

**Town of Brazeau 10892 Parkway Road, Pound
Comprehensive Land Use Plan Commission**

Minutes – May 14, 2025

Call to Order: Chairperson, Michael Luebke called meeting into session at 6:30 p.m.

Roll Call: Present: T. Grosse, J. Gilligan, M. Luebke & F. Rosner. Absent: R. Wendt.

Approve Agenda: Motion of approval: 1st: J. Gilligan/2nd: F. Rosner. Vote: 4-0. Carried.

Minutes – 4.9.2025: Motion to approve: 1st: F. Rosner/2nd: J. Gilligan. Vote: 4-0. Carried.

Business & Action Item:

1. Tom Smith, residential inspector for Town of Brazeau and about 10 other towns. Smith spoke on:
 - a. Dwelling Code
 - b. Manufactured homes
 - c. 2017 Electrical Code
 - d. Commercial inspector challenges
 - e. Land Use Permit and Building Permit
 - f. Safety and Health
 - g. Wisconsin State Statutes
2. Election of Plan Commission officials
 - a) Chairperson nominated Michael Luebke-Nominee abstained from vote
Closure of nominations: 1st: T. Grosse/2nd: J. Gilligan. Vote/Carried
 - b) Vice-Chairperson nominated Fred Rosner-Nominee abstained from vote
Closure of nominations: 1st: T. Grosse/2nd: J. Gilligan. Vote/Carried
 - c) Secretary nominated Tom Grosse-Nominee abstained from vote
Closure of nominations: 1st: F. Rosner/2nd: J. Gilligan. Vote/CarriedOfficials Elected:
Chairperson-Michael Luebke
Vice-Chairperson-Fred Rosner
Secretary-Tom Grosse
3. Elizabeth R. Washebek Park Plans Discussed.
 - Work done in phases
 - Remove fire pit-safety issues
 - Drilled well/Electrical service
 - Parking in question
 - Road to second entrance
 - Move pavilion and pickle ball/basketball courts
 - Set backs
 - Invite public for suggestions from audience and plan commissioners
 - Request of addition to Elizabeth R. Washebek building

Elizabeth R. Washebek Park Plans

Brazeau P&Z Comments and Recommendations

May 14, 2025

1. Unanimously positive opinion of the benefit of the Park Project for the Town of Brazeau
2. Pavilion, pickleball and basketball courts, playground are great ideas
3. The firepit should be eliminated due to liability concerns
4. Consider moving the pavilion and courts to be near the west side of the property to for ease of connection to existing plumbing, septic and electrical systems. It would also reduce view obstruction for Highway 64
5. Set backs and field of vision requirements need to be factored in
6. Parking needs to be addressed to ensure no impact or conflict with Emergency Services access and parking.
7. Suggestion to open a second driveway entrance and parking area that is separate from the Emergency Services access and parking.
8. The work can be done in phases to reduce initial cost
9. A public meeting to invite residents to provide input and increase support would be positive
10. The pavilion could be used for community events if constructed as a year-round facility (senior citizen activities, family and community events, emergency services training, etc.)
11. Privacy of people receiving Emergency Medical Services should be considered.
12. The patio area by the pavilion is a very positive feature. The building should be located to maximize view of the courts, playground and skating rink.
13. Be sure to do power, water and septic feeds prior to any future blacktopping of parking lots.
14. Consider future expansion of the Emergency Services Building that may be needed.
15. A Brazeau Financial Plan should be developed to understand future priorities for ongoing and one-time capital expenditures as well as sources of funding for overall requirements (contributions, taxes, grants, etc). The community sourced funding for the Park Project is a great idea.

Adjournment: Motion to adjourn. 1st: J. Gilligan/2nd: F. Rosner. Vote: 4-0. Carried.
Adjourned: 8:45 p.m.

Respectfully Submitted,

Tom Grosse, Plan Commissioner/Secretary

Minutes approved with change, addition by M. Luebke
1st: M. Luebke/2nd: J. Gilligan Vote & Carried 4-0