn. The motion was voted on and carried. Meeting adjourned at 8:35 P.M.

A handwritten signature in black ink, appearing to read 'Brooke Kriescher', written over a horizontal line.

Brooke Kriescher, Town Clerk/Treasurer