

June 18, 2024 6:30 p.m.
Town of Brazeau Regular Board Meeting
Town of Brazeau Hall, 10892 Parkway Road, Pound, WI 54161



i. Call to Order

Chairman Wendt called meeting to order at 6:30 p.m.

ii. Roll Call

Present: R. Gretzon, J. Fetterly, R. Wendt, R. Nasgovitz, C. Kasten

iii. Agenda Approval

Motion by Fetterly/Gretzon to approve the agenda. The motion was voted on and carried. 5-0

iv. Approval of Previous Meetings Proceedings:

Motion was made by Kasten/Gretzon to approve the previous meeting minutes. The motion was voted on and carried. 5-0

v. REPORTS

1. Financial

The written financial report was presented by Clerk Kriescher. General Fund balance as of May 31, 2024, the balance forward was \$573,535.13. Donation Fund Savings \$481.04; Fire Department, Ambulance and Dive Account Funds are \$86,671.84, bringing a total town balance to \$630,344.54.

2. Ambulance

The ambulance service report was given by Clerk Kriescher. The service had 18 calls for the month with 16 being transports. John Kussow thanked all members of ambulance, fire, and dive for their help with the fundraiser.

Fire Department

John Fetterly presented the fire department report. The fire department had 3 lift assists this month. He also mentioned the picnic went well. Ron Tank donated the dumpster and Kountry Pumps donated the pumping of the holding tank at the park for the fundraiser. John also stated the generator is in at Station #2.

Dive Team

Keith Scray presented the report for the dive team. The dive team had no calls. Keith cut some trees down at the dive building and inquired on getting quotes on getting the stumps ground. Keith also mentioned that the roof at the dive building is going to need to be replaced soon.

Highway Department

The highway department has been grading roads, mowing ditches and grass, and patching roads.

Public Comment

Supervisor Kasten mentioned that the board will have to start selecting members to be on the board for the Room Tax Commission, it was discussed to place this topic on next month's agenda. Kasten also suggested emailing Jayme Sellen and ask her to attend our next meeting.

John Rosner spoke about the Rost Lake Association's last meeting and they would like to place a load of gravel at the boat landing on the west side of the lake at their cost, but was asking for assistance in packing it down. Chair Wendt suggested talking to the highway department to help with that.

ACTION ITEMS

1. Plan Commission-Rakowski

Motion was made by Kasten/Nasgovitz to rezone a property on Goldhorn Road from R1 to R2. Motion was voted on and carried. 5-0

2. Liquor Licenses and Operators Licenses

a. Klondike Saloon-Motion was made by Nasgovitz/Fetterly to approve the Class B Beer, Class B Liquor Licenses, and 5 Operators licenses. Motion was voted on and carried. 5-0

b. Wouters Front II-Motion was made by Fetterly/Gretzon to approve 1 operator's license. Motion was voted on and carried. 5-0

- 3. Approve Short Term Rental Applications**

The town received 5 applications with 1 having some missing information. Motion was made by Nasgovitz/Kasten to approve 4 of the 5 applications. Motion was voted on and carried. 5-0
- 4. Perform Work on Town Road**
 - a. **Permit**-Motion was made by Kasten Fetterly to approve the changes to the Application to Perform Work on Town Road, it now includes verbiage to state public utilities are not required to post the cash bond. Motion was voted on and carried. 5-0
 - b. **Ordinance**-Motion was made to amend Ordinance 7.0600 with some updated verbiage to exclude public utilities from posting the cash bond. Motion was made by Fetterly/Gretzon to approve these changes. Motion was voted on and carried. 5-0
 - c. **Refunds**-It was mentioned that 3 utility companies have submitted bond money in accordance to the current permit and Clerk Kriescher asked if refunds should be issued. Motion was made to approve the refunds contingent upon the completion of the project. Motion was voted on and carried. 5-0
- 5. Update Fee Schedule**

Motion was made by Kasten/Gretzon to approve the changes to the Fee Schedule (.67/mile for reimbursements and adding the exception for the utilities in Section 7.0502). Motion was voted on and carried. 5-0
- 6. Possible Purchase of Lawnmower and Trailer**

The board was presented with quotes for commercial lawnmowers with 60-inch decks and a trailer for the bigger lawn mower. After some discussion it was decided to take no action at this time. The board would like some quotes at the September meeting to be able to add that amount to next year's budget for the highway department.
- 7. Westwind Drive**

Supervisor Nasgovitz suggested getting a quote to fix the intersection on S Popple Ln and Westwind Dr, seeing the road would need to be moved. It was discussed to possibly talk to the county about getting a quote for this, but no motion was made.
- 8. Parking on Town Roads, Accesses, and Related Ordinances**

There have been some issues on Lee Lake Public Access Rd with parking of vehicles. Gary Hudson, who owns land near the access, was present and stated there has been problems with trucks and trailers blocking driveways and an email was received by the town of another land owner, Michelle Sausen Dias. The current ordinance prohibits anyone from parking on town property on Lee Lake Public Access Rd and the board would like to change the ordinance, but wants to wait until next month when an amended ordinance can be presented with the addition of overnight parking and parking rules for winter weather emergencies. At this time the board advised the highway department to place signs that state "No Parking Between Signs," on Gary Hudson's property. No motion needed.
- 9. Park Planning**

At the last meeting it was discussed to develop the park at 12128 Parkway Rd and the board wanted to acquire a quote from Ayres for their professional fees in helping the town with a plan for the park. Ayres submitted the quote for the professional fees of \$17,050. The board decided to take no action considering the budget. Chair Wendt mentioned that the town received a survey from Bay Lake Regional Planning to fill out with future projects and there are grants and possible funding assistance for this. No motion was made, just discussion.
- 10. Budget and Possible Amendment**

A budget amendment presented to the board included: Increase Revenue (113-48500-Donations) \$3000 and Increase Expenditure (126-55200-Parks) for the donation we received for benches and a table for Memorial Field, Increase Revenue (100-41110 General Taxes) \$4626 and Increase Expenditure (134-59900-Other Financial Uses) \$4626, and Decrease Expenditure (134-59900-Contingency Fund) \$3575 and

Increase Expenditure (130-57140-General Building Outlay) \$3575. Motion was made by Fetterly/Gretzon to approve the amendment to the budget. Motion was voted on and carried. 5-0

vi. June 2024 Wage and General Vouchers

Motion was made by Fetterly/Gretzon to approve the June 2024 wage and general vouchers.

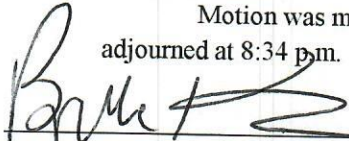
Motion was voted on and carried. 5-0

ix. Set Next Meeting

Next town board meeting will be held on August 20, 2024, immediately following the Board of Review Meeting which will be held August 20, 2024 from 5 p.m. to 7 p.m.

vi. Adjournment

Motion was made by Gretzon/Wendt to adjourn. Motion was voted on and carried. 5-0 Meeting adjourned at 8:34 p.m.


Brooke Kriescher, Town Clerk/Treasurer