

April 8, 2022
Town of Brazeau Special Board Meeting
Town of Brazeau Hall
10892 Parkway Road, Pound, WI 54161



i. Call to Order

Chairman Wendt called meeting to order at 4:30 p.m.

ii. Roll Call

Present: C. Kasten, J. Fetterly, R. Wendt, R. Gretzon, D. Parmentier

iii. Agenda Approval

Motion by Parmentier/Fetterly to approve the agenda. The motion was voted on and carried. 5-0

iv. ACTION ITEMS

1. Closed Session

Motion was made by Gretzon/Parmentier to go into closed session. Motion was also made by Kasten/Parmentier to invite Randy Nasgovitz into closed session. Motion was voted on and carried. 5-0

2. Reconvene Into Open Session

Motion was made by Fetterly/Kasten to reconvene into open session. Motion was voted on and carried. 5-0

3. Possible Action

Motion was made by Parmentier/Gretzon to offer candidate #1 the position as Highway Department Supervisor and if candidate #1 turns down the job offer Chair Wendt can offer the position to candidate #2 at the wages and benefits discussed. Motion was voted on and carried. 5-0

4. Employee Handbook Update

Motion was made by Kasten/Gretzon to update the employee handbook section containing Sick Pay-Bereavement Pay-Jury Duty Pay-Holiday Pay. The motion made changed the handbook to read: The Town of Brazeau does not provide any holiday pay to part-time employees, but will pay full-time employees 8 holidays per year and are as follows: New Years Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Eve and Christmas Day. Also, to add into the handbook the clothing allowance for highway employees at \$300 per year per employee with a reimbursement form and receipts of purchase. Motion was voted on and carried. 5-0

5. Possible Hiring of a Deputy Clerk

Motion was made by Kasten/Gretzon to authorize the clerk to find a qualified candidate for the deputy clerk position at \$15.00 per hour. Motion was voted on and carried. 5-0

6. Designating Authorized Individuals as Depository Signers by Resolution

Motion was made by Fetterly/Parmentier to authorize Craig Kasten as the new signer on the depository accounts. Craig would be taking the place of Rodney Gretzon. Motion was made and carried. 5-0

v. Adjournment

Motion by Kasten/Gretzon to adjourn. The motion was voted on and carried. Meeting adjourned at 6:51 p.m. Motion was voted on and carried. 5-0

Brooke Kriescher, Town Clerk/Treasurer