

November 15, 2023 Immediately following budget meetings
Town of Brazeau Regular Board Meeting
Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161



APPROVED

i. Call to Order

Supervisor Parmentier called meeting to order at 6:07 p.m.

ii. Roll Call

Present: J. Fetterly, C. Kasten, R. Nasgovitz, and D. Parmentier; Absent: R. Wendt

iii. Agenda Approval

Motion by Fetterly/Nasgovitz to approve the agenda. The motion was voted on and carried. 4-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Fetterly/Nasgovitz to approve the previous meeting minutes. The motion was voted on and carried. 4-0

v. REPORTS

1. Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of September 30, 2023 the balance forward was \$383,406.27. Donation Fund Savings \$480.90; Fire Department, Ambulance and Dive Account Funds are \$103,798.86, bringing a total town balance to \$524,618.61.

2. Ambulance

Debra Agate was present for the ambulance. The service had 11 calls which half were trauma related and some lift assists. The ambulance service finished their year as of October 31, 2023, next month they will have a report with the summary of the year. Deb does know that the calls were down, this past year they had 136 calls and the year before they had 157.

Fire Department

John Fetterly presented the fire department report. John stated they had 2 calls since the last meeting, one which was a grass fire the day of this meeting. The department flushed hydrants and they are still working on the DNR grant. John does not think that the department received the funding for the new truck. The department used their fundraiser money to purchase some new equipment and will get some pictures and post on Facebook.

Dive Team

No one was present for the dive team.

Highway Department

A written report was submitted by Pete Schwenke. Pete stated they rebuilt the ditch and shoulder on Parkway near Jocko Ln, removed the docks from Kelly Lake and White Potato Lake, Bucksaw cut some trees back on Parkway Rd and will finish this year yet, and they also performed the yearly service on the plow trucks and dressed them for winter.

Public Comment

Clerk Kriescher was asked to speak about the new website by Mike Luebke. Clerk Kriescher stated she feels that everything is accessible when you go to the new website. It is in the test stage and she has made some changes by adding a button for the latest news and updates for the town, it was asked if it was a blog and the clerk does not think it is. She then spoke about the fees for paying by credit card and some felt that the 2.9% + .30 was a lot and felt it might not get used for paying taxes. The clerk will check into this. Clerk Kriescher also stated that if the town wanted to add fillable forms to the website there would be an extra cost involved, Alexa, who is working on the website, stated she could get quotes for the town for this, but the town would have to know how many fillable forms would be added. John Rosner stated he took a walk by the boat landing by east Rost Lake to look at the where the snowmobile trail comes off the lake and he stated that there were stumps and brush at the landing and thought that might be dangerous to leave that there. John was asking if this is something that the town was going to take care of before snowmobile season, the clerk will check

with the highway department. Keith Scray had a report from the dive team. Keith stated there were no calls and the team did a dive on Thunder Lake.

ACTION ITEMS

1. Plan Commission-Conditional Use Permit

Motion was made by Kasten/Fetterly to approve the conditional use permit for Renier's. They will be moving a trailer on the property where there is already an existing pad. The trailer is more than 15 years old, that is why there is a need for a conditional use permit. The trailer has already had some updates of new doors and windows, the siding will be replaced and it will need to be painted on the inside. Mike Luebke stated the conditions on this permit is that this mobile home will meet all Oconto County requirements and it will be inspected by Tom Smith. Motion was voted on and carried. 4-0

2. Driveway Permits, if any

There were no driveway permits to approve.

3. Jerry Pillath-Personal Property Changes

Jerry Pillath was at the meeting to discuss the personal property changes with the board. He stated all personal property is eliminated and there are 4 choices in how to move forward with these changes. Jerry said that the current personal property could be added to the real property tax bill as improvements, the town board could create a mobile home park fee ordinance, each improvement could be assigned its own parcel number, or Jerry could create a new parcel with a deed. The last 2 options would require certified surveys and new plats. Ryan Scray was on zoom and asked Jerry some questions and stated he felt that option 1 would be best if Jerry could separate the new charges out by lot number on his tax bill so that he would know how much to charge his lot renters for taxes. Jerry stated that Ryan would have to take the mill rate and times that by the assessed value to get what the lot owner would owe. Jerry said that he could separate that out on the tax bills. These changes will be effective as of January 1, 2024. Jerry also stated that if a trailer is on the property as of January 1st, but then moved off on January 2nd the taxes would be charged for the whole year, whatever is on the property as of January 1st is how the property will be assessed. No motion needed just discussion.

4. Proposed Changes to Ambulance Bylaws

Motion was made by Kasten/Fetterly to approve the proposed changes to the ambulance bylaws with the changes being: changing Ambulance President to Ambulance Service Director, eliminating the Vice President position with the Secretary/Treasurer position being 2nd in line and keeping the training officer position. John Kussow stated that he would be the lead as the Ambulance Service Director, then after the elections in December they will know who the new Secretary/treasurer will be and Debra Agate is the current training officer. The pay was also changed in the bylaws. It changed the Service Director to \$2,500 a year, secretary/treasurer stayed the same at \$2,000 for the year the training officer would be \$1,500 a year. Motion was voted on and carried. 4-0

5. Accept Craig Kasten's Resignation from Plan Commission

Motion was made by Fetterly/Nasgovtiz to approve the resignation from Kasten for the Plan Commission. Motion was voted on and carried. 3-0, with Kasten abstaining

6. Appoint New Plan Commissioner

Motion was made by Fetterly/Nasgovtiz to approve Ryan Wendt as the new Plan Commissioner from the board. Motion was voted on and carried. 4-0

7. Amend ATV/UTV Ordinance

Motion was made by Nasgovtiz/Fetterly to approve the proposed wording changes to the ATV/UTV ordinance, for it now to state under 14.0405 (D) (1) Maximum Speed is the posted speed limit. Motion was voted on and carried. 4-0 Motion was made by Nasgovtiz/Kasten to approve the

amended ordinance 14.0400 for All Terrain Vehicle/ Utility Vehicle Terrain Vehicle Routes. Motion was voted on and carried. 4-0

8. Possible Update to Driveway Permit and Driveway Permit Ordinance

Motion was made by Nasgovitz/Kasten to approve the change to the driveway permit to state Town Board or Town Board designee. Motion was voted on and carried. 4-0 Motion was made by Nasgovitz/Kasten to approve the amended ordinance 5.1500 Driveway Permit to add or Town Board designee in 5.1503(A), 5.1504(A), (B1-2), (C), (D), (E). Motion was voted on and carried. 4-0

9. Quotes for Tires and Trailer

No motion needed just discussion. The board was presented quotes for a trailer and tires. The board decided to wait on the purchase of the trailer until the lawn mower is purchased and the board would like more quotes on the tires before a decision was made.

10. Approve Leaf and Brush Schedule for 2024

Motion was made by Nasgovitz/Kasten to approve the proposed Leaf and Brush Schedule for 2024 with the change of the Recycle Center Attendant to take off Howard Weier and add Roger Thomson. Motion was voted on and carried. 4-0

11. Approve Recycle Center Schedule for 2024

Motion was made by Nasgovitz/Kasten to approve the Recycle Center Schedule for 2024. Motion was voted on and carried. 4-0

12. Closed Session

Motion was made by Kasten/Fetterly to enter closed session. Motion was voted on and a roll call vote was taken; Fetterly, Kasten, Nasgovitz, and Parmentier all present.

13. Reconvene Into Open Session

Motion was made by Fetterly/Kasten to reconvene into open session. Motion was voted on and carried. 4-0

14. Possible Action

Motion was made by Fetterly/Kasten to offer the part time highway department snow plow operator position to both Dan Phillips and Travis Soletske at a pay rate of \$18.00 per hour. Motion was voted on and carried. 4-0

15. Approve Fee Schedule

Motion was made by Fetterly/Kasten to approve the 2023-2024 fee Schedule with the proposed changes to Fire Department Charges and Dive Team Compensation. Motion was voted on and carried. 4-0

16. Budget and Possible Amendment

Motion was made by Kasten/Nasgovitz to approve the budget amendment to decrease expenditure accounts: 118-51400-Clerk by \$2,000, 122-53315-Hwy Const.local by \$30,000, and 126-55200-Parks by \$2,000 and to increase expenditure accounts: 118-51400-Office by \$2,000, 122-53311-Hwy Maint.local by \$30,000, and 122-53635-Solid Waste \$2,000. Motion was voted on and carried. 4-0

vi. November 2023 Wage and General Vouchers

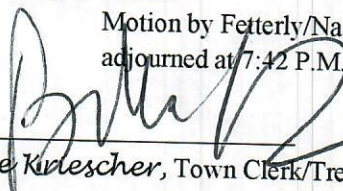
Motion was made by Fetterly/Nasgovitz to approve the November 2023 Wage and General Vouchers. Motion was voted on and carried. 4-0

ix. Set Next Meeting

Next town board meeting will be held on December 19, 2023 at 6:30 p.m.

vi. Adjournment

Motion by Fetterly/Nasgovitz to adjourn. The motion was voted on and carried. 4-0 Meeting adjourned at 7:42 P.M.


Brooke Kulescher, Town Clerk/Treasurer