

**April 16, 2024 Immediately followed Annual Meeting
Town of Brazeau Regular Board Meeting
Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161**



i. Call to Order

Chairman Wendt called meeting to order at 6:56 p.m.

ii. Roll Call

Present: R. Gretzon, J. Fetterly, R. Wendt, R. Nasgovitz, C. Kasten

iii. Agenda Approval

Motion by Kasten/Nasgovitz to approve the agenda with the change of switching Action Items # 3 and 4. The motion was voted on and carried. 5-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Fetterly/Nasgovitz to approve the previous meeting minutes. The motion was voted on and carried. 5-0

v. REPORTS

1. Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of February 29, 2024, the balance forward was \$564,032.09. Donation Fund Savings \$481.00; Fire Department, Ambulance and Dive Account Funds are \$106,675.99, bringing a total town balance to \$629,176.63.

2. Ambulance

The ambulance service report was given by D. Phillips. The service had 12 calls for the month with 11 being transports.

Fire Department

John Fetterly presented the fire department report. The fire department had 5 calls this past month with 3 being grass fires. The department put in 2 dry hydrants and the DNR grant was completed. The department purchased equipment using their fundraiser money and they also are delegating fundraiser money to a new truck.

Dive Team

Keith Scray presented the report for the dive team. The dive team had no calls. One of their divers assisted the Fire Department on installing their dry hydrants.

Highway Department

The highway department has been busy plowing for 3 snow events with some cleaning up of debris after the last storm. The town opened the Leaf and Brush site for a week to let residents drop off their debris. Pete also opened Memorial Field for the summer. There has already been one booking, the Little League and youth softball are using the field for practices and games.

Public Comment

Residents thanked the town for opening the Leaf and Brush center. Supervisor Nasgovitz stated that the Underwood Lake access needs attention and he has been in contact with the county and the Town of Bagley to see if there could be a load of gravel brought in. It was also stated that Round Lake boat landing needs some attention also. Clerk Kriescher states that there is a clean sweep being held for hazardous materials, in reading the flyer Marinette and Oconto counties are holding the clean sweep on May 10th and 11th. May 10th is from 8-11 am at the Marinette County fairgrounds in Wausaukee, May 11th will be held from 8-11 am at Marinette County highway shop in Peshtigo, Oconto County highway shop in Suring, and Oconto County materials recovery facility in Oconto. The clerk also states the BOR will have to be called to order in May to adjourn to a later date seeing the assessor will not have the assessment roll completed. She also stated the election went well and all election inspectors made it home safely in the storm. Mike Luebke had mentioned that he would like to see the sample ballots posted online and clerk Kriescher stated she did put them on the website, he also asked if we could have an email list for agendas.

ACTION ITEMS

1. Plan Commission Land Division and Rezones

Rezone-Motion was made by Fetterly/Nasgovitz to approve the rezone application for Kolstad, he would like to rezone from Forest to Residential. Motion was voted on and carried. 5-0

Land Division-Motion was made by Kasten/Gretzon to approve the land division for Kolstad, he would like to separate property into 9 lots which would be approximately ½ an acre each. Motion was voted on and carried. 5-0

Rezone-Motion was made by Kasten/Fetterly to approve the rezone application for Panvan LLC, they would like to rezone from trailer park to R1. Motion was voted on and carried. 5-0

Land Division-Motion was made by Gretzon/Fetterly to approve the land division application for Panvan LLC, they would like to divide into 11 lots. Motion was voted on and carried. 5-0

2. Approve Plan Commissioners

Chair Wendt stated that the Plan Commissioners to be reappointed were Mike Luebke and Thomas Grosse and they both have said they would be willing to serve another term. Motion was made by Fetterly/Kasten to keep both on. Motion was voted on and carried. 5-0

3. Short Term Rental Ordinance

Mike Luebke spoke on the history of the ordinance and what process were taken to get to the point we are at now with the ordinance. Motion was made by Kasten/Gretzon to take no action on this ordinance and leave as is. Motion was voted on and carried. 3-0; Kasten, Nasgovitz, Gretzon all yes, Wendt voted no and Fetterly did not vote.

4. Room Tax Ordinance-TEDCOR Presentation by Jayme Sellen

Jayme Sellen stated the town could create a commission or sign a contract with TEDCOR and they would act as the town's tourism commission. She also stated they hold quarterly meetings. Jayme reiterated that 30% of the money collected from the Room Tax would stay with the town, 70% would be spent on tourism, promotion or development and there would also could be a 10% fee for TEDCOR which would come out of the 70%. Motion was made by Kasten/Nasgovitz to request a formal contract from TEDCOR to be reviewed at the May meeting. Motion was voted on and carried. 5-0

5. Road Projects

Quotes were presented to the board from Oconto County. Motion was made to approve the quotes for Parkway Rd from CTH Z heading south for \$146,263.10, Mulligan Way for \$17,569.20, Town Hall parking lot for \$25,235.45, Green Meadow Ln for \$48,136.30, Peacock Ln for \$20,993.90. The board also approved the pulverizing of Kinzinger Ln. Motion was voted on and carried. 5-0.

6. Approve Spending of Donation for Memorial Field

The board was presented with some pictures and quotes from the clerk for 2 benches and a picnic table to be purchased with a \$3,000 donation to Memorial Field. In discussion the board would like to see quotes for benches that can be cemented into the ground instead. No motion needed, just discussion.

7. Approve Municipal Operations Plan for Oconto County

Motion was made by Fetterly/Gretzon to approve the Municipal Emergency Operations Plan Guidance with a change on page 5 taking out the word "all" under C 2(a). Motion was voted on and carried. 5-0

8. Budget Review and Possible Amendment

Clerk Kriescher proposed a budget amendment Decreasing Expenditure account Contingency by \$8,487 and Increase Expenditure accounts General Building Outlay by \$7,375 and Other Financial Uses by \$1,112. Motion was made by Gretzon/Fetterly to approve the amendment to the budget. Motion was voted on and carried with a Roll call vote taken: All voted yes.

9. Board comments and suggestions

No action.

vi. April 2024 Wage and General Vouchers

Motion was made by Kasten/Gretzon to approve the April 2024 wage and general vouchers.

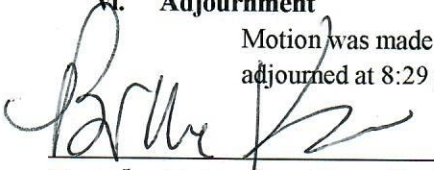
Motion was voted on and carried. 5-0

ix. Set Next Meeting

Next town board meeting will be held on May 21, 2024 at 6:30 p.m.

vi. Adjournment

Motion was made by Fetterly/Gretzon to adjourn. Motion was voted on and carried. 5-0 Meeting adjourned at 8:29 pm.



Brooke Kriescher, Town Clerk/Treasurer