

State of Wisconsin
Town of Brazeau, Oconto County
Ordinance 2.1200

SECTION I: TITLE AND PURPOSE

This ordinance is entitled the Town of Brazeau Ordinance to Adopt the Wisconsin Municipal Records Schedule. The purpose of this ordinance is to provide the legal custodian(s) of public records in the possession of the Town of Brazeau with the authority to retain and destroy those records.

SECTION II: AUTHORITY

The Town Board of the Town of Brazeau, Oconto County, Wisconsin, has the specific authority under ss. 60.83 and ss 19.2(4)m Wis. Stats., to adopt an ordinance to address the management and destruction of public records.

SECTION III: ADOPTION OF WISCONSIN MUNICIPAL RECORDS SCHEDULE

The Wisconsin Municipal Records Schedule as approved by the Public Records Board on August 27, 2018, attached hereto, and incorporated herein by reference, is hereby adopted by the Town Board of Town of Brazeau as the Town's official retention schedule.

SECTION IV: NOTIFICATION TO WISCONSIN STATE HISTORICAL SOCIETY

When a record has met the terms of the retention period, the record may be destroyed by the legal custodian of the record, provided the custodian has complied with the notification requirement set forth in ss. 19.21(4), Wis. Stats., to the Wisconsin Historical Society.

SECTION V: CONFLICT

In the event of any conflict between the terms of this ordinance and any applicable state statute, the applicable state statute shall control.

SECTION VII: REVOCATION OF PRECEDING ORDINANCE

This ordinance hereby revokes and supersedes any prior resolutions or ordinance adopted by the town board relating to the retention and/or destruction of public records of the Town of Brazeau.

SECTION VIII: EFFECTIVE DATE


This ordinance shall become effective upon its publication and/or posting in the manner set forth in ss. 60.80, Wis. Stats.

Adopted this 1st day of October, 2023.

By the Town Board of the Town of Brazeau, Oconto County.



Ryan Wendt, Chairperson



Craig Kasten, Supervisor



John Fetterly, Supervisor

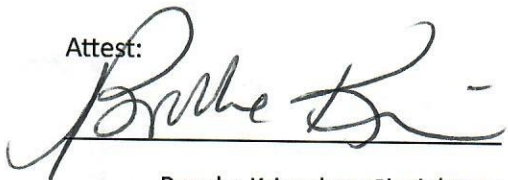


Randy Nasgovitz, Supervisor



David Parmentier, Supervisor

Attest:



Brooke Kriescher, Clerk/Treasurer